**Oak Lodge Erosion Control Small Lot Narrative Site Description**

**Instructions:**

Complete all relevant items and describe as requested. This form is to be used for Oak Lodge Water Services District Erosion Control Small Lot (ESCL) permits. It is also used to describe projects that may or may not need an ESCL permit. The information below is used in conjunction with the online data in Oak Lodge Accela such as “disturbed area” in square feet to determine if a permit is required. If you are unsure if a permit is required, complete the following items and save it as a separate document. Apply to Oak Lodge for an ESCL permit in Oak Lodge’s Accel program, attach (upload) the document to the ESCL permit record.

1. Describe the scope of the project, e.g.: Example responses include: This permit is to construct a new single-family dwelling (SFD). Or, this permit is to demolish an SFD and/or construct a replacement SFD. Or, this permit is to construct a fuel station and auto garage. Or, this project is to construct one structure with multiple commercial tenants including a hair salon, grocery and restaurant.
2. Description of the construction activity and by phases if applicable. List all the structures, site work, trenching and earth moving.
	1. Structure 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(for example, the structure(s) listed in answer #1

* 1. Structure 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(for example, the structure(s) listed in answer #1

1. Describe the foundation type for each proposed structure:
	1. Example responses include: Structure 1 will be a slab-on-grade foundation. Or, Structure 1 will be a post-and-beam, pier, and/or joist-type construction.
2. Describe the property's existing use:
	1. Examples responses include: Property is currently vacant. Or, property is currently used as a single-family dwelling (SFD). Or, property was used as a SFD, but was demolished. Or, property was a singular commercial business of a fuel station and auto garage. Or, property was used as multiple commercial tenants including a hair salon, grocery and restaurant.
3. If a surface water of the state is within 50 feet of the permitted activities,
	1. Provide a description of the area within 50 feet of project site (including any natural buffer), (If not applicable, answer with “N/A”) The 303 (d) list can be found at: <http://www.deq.state.or.us/wq/assessment/rpt2010/search.asp>. Search under Category 5 (303(d)) and Category 4a (TMDL approved).
	2. Provide a description of the approach to manage the natural buffer zone, if any (for example, maintain natural buffer, reduce natural buffer and increase BMPs, or eliminate flow through natural buffer).
4. Exemptions and variances:
5. Identify any of the standard required permit items not needed by your proposal and the rationale. If a variance or exemption to any Oak Lodge rules are proposed, state the OLWSD code section being modified. (See Design and Construction Standards Section 1.0060 Approval of Alternate Materials Or Methods for more information.)
6. Describe how any alternative meets or exceeds the minimum requirements, e.g.: The proposal requests to use an existing driveway instead of constructing a construction entrance per Oak Lodge 1.1043.K. The length of the driveway is greater than the 20-foot minimum construction entrance dimension and will be used by all construction equipment, eliminating debris “track out”.
7. Associated Permits: Identify any associated permits including Clackamas County permits and reviews such as Land Use / Design Review Case Numbers Z####, Engineering Review SC#######, Plat Numbers, Building Permit B######, Plumbing Permit P########.
8. Stormwater Disposal: Describe the receiving facility or infrastructure of the proposal’s storm/surfacewater from roof and all other impervious surfaces. Examples include: soakage trench / drywell, swale, surface infiltration, public stormsewer connection, weephole.