



**Oak Lodge Water District Office  
14496 SE River Road  
Oak Grove, OR 97267  
July 18, 2017 at 6:00 p.m.**

1. Call to Order and Flag Salute
2. Call for Public Testimony

Members of the public are welcome to testify for a maximum of three minutes on each agenda item.

3. Resolution 2017-12 Approving Consumption Based Sanitary Sewer Service Billing Policy and Procedures
4. Consent Agenda
  - June 2017 Financial Reports
    - Approval of Water June 2017 Check Run
    - Approval of Sanitary June 2017 Check Run
  - June 20, 2017 Board Meeting Minutes
5. Department Reports
  - Finance
  - Sanitary Operations
  - Water Operations
  - Technical Services
6. Call for Public Comment
7. Business from the Board

8. Recess to Executive Session

Convene Executive Session under ORS 192.660(2)(i) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

9. Adjourn Executive Session – Board may take action if necessary

10. Adjourn



## AGENDA ITEM

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**Agenda Item:** Call for Public Testimony  
**Item No.:** 2  
**Presenters:** N/A

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### **Background:**

Members of the public are invited to identify agenda items on which they would like to comment or provide testimony. The Board may elect to limit the total time available for public comment or for any single speaker depending on meeting length.



## STAFF REPORT

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**To:** Board of Directors  
**From:** Jason Rice, Interim General Manager  
**Agenda Item:** Consumption Based Billing Policy  
**Item No.:** 3  
**Date:** July 18, 2017

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### Action Requested

Staff requests adoption the Attached consumption based billing policy for sanitary sewer via Resolution.

### Background

Historically, Oak Lodge Sanitary District has used a consumption based billing policy that utilized three water meter readings in the winter to calculate a "Winter Average" that is applied to sanitary customers' bills year-round. Using this method should find the precise quantity of water that makes its way into the sanitary system because irrigation is less likely to be used during winter months. Currently, those three readings reach as early as September 15<sup>th</sup> to as late as April 15<sup>th</sup> of the following year.

Over the past year, Staff and the Board have been approached by various customers asking the District to review this policy due to its dates reaching into the fall and spring. These customers argued that in dry years, they might be watering well into September or early October.

After reviewing, Staff agrees that the dates could be amended to shorten the "Winter Months" to be read from October 15<sup>th</sup> to March 15<sup>th</sup> by going to two readings. Two water usage readings should be enough to calculate an average unless one or two of those months contained a leak on the customers side. In this case, one reading could be used, but wouldn't necessarily be in the benefit of the customer. If the leak continued throughout the "Winter Months", the proposed policy would apply a District wide average as the customers individual average.

## **Staff Recommendations**

It is recommended the Board that the updated policy be approved to reduce the "Winter Months to October 15<sup>th</sup> to March 15<sup>th</sup>.

## **Suggested Motions**

I move to adopt Resolution 2017-12 adopting a consumption based billing policy for Sanitary Sewer.

## **Attachment**

1. Proposed Consumption Based Billing Policy

# CONSUMPTION BASED SANITARY SEWER SERVICE BILLING POLICY AND PROCEDURES

## Purpose

The purpose of this policy is to describe the policies and procedures the District will employ in calculating the bills for sanitary sewer service for all properties for which the District employs consumption based billing.

## Scope

This policy applies to all District customers for which the District provides direct billing services. This policy may also apply to Out-of-District customers for which the District can conveniently access water consumption information.

