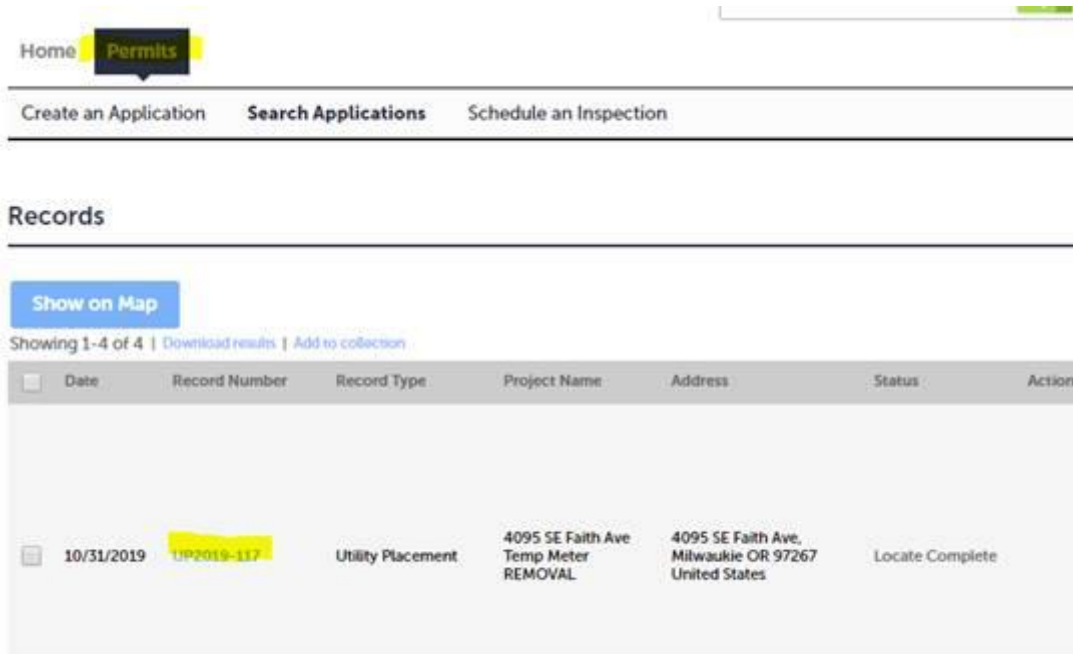


How to schedule an inspection on your Oak Lodge Water Services District Permit.

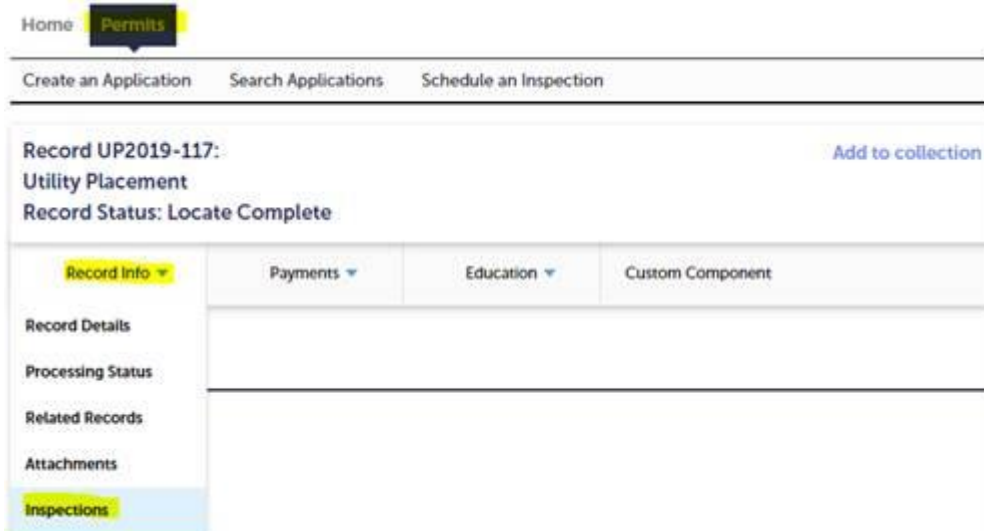
Software: assure you are using the latest version of chrome or Internet Explorer 11 (Not Edge).

