



**BUDGET COMMITTEE  
[REMOTE] MEETING MINUTES – 6:00 P.M.  
APRIL 27, 2021**

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Budget Committee – Members Present via Zoom:

Paul Gornick	Board of Directors
Ginny Van Loo	Board of Directors
Mark Knudson	Board of Directors
Susan Keil	Board of Directors
Kevin Williams	Board of Directors
Ann-Marie Cordova	Citizen Representative
Amanda Gresen	Citizen Representative
Robert Weber	Citizen Representative
Ron Weigel	Citizen Representative
Jim Martin	Citizen Representative

Budget Committee – Members Absent:

Oak Lodge Water Services Staff – Present via Zoom:

Sarah Jo Chaplen	General Manager
Gail Stevens	Finance Director
Jason Rice	District Engineer
Aleah Binkowski-Burk	Human Resources/Payroll Manager
David Mendenhall	Plant Operations Manager
Jeff Page	Utility Operations Director
Brad Lyon	Field Operations Supervisor
Laural Casey	District Recorder
Alexa Morris	Outreach & Communications Specialist

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**1. Call to Order and Meeting Facilitation Protocols**

Chair Gresen called the meeting to order at 6:03 p.m.

General Manager Chaplen welcomed everyone and asked District Recorder Casey to facilitate a roll call. District Recorder Casey facilitated the roll call of Budget Committee members, staff, and consultants.

General Manager Chaplen overviewed the general protocols of a virtual meeting due to the COVID-19 pandemic.

**2. Public Hearing on the Proposed Budget**

Chair Gresen stated the purpose of the public hearing and opened the hearing for public testimony.

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Chair Gresen asked District Recorder Casey if any written comments had been submitted. District Recorder Casey stated there were none.

President Gornick asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey stated there were none.

Hearing no further testimony, Chair Gresen closed the public hearing.

### 3. Committee Deliberation

General Manager Chaplen summarized the Budget Committee's questions and comments, providing answers and calling on staff to provide further explanations. Topics of explanation and included clerical errors, SCADA (supervisory control and data acquisition) upgrades and maintenance, emergency relief funds, taxes and fees updates, staff overtime, changes made due to the Union contract, property leases, revenue and collections, manholes, general Capital Improvement Plan updates, and proposed finance staff options.

The Budget Committee asked questions and provided comments related to capital projects, financial planning, proposed staffing, the Non-Revenue Water Audit, and service rates.

Following the Committee discussion regarding proposed service rates, Director Knudson asked for staff to provide a new rate proposal at the next meeting. Mark asked for a new rate proposal.

### 4. Adjourn Meeting

Chair Gresen adjourned the meeting at 8:56 p.m.

Respectfully submitted,

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Amanda Gresen

Chair, Budget Committee

Date: 4/13/2022

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Robert Weber

Secretary/Vice Chair, Budget Committee

Date: 4/20/2022