## Policy and Procedures

1. Non-irrigation season definition and calculation of consumption base.
  - a. Non-irrigation season shall mean the period beginning October 15 and ending March 15. This non-irrigation season period of five months is designed to capture the period when most potable water consumed within a structure is assumed to be discharged to the sanitary sewer system. This period also allows for two District water usage readings for each of the two billing cycles. It is during this period when little, if any, potable water is used for the purposes of landscape irrigation or automobile washing and other outside activities for which the water may not be discharged to the sanitary sewer system.
  - b. Less than four months data availability. In not all cases will four months of non-irrigation season water consumption data be available. In these cases, a two-month minimum sample period shall be established between the dates October 15 through March 15, or the water meter reading dates most closely associated with that period of time. The two-month minimum measure of water consumption during the non-irrigation season shall be used as the basis for calculating the consumption portion of the sanitary sewer bill. A two-month period of time during the non-irrigation season shall be the minimum acceptable time period on which a sanitary sewer bill can be calculated based upon actual water consumption.
  - c. No data availability. In cases where there is no applicable data available as a result of the use changing, the ownership changing, or other factors such as a structure newly connected to the system for which there is no historical water consumption, the District will bill the customer based upon a system-wide average which shall be calculated from an equivalent dwelling unit basis.
2. Exceptions where non-irrigation season water consumption data is not available, applicable, and/or usable for the purposes of calculating the appropriate proportion of system operation cost allocable to a user are described as follows:

- a. Variations in usage. In order for the District to consider any water consumption exception, and thus bill recalculation, the exception must be greater than 25% of the historical monthly usage on a one-time event basis.
- b. Water usage not discharged to the sanitary sewer system. For the District to consider any request by a customer for credit against the amount of non-irrigation season water consumption as measured through the potable water meter or meters to the property in question, the customer must do the following:
  1. Customer must demonstrate to the District's satisfaction that the metered water measured which is in dispute as to whether or not the water was discharged to the sanitary system was not discharged to the sanitary system; and
  2. The customer must be able to accurately determine the non-sanitary sewer service discharge; and
  3. The District shall only deduct the provable non-sanitary sewer service usage from the winter consumption average.
- c. Recurring seasonal variations. Some commercial and industrial operations result in seasonal variations to such a degree that the majority of their wastewater discharge occurs during periods of time other than the non-irrigation season. Cases where such seasonal variation exists may require evaluation and/or application of alternative water consumption measurement periods to determine appropriate data for calculation of a proportionate share of operational costs. In cases where non-irrigation season water consumption data is determined to be an inappropriate measure of sanitary sewer discharge (e.g., a cannery operation), the District, at its discretion, may select another base period on which to calculate the sanitary sewer charge.
- d. New usage or change in ownership or usage of a structure mid-year.
  - (1) At any time the usage or ownership of property connected to the sanitary sewer system changes in a manner determined by the District to increase the flow, waste load, or change constituents of the discharge, the District shall have the right to recalculate the service charge to reflect a proportionate cost allocation.
  - (2) The District may, at its discretion, recalculate the non-irrigation average water consumption at the user's request, when the new rate of usage is ongoing and constitutes at least a 25% variation from historical non-irrigation season use.
  - (3) In any recalculation of charges as contemplated in (1) and (2) above, the District may assign additional units or a reduction in units at any time a customer's usage changes which increases or decreases the estimated volume of water, waste strength, or waste characteristics discharged to the sanitary sewer system.
- e. Discontinuance of service. A property owner whose property is connected to the sanitary sewer system may request discontinuance of sanitary sewer service for a variety of reasons. In order for the District to process such a request for discontinuance of service and deduct the variable portion of the sanitary sewer service charge associated with consumption based billing, the following must occur:
  - (1) All water meters serving the property must be out of service, be locked, and/or removed; and
  - (2) No alternative water supply can be available to the property; and

(3) No use or occupancy of the property shall occur.

In all such cases where discontinuance is requested and the structure remains connected to the sanitary sewer system and service is available, the base charge (fixed component) will continue. However, the variable component of the charge shall revert to zero for as long as the above conditions satisfied.

