



## FINANCIAL ASSISTANCE UTILITY RATE RELIEF PROGRAM

Oak Lodge Water Services (OLWS) implements a Financial Assistance Utility Rate Relief Program. This program allows eligible customers to apply for a discounted rate for their water services (water/wastewater/watershed protection) bill. Approved applicants will receive a fifty-percent reduction in both the base and consumption charges for their wastewater and watershed protection services, and a fifty-percent reduction in their base rate for their water charges.

Applicants for the program must meet the following eligibility requirements:

- The applicant must be current on all accounts with OLWS;
- Reside within the OLWS boundaries;
- The property served must be occupied and used by the applicant as his or her principal residence during the period for which a reduced rate is applied and the applicant owns no other property;
- Proof of income status - applicants must file with OLWS proof of eligibility in the form of a federal or state tax filing from the previous year (e.g.: Federal 1040 Tax Return), or another acceptable official document as we may require;
- Total income of the applicant's household or family must be at or below the "Very Low Income" level for the Portland-Vancouver area, as determined annually by the US Dept. of Housing and Urban Development.

### Persons in Family

1	2	3	4	5	6	7	8
\$41,300	\$47,200	\$53,100	\$59,000	\$63,750	\$68,450	\$73,200	\$77,900

- Family means one person, or two or more persons related by blood, marriage, legal adoption, or guardianship; or a group of not more than five persons, all or part of whom are not related by blood, marriage, legal adoption, or guardianship living together as a simple housekeeping and economic unit in the dwelling occupying the property for which the reduced rate is applied;
- A completed application.

Enrollment in the program will end if the applicant can no longer meet one or more of these requirements.

This program period is June – May. It is the applicant's responsibility to reapply for the program annually or your rates will revert to the regular service charge. OLWS must receive your renewal application 30 days prior to expiration.

In order to be approved for the Financial Assistance Utility Rate Relief Program, the applicant must include the following information on the application:

- Applicant Name, Address, Phone Number, and whether you own or rent; and
- The appropriate yes or no boxes for the Questions section; and
- The Number of persons living in your residence and a list of their Names; and
- All applicable fields properly filled in the Income section; and
- Signature and date at the bottom of the application.

**Note:** Make sure to include with the application a copy of the prior year's tax returns and/or supporting income documentation for all members of the household. Without this information the applicant will not be eligible for enrollment in the program.

Once approved, enrollment in the Financial Assistance Rate Relief Program will begin on the next bill cycle. OLWS will not retroactively adjust charges.