



**BOARD OF DIRECTORS
[REMOTE] SPECIAL MEETING MINUTES – 2:00 P.M.
April 14, 2021**

Board of Directors – Members Present via Zoom:

Paul Gornick	President
Ginny Van Loo	Secretary/Vice President
Mark Knudson	Treasurer
Susan Keil	Director
Kevin Williams	Director

Oak Lodge Water Services Staff – Present via Zoom:

Sarah Jo Chaplen	General Manager
Jason Rice	District Engineer
Gail Stevens	Finance Director
Aleah Binkowski-Burk	Human Resources/Payroll Manager
Laural Casey	District Recorder

Consultants & Presenters – Present via Zoom:

Tommy Brooks	Cable Huston
Pat McCormick	AM:PM PR

1. Call to Order & Meeting Facilitation Protocols

President Gornick called the meeting to order at 2:04 p.m.

General Manager Chaplen welcomed everyone and asked District Recorder Casey to facilitate a roll call. District Recorder Casey facilitated the roll call of Board members and staff.

General Manager Chaplen overviewed the general protocols of a virtual meeting due to the COVID-19 pandemic.

2. Call for Public Comment

President Gornick asked District Recorder Casey if any written comments had been submitted. District Recorder Casey stated there were none.

President Gornick asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey stated there were none.

3. Recess to Executive Session

President Gornick recessed to Executive Session at 2:10 p.m. under ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.

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The Board heard a presentation by the District's legal counsel. Directors engaged in a discussion with District legal counsel regarding the presentation.

No decisions were made in Executive Session.

4. Adjourn Executive Session

President Gornick adjourned the Executive Session at 3:56 p.m.

President Gornick asked District Recorder Casey if there were any members of the public waiting for the adjournment of the Executive Session. There were none.

Treasurer Knudson summarized Board efforts to provide reliable water service at reasonable rates, protect the customer's investments in infrastructure, provide certainty in long term planning, and address issues like climate change and environmental protection. He stated that becoming an Authority would provide those benefits and security for the customers. He moved for the Board to begin formally advocating for transition from the District to an Authority, utilizing staff to coordinate meetings with other local governments and finalize messaging, and that assignments be made to include staff and Board members to represent the District during meetings. Director Keil seconded. President Gornick asked District Recorder Casey to conduct a roll call vote for a motion to direct staff to begin the process of formally exploring the transition from a special district to an authority. Voting Aye: President Gornick; Secretary/Vice Van Loo; Treasurer Knudson; Directors Keil and Williams.

MOTION CARRIED

General Manager Chaplen requested a designated Board Sub-Committee. Director Williams moved the Board Sub-Committee for Transition to an Authority include Director Keil and Treasurer Knudson. Secretary/Vice President Van Loo seconded.

President Gornick asked District Recorder Casey to conduct a roll call vote. Voting Aye: President Gornick; Secretary/Vice Van Loo; Treasurer Knudson; Directors Keil and Williams.

MOTION CARRIED

5. Call for Public Comment

President Gornick asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey confirmed there were none.

6. Adjourn Meeting

President Gornick adjourned the meeting at 4:00 p.m.

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Respectfully submitted,

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Paul Gornick
President, Board of Directors

5/19/2021
Date: _____

DocuSigned by:

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Ginny Van Loo
Secretary/Vice President, Board of Directors

5/19/2021
Date: _____