- f. Disconnection of service. In all cases where water meters have been locked out from the property in accordance with procedures, rules, and regulations of Oak Lodge Water Services, no sanitary sewer service will be billed where no discharge is possible to the sanitary sewer system.
3. Multi-family, commercial, industrial and other multi-dwelling unit equivalent services within Oak Lodge Water Services District, do not necessarily have a one-to-one correspondence between the water meter and an individual sanitary sewer user. In such cases the following applies:
- a. Master meter owners are the responsible party for payment of the sanitary sewer bill. Master meter owners may request the District bill tenants. The District may, at its discretion, accept or deny any request submitted by a master meter owner or property owner for which there are multiple tenants linked to a common water meter. Acceptance of any such billing distribution request shall be for master meter or property owner convenience only and shall not relieve the property owner from ultimate responsibility for payment of all monies owed. In any case where master meter or property owner requests tenant billing, said request shall include the tenant billing address, number of assigned equivalent dwelling units and tenant water consumption information.
  - b. It is the property owner's responsibility to allocate the sanitary sewer service charges among the property owner's tenants. The property owner shall provide the District with an accounting of tenant equivalent dwelling unit assignment as well as water consumption distribution which shall total the values obtained from the master meter.
  - c. In cases where a property owner elects to install multiple meters at the same site to distribute the cost of sanitary sewer service charges, the owner shall provide that water meter use information to the District in a timely manner to enable calculation of sanitary sewer service charges.
  - d. In cases where a single customer has multiple meters at the same site, the water consumption shall be calculated based upon the aggregated total of water consumed as measured by all of the multiple meters. The District may elect at its option to bill either the property owner or the individual tenants as the District may determine appropriate, convenient, or reasonable.
4. Customer Claims.

In the event a customer disputes the water consumption data available to the District for any of a variety of reasons, the District shall provide a claims form which shall outline the District's policy for addressing such claims and provide a format for the customer to respond to issues that are critical to adjudication of the claim. All claims must be made within thirty



(30) days of receipt of the water bill from the local water purveyor for which consumption data is being disputed. Claims for water consumption data that does not vary more than 25% from historical usage shall not be processed.

**OAK LODGE WATER SERVICES**

**RESOLUTION NO. 2017-12**

**A RESOLUTION ADOPTING A CONSUMPTION BASED BILLING POLICY FOR SANITARY SEWER.**

**WHEREAS**, the District desires to bill fair rates for sanitary sewer services; and

**WHEREAS**, the Board wishes to adopt the Consumption Based Billing Policy the District will employ in calculating the bills for sanitary sewer service for all properties for which the District employs consumption based billing.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF OAK LODGE WATER SERVICES:**

**Section 1.** The Board hereby adopts Attachment “A” to this Resolution that is the Consumption Based Billing Policy that will be used for calculating FY 2017-2018 billing rates.

**Section 2.** Staff shall maintain a copy of this Resolution in the District’s administrative offices for public reference.

**INTRODUCED AND ADOPTED THIS 18th DAY OF JULY, 2017**

OAK LODGE WATER SERVICES DISTRICT

By: \_\_\_\_\_  
Jim Martin, President

By: \_\_\_\_\_  
Jason Rice, Secretary

# CONSUMPTION BASED SANITARY SEWER SERVICE BILLING POLICY AND PROCEDURES

## Purpose

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## Scope

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  1. Customer must demonstrate to the District's satisfaction that the metered water measured which is in dispute as to whether or not the water was discharged to the sanitary system was not discharged to the sanitary system; and
  2. The customer must be able to accurately determine the non-sanitary sewer service discharge; and
  3. The District shall only deduct the provable non-sanitary sewer service usage from the winter consumption average.
- c. Recurring seasonal variations. Some commercial and industrial operations result in seasonal variations to such a degree that the majority of their wastewater discharge occurs during periods of time other than the non-irrigation season. Cases where such seasonal variation exists may require evaluation and/or application of alternative water consumption measurement periods to determine appropriate data for calculation of a proportionate share of operational costs. In cases where non-irrigation season water consumption data is determined to be an inappropriate measure of sanitary sewer discharge (e.g., a cannery operation), the District, at its discretion, may select another base period on which to calculate the sanitary sewer charge.
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  - (2) The District may, at its discretion, recalculate the non-irrigation average water consumption at the user's request, when the new rate of usage is ongoing and constitutes at least a 25% variation from historical non-irrigation season use.
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(30) days of receipt of the water bill from the local water purveyor for which consumption data is being disputed. Claims for water consumption data that does not vary more than 25% from historical usage shall not be processed.