Steps:

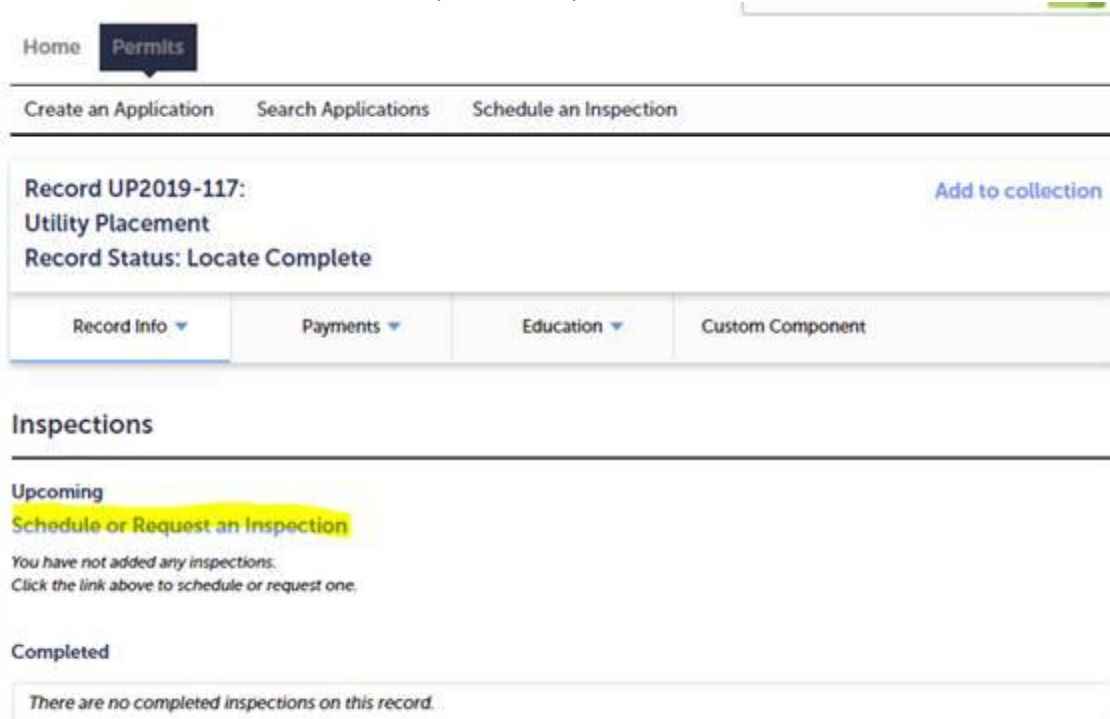
1. Click on the Permits tab and then clicked on the record number link.



