



**BUDGET COMMITTEE
MEETING MINUTES – 5:30 P.M.
MARCH 25, 2021**

THIS MEETING WAS CONDUCTED REMOTELY VIA TELECONFERENCE.

BOARD MEMBERS PRESENT:

Paul Gornick
Kevin Williams
Matt Tracy
Chris Hawes
Kevin Bailey

Oak Lodge Water Services
Oak Lodge Water Services
City of Gladstone
Sunrise Water Authority
Sunrise Water Authority

BUDGET COMMITTEE PRESENT:

Amanda Gresen
Jim Martin
Markley Drake
Peter Kreft

Oak Lodge Water Services
Oak Lodge Water Services
Sunrise Water Authority
Sunrise Water Authority

STAFF PRESENT:

Wade Hathhorn
Gail Stevens
Tim Jannsen
Laural Casey

Sunrise Water Authority
Oak Lodge Water Services
Sunrise Water Authority
Oak Lodge Water Services

ATTENDEES:

Sarah Jo Chaplen

Oak Lodge Water Services

Open Meeting & Welcome Visitors

General Manager Hathhorn welcomed everyone and introduced Finance Director Stevens.

1. Budget Committee Meeting

1.1 Convene Budget Committee Meeting

Commissioner Williams called the Budget Committee meeting to order at 5:30 p.m.

1.2 Nominate (Elect) Citizen Representatives (Board Action Only)

Commissioner Williams called for nominations. Commissioner Gornick moved to appoint Jim Martin to the Budget Committee. Commissioner Tracy seconded. Commissioner Williams asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey,

Williams, and Gornick.

MOTION CARRIED

1.3 Elect Budget Committee Chair

Commissioner Williams called for nominations. Commissioner Hawes nominated Markley Drake for Committee Chair. Commissioner Gornick and Bailey seconded. Commissioner Williams asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Williams, Gornick and Citizen Representatives Gresen, Martin, Markley, and Kreft.

MOTION CARRIED

1.4 Presentation on Proposed FY 2021-22 Budget

Finance Director Stevens summarized the budget adoption process. She presented the proposed fiscal year 2022 budget by overviewing each fund. Finance Director Stevens detailed all account changes and proposed increases.

1.5 Committee Discussion with Public Input/Comment

Citizen Representative Kreft asked two questions related to the fees imposed by regulating bodies, such as Oregon Health Authority and Department of Environmental Quality, and the type of water testing being performed due to the recent wildfires. Finance Director Stevens and General Manager Hathhorn explained the effects of both on the proposed budget.

There was discussion regarding the proposed study and design costs for a natural gas generator. General Manager Hathhorn explained the risk and emergency management project resulting from the recent ice storm. He described the Plant's need for a redundant backup to the diesel generator.

Commissioner Williams and Finance Director Stevens discussed the increase in PERS contributions.

Citizen Representative Kreft inquired about Plant operations planning, including sand replacement and plant capacity. General Manager Hathhorn and Finance Director Stevens detailed sand replacement and the use of the reserve fund for infrastructure replacement. Plant Engineer Jannsen provided an explanation of how Sunrise Water Authority's wells supplement customer demands to maintain lower daily production at the Plant.

1.6 Consider Motion to Approve FY 2021-22 Budget

Chair Markley called for a motion. Commissioner Bailey moved to approve the proposed budget. Commissioner Gornick seconded. Chair Markley asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Williams, Gornick and Citizen Representatives Gresen, Martin, Markley, and Kreft.

MOTION CARRIED

1.7 Close Budget Committee Meeting

The Budget Committee meeting was adjourned at 6:23 p.m.