## STAFF REPORT

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**To:** Board of Directors  
**From:** Jason Rice, Interim General Manager  
**Agenda Item:** Consent Agenda  
**Item No.:** 4  
**Date:** July 18, 2017

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### **Background:**

The Board of Directors has a standing item on the regular monthly meeting agenda called "Consent Agenda." This subset of the regular agenda provides for the Board to relegate routine business functions not requiring discussion to a consent agenda where all included items can be acted upon by a single act.

The Consent Agenda includes:

- June 2017 Financial Reports
  - Approval of Water June 2017 Check Run
  - Approval of Sanitary June 2017 Check Run
- June 20, 2017 Board Meeting Minutes

Board members may request to remove an item from the Consent Agenda to discuss separately.

### **Options for Consideration:**

1. Approve the consent agenda as listed on the meeting agenda.
2. Request one or more items listed on the consent agenda be pulled from the consent agenda for discussion.

### **Recommendation:**

Approve the items listed under the Consent Agenda.

**Sample motion:** *"I move to approve the consent agenda."*

Approved \_\_\_\_\_

Date \_\_\_\_\_



## MONTHLY FINANCIAL REPORT

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**To:** Board Directors  
**From:** Kelly Stacey, Finance Director  
**Agenda Item:** June 2017 Financial Reports  
**Item No.:** 4a  
**Date:** July 18, 2017

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### Water Division

#### **Reports:**

- Monthly Overview
- Retail Water Sales Fiscal Year Comparison (Graph)
- Detailed Monthly Finance Report
- Monthly Checks and Electronic Withdrawals
- Bank Reconciliations - LGIP
- Cash and Investments Account Balances

### Waste Water/Watershed Protection Division

#### **Reports:**

- Cash Disbursement Activity Summary
- Invoice History
- Bank Reconciliations – Wells Fargo Checking Account & LGIP



**Oak Lodge Water Services  
Water Division  
Monthly Overview  
June 2017**

Included in this report are the month-to-date for June 2017 and the year-to-date revenues and expenditures with comparison to the annual budget of FY 2016-2017. Also, incorporated in this report are account balance reconciliations, including all cash and investment activity as well as checks and withdrawals.

The water division's total liquid cash and investment assets equal \$2,776,154.22 as of June 30, 2017; consisting of \$279,301.50 in checking, and \$2,496,852.72 in the Local Government State Investment Pool (LGIP).

Checks, electronic withdrawals and bank drafts for June 2017, total \$822,734.39 and include checks 39121 through 39233 (there was no voided checks).

Attached you will find the District's comparison for one-month (June 2016 vs. June 2017) service charge and consumption on the graph (page 2A). The retail water sales graph monthly comparison (page 2B) is provided. Operating expenditures have been added (page 2B) as a general reference.

There were 0 SDCs in the month of June 2017 (compared to 1 for June 2016) for a total of 45 SDCs for the 2016/2017 FY. SDC revenue for fiscal year 2016/17 is 426.83% of budget as of June 30, 2017.

