



**BUDGET COMMITTEE
MEETING MINUTES – 5:30 P.M.
MARCH 24, 2022**

THIS MEETING WAS CONDUCTED REMOTELY VIA TELECONFERENCE.

BOARD MEMBERS PRESENT:

Kevin Williams
Matt Tracy
Chris Hawes
Kevin Bailey

Oak Lodge Water Services
City of Gladstone
Sunrise Water Authority
Sunrise Water Authority

BUDGET COMMITTEE PRESENT:

Amanda Gresen
Robert Weber
Markley Drake
Peter Kreft

Oak Lodge Water Services
Oak Lodge Water Services
Sunrise Water Authority
Sunrise Water Authority

STAFF PRESENT:

Wade Hathhorn
Gail Stevens
Laural Casey

Sunrise Water Authority
Oak Lodge Water Services
Oak Lodge Water Services

ATTENDEES:

Sarah Jo Chaplen
Rusty Garrison
Jamey Pietzold

Oak Lodge Water Services
Clackamas River Water
Sunrise Water Authority

Open Meeting & Welcome Visitors

Commissioner Hawes welcomed everyone.

Budget Committee Meeting

1.1 Convene Budget Committee Meeting

Commissioner Hawes called the Budget Committee meeting to order at 5:31 p.m.

1.2 Appoint Citizen Representatives (Board Action Only)

General Manager Hathhorn explained the process to appoint Citizen Representatives to the Budget Committee.

Commissioner Williams moved to appoint Amanda Gresen, Bob Weber, Peter Kreft, and Markley Drake as Citizen Representatives. Commissioner Bailey seconded. Commissioner Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, and Williams.

MOTION CARRIED

1.3 Elect Budget Committee Chair

Commissioner Hawes called for nominations. Citizen Representative Drake nominated Citizen Representative Weber for Committee Chair. Commissioner Williams seconded. Commissioner Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Williams, and Citizen Representatives Gresen, Weber, Markley, and Kreft.

MOTION CARRIED

1.4 Presentation on Proposed FY 2022-23 Budget

Finance Director Stevens presented the proposed fiscal year 2023 budget by overviewing each fund. Finance Director Stevens detailed all account changes and proposed increases.

1.5 Committee Discussion with Public Input/Comment

The Budget Committee asked questions and made comments regarding:

- increased customer water use during the summer months of 2021,
- hypochlorite price increase impacts on the Commission,
- personnel changes and clarification of costs,
- rate calculation and the impact on member agencies, and
- the calculation of grounds maintenance line after several years of higher costs.

A correction was made and accepted by Finance Director Stevens regarding the Oak Lodge Water Services' water sales. The correct amount is \$1,470,000.

Peter Kreft left the meeting at 6:15 p.m.

1.6 Consider Motion to Approve FY 2022-23 Budget

Chair Weber called for a motion. Citizen Representative Drake moved to approve the proposed budget with the correction accepted by Finance Director Stevens. Commissioner Hawes seconded. Chair Weber asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Williams, and Citizen Representatives Gresen, Weber, and Markley.

MOTION CARRIED

1.7 Close Budget Committee Meeting

The Budget Committee meeting was adjourned at 6:25 p.m.