



**Oak Lodge Water District Office
14611 SE River Road
Oak Grove, OR 97267
August 24, 2017 at 4:30 p.m.**

1. Call to Order and Flag Salute
2. Call for Public Testimony

Members of the public are welcome to testify for a maximum of three minutes on each agenda item.

3. Belt Press Purchase

Staff seeks authority to bid up to \$35,000 for a used belt press from Hayden Area Regional Sewer Board.

4. Adjourn



STAFF REPORT

To: Board of Directors
From: David Mendenhall, Plant Superintendent
Agenda Item No: 3
Date: August 24, 2017

Action Requested:

Staff requests that the Board approve the procurement of an Andritz 1.5-meter belt filter press and associated parts.

Background:

Planning for solids building upgrades began years ago within the District's Capital Improvement Plan (CIP). This project was identified to rehabilitate and create redundancies to existing infrastructure and is contained within this year's CIP and Budget at \$275,000.

Originally, part of the complete plan was to take the belt press offline and rebuild it while renting another belt press to continue operating the plant uninterrupted. To accomplish this, a rental press would be used while the existing press was re-built for a total project cost of \$215,000. In this scenario, the District ends up owning one press. However, recently at a conference District Staff by chance discovered that Hayden (Idaho) Area Regional Sewer Board was getting ready to sell back to a distributor a used press for a mere \$20,000.

Through various conversations with Hayden Staff over the phone, and a site visit for an inspection, Staff felt comfortable enough making the recommendation to purchase the equipment at the August 15th Board Meeting for a total of \$20,000. However, since that date the distributor that originally offered \$20,000 has bumped their offer up to \$25,000. Understanding that the District needs to meet or exceed other offers, Staff would like to be able to offer up to \$35,000, but would seek to get the press for as little cost as possible.

The press comes with Operations and Maintenance manuals and new spare parts worth approximately \$8,000. Staff plans to contract for the removal of the press and have it placed on a trailer that the District already owns and transport it to the plant. Staff has a location in mind for the press and trailer and as a part of this Capital Improvement will install the necessary utilities for it to function.

District Staff have been considering ways to provide redundancy in the dewatering process. This redundancy will enable a more continuous operation and enable maintenance such as overhauling our existing Ashbrook press.

Recommendation:

Staff recommends approval of the procurement authorizing Jason Rice to make an offer not to exceed \$35,000 and sign the purchase agreement.

Sample Motion:

I move to approve Jason Rice to sign a purchase agreement with Hayden Area Regional Sewer Board in an amount not to exceed \$35,000 for the purchase of a used Andritz 1.5-meter belt filter press.