

BEFORE THE BOARD OF DIRECTORS  
OF  
OAK LODGE WATER SERVICES DISTRICT

In the Matter of Designating a  
Registered Agent and a  
Registered Office

RESOLUTION NO. 18-01

THIS MATTER came before the Board of Directors of Oak Lodge Water Services District, a sanitary and water district organized under Oregon Revised Statutes (ORS) Chapter 450 and Chapter 264, regarding the change in a Designation of a Registered Agent pursuant to ORS Chapter 198.

WHEREAS, ORS Chapter 198 requires special districts to designate a Registered Agent of the District whom any process, notice or demand required or permitted by law to be served upon the District may be served, and

WHEREAS, ORS Chapter 198 requires the Registered Agent to be an individual resident of the State of Oregon, with a business office identical to the business address of the District's Registered Office, and

WHEREAS, ORS Chapter 198 requires the adoption of a resolution authorizing the change in designation of a Registered Agent, and

WHEREAS, The Board of Director of Oak Lodge Water Services District has found it necessary to change the designated Registered Agent; now therefore,

*Be it Resolved,* That the Board of Directors of Oak Lodge Water Services District hereby removes the designation of Jason Rice as the District's Registered Agent, designates Sarah Jo Chaplen as the District's successor Registered Agent, and authorizes the Board President to certify the designation of the Registered Agent to the Secretary of State, and

*Be it further Resolved,* That the Board of Directors of Oak Lodge Water Services District hereby now confirms the designation of the District's Registered Office as: 14496 SE River Road, Oak Grove, OR 97267-1198.

ADOPTED this 16<sup>th</sup> day of January 2018.

OAK LODGE WATER SERVICES  
DISTRICT

By:   
, Board President

By:   
, Secretary

**NOTICE OF DESIGNATION  
OF SPECIAL DISTRICT  
REGISTERED OFFICE AND REGISTERED AGENT**

I, NANCY GIBSON, President of the Board, of this district, a municipal corporation, organized under the provisions of ORS Chapter 198, certify that:

1. Pursuant to a resolution of the District Board, duly adopted, the Registered Office of this District is:

14496 SE River Rd, Oak Grove, OR 97267

(Street Address of Registered Office, City, Zip)

2. The Registered Agent in Oregon at such Registered Office is:

Sarah Jo Chaplen

(Street Address of Registered Office, City, Zip)

IN WITNESS WHEREOF,

This District has caused this instrument to be executed in its name by the President of the Board of the District on this 18<sup>th</sup> day of April 2017.

Oak Lodge Water Services District

(Name of District)

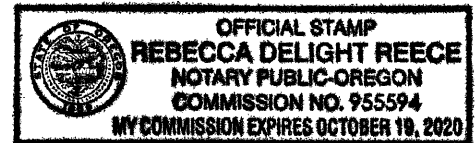
By: President of the Board

STATE OF OREGON )

) ss.

County of Clackamas County )

Signed before me on *Nancy Gibson* by:



Notary Public – Oregon: *Rebecca Delight Reece*

My Commission Expires: *October 19, 2020*

INSTRUCTIONS: A new form must be filed each time a change is made in either the registered agent or the registered office. There is no fee for filing this form.

Please send the form to:

Secretary of State - Archives Division  
800 Summer Street NE  
Salem, Oregon 97310