2. Click on the "Record Info" dropdown and selected the "Inspections" option.

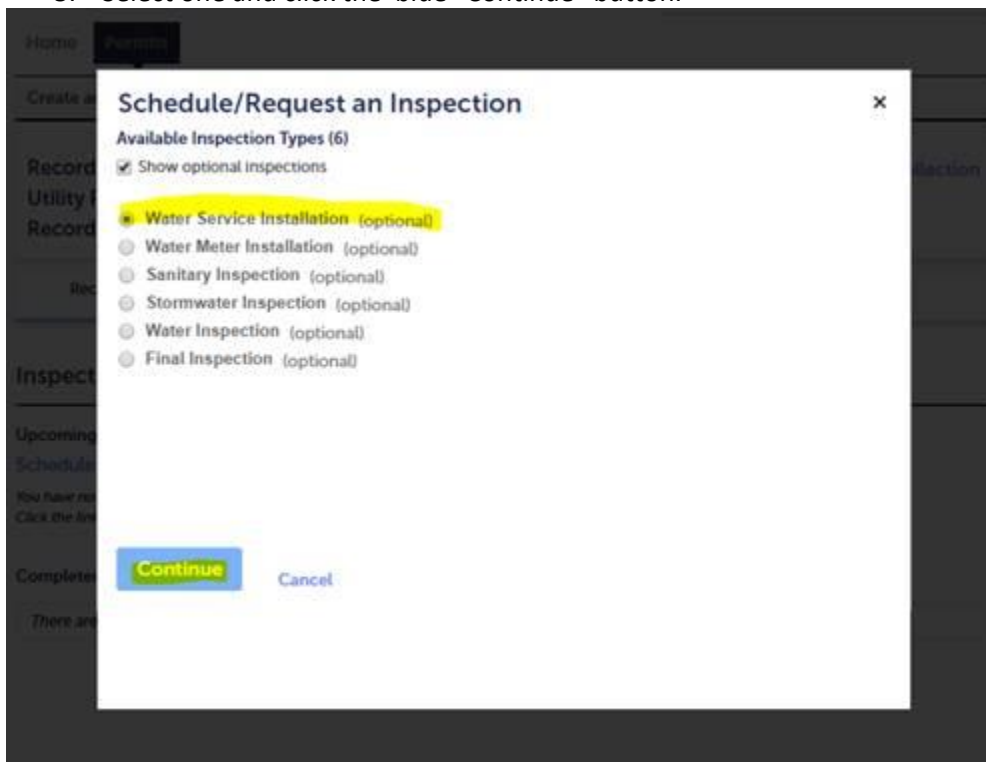


3. Click on the “Schedule or Request an Inspection”



4. A popup window will be displayed with the different available Inspection options.

5. Select one and click the blue “Continue” button.



- The system will give you the next available day as the only option, please click on it and then select the "Available Times" radio button, click the blue "Continue" button to schedule the inspection.

**Schedule/Request an Inspection** [Close]

Inspection type: *Water Service Installation*

To continue, select an appointment date and time range by clicking a link on the calendar below:

Nov 2019							Dec 2019							Jan 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	

≪ Prev Next ≫

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**Available Times for Monday, Nov 11 2019**

Morning

- 08:00 AM - 04:00 PM

**Continue** Back Cancel

- Click "Continue" again to confirm.

**Schedule/Request an Inspection** [Close]

Inspection type: *Water Service Installation*

**Location and Contact**

Verify whether the location and contact person for the selected inspection are correct.

**Location**  
4095 SE Faith Ave  
Milwaukie OR 97267

**Contact**  
Julia Call  
3602587906

[Change Contact](#)

**Continue** Back Cancel

8. Click "Finish" to exit.

**Schedule/Request an Inspection** [X]

**Confirm Your Selection**  
Please confirm the details below and click the Finish button to schedule the inspection.

Inspection Type: Water Service Installation  
Date and Time: 11/11/2019 8:00 AM  
Location: 4095 SE Faith Ave  
Milwaukie OR 97267  
Contact: Jufs Call 3602587906

[Include Additional Notes](#)

**Finish** Back Cancel

Confirmed Scheduled Inspection:

UP2019-117 - 4095 SE Faith Ave Temp Meter REMOVAL

Menu Manage Inspection Delete Search Select Record To Copy From Edit Flow View Log Help

Go To Summary Permit Info Permit Details Documents (4) Status Communications (6) Fee (2) Inspections (1) Status History (5) Related Permits

"Record Inspections"  Related Records Inspections

<input type="checkbox"/>	<a href="#">Sched Date</a>	<a href="#">Inspection Type</a>	<a href="#">Status</a>	<a href="#">Insp Date</a>	<a href="#">Department</a>	<a href="#">Inspector</a>	<a href="#">Result Comment</a>	<a href="#">Request Date</a>	<a href="#">Request Comment</a>
<input type="checkbox"/>	11/11/2019	Water Service Ins...	Scheduled					11/07/2019	