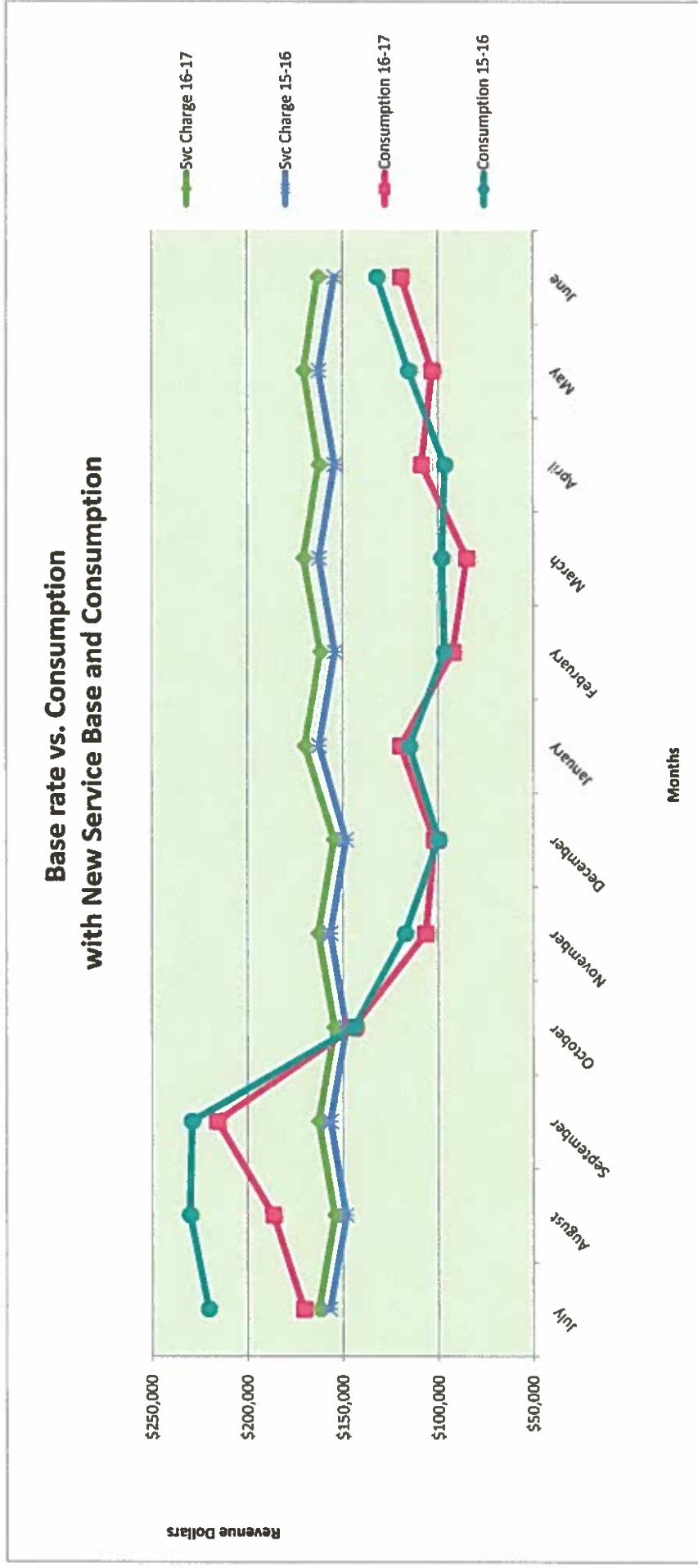
The monthly budgeted amount is calculated by taking the annual amount and dividing it by twelve (around 100% as of June 30). Note that many of the June expenses are not yet recorded and this report is not the final for the 2016/2017 fiscal year.

# Oak Lodge Water District July - Dec/Oak Lodge Water Services Jan-June

## Retail Water Sales Fiscal Year with Service Base and Consumption

	July	August	September	October	November	December	January	February	March	April	May	June	Total
<b>Svc Charge 15-16</b>	\$ 156,854	\$ 148,351	\$ 156,535	\$ 148,272	\$ 156,480	\$ 148,401	\$ 162,391	\$ 154,099	\$ 162,430	\$ 154,110	\$ 162,581	\$ 154,227	\$ 1,864,731
<b>Svc Charge 16-17</b>	\$ 162,724	\$ 154,362	\$ 162,714	\$ 154,449	\$ 162,807	\$ 154,565	\$ 169,883	\$ 161,671	\$ 170,526	\$ 162,409	\$ 170,418	\$ 162,913	\$ 1,949,440
<b>Consumption 15-16</b>	\$ 220,470	\$ 230,241	\$ 229,209	\$ 144,092	\$ 117,480	\$ 99,854	\$ 115,237	\$ 96,533	\$ 98,111	\$ 96,484	\$ 115,483	\$ 131,900	\$ 1,695,193
<b>Consumption 16-17</b>	\$ 170,420	\$ 186,670	\$ 216,040	\$ 144,702	\$ 106,560	\$ 102,046	\$ 119,711	\$ 92,234	\$ 85,017	\$ 108,578	\$ 103,124	\$ 119,337	\$ 1,554,439

GRAPH:



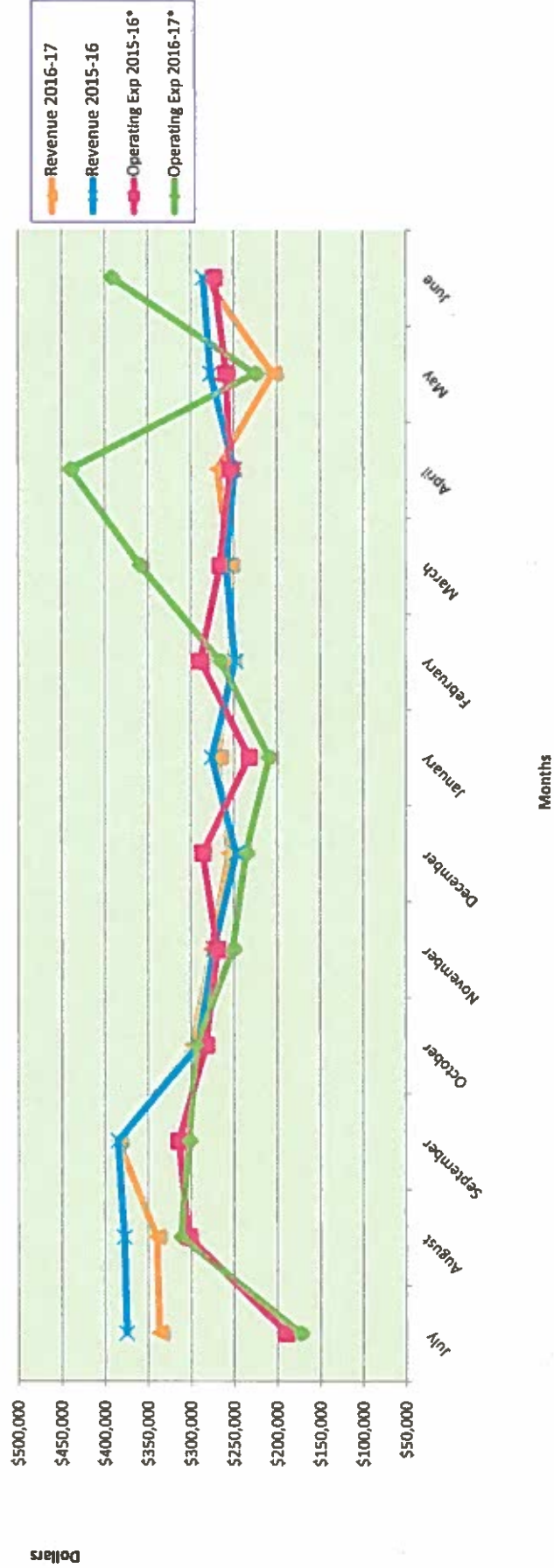
# Oak Lodge Water District

## Retail Water Sales Fiscal Year

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Revenue 2015-16	\$ 375,067	\$ 378,354	\$ 385,271	\$ 291,814	\$ 273,716	\$ 247,986	\$ 275,959	\$ 248,876	\$ 259,072	\$ 249,553	\$ 277,233	\$ 285,648	\$ 3,548,559
Revenue 2016-