BOARD OF DIRECTORS
MEETING MINUTES – 6:30 P.M.
MARCH 27, 2025

BOARD MEMBERS PRESENT:	
Paul Gornick	Oak Lodge Water Services
Kevin Williams	Oak Lodge Water Services
Chris Hawes	Sunrise Water Authority
Kevin Bailey	Sunrise Water Authority
Luke Roberts	City of Gladstone
STAFF PRESENT:	
Wade Hathhorn	Sunrise Water Authority
Jamey Pietzold	Sunrise Water Authority
Laural Casey	Oak Lodge Water Services
ATTENDEES:	
Lester Garrison	Clackamas River Water

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1. Call to Order

Chair Hawes called the Board of Directors meeting to order at 6:20 p.m.

2. Approve Agenda

Chair Hawes called for a motion. Director Williams moved to approve the agenda. Director Gornick seconded. Voting Aye: Directors Roberts, Bailey, Hawes, Gornick, and Williams.

MOTION CARRIED

3. Public Comment

There was no public comment.

4. Approval of Minutes

4.1 Approval of Minutes of the January 23, 2025 Regular Meeting

Chair Hawes called for a motion. Director Roberts moved to approve the January 23, 2025 minutes. Director Gornick seconded. Voting Aye: Directors Roberts, Bailey, Hawes, Gornick, and Williams.

MOTION CARRIED

5. Adoption of Consent Calendar

5.1 Authorization of Checks for December 2024 (Restated), January and February of 2025

Chair Hawes called for a motion. Director Gornick moved to adopt the Consent Calendar. Director Roberts seconded. Voting Aye: Directors Roberts, Bailey, Hawes, Gornick, and Williams.

MOTION CARRIED

6. Board Discussion

6.1 FY 2024-25 Budget Appropriation Transfer

Finance Director Pietzold detailed the budget transfer request.

There were board questions regarding a reduction in personnel services. Finance Director Pietzold explained the current personnel funding approach.

Chair Hawes called for a motion. Director Gornick moved to approve a general fund budget appropriation transfer of $150,000.00 from contingency to material and services. Director Williams seconded. Recorder Casey conducted a roll call vote. Voting Aye: Directors Roberts, Bailey, Hawes, Gornick, and Williams.

MOTION CARRIED

7. Monthly Items

7.1 Financial Reports

Finance Director Pietzold overviewed the written report.

7.2 Operations Report

There was no discussion regarding the written report.

7.3 Manager's Report

General Manager Hathhorn overviewed the written report, highlighting staffing changes and a future plant chemical transition.

7.4 Business from the Board

There was no business.

8. Recess to Executive Session

8.1 Convene under ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection

Chair Hawes recessed to executive session at 6:40 p.m.

9. Adjourn Executive Session

Chair Hawes adjourned the executive session at 7:02 p.m.

No decisions were made as a result of the executive session.

10. Adjourn Regular Meeting

Chair Hawes adjourned the meeting at 7:02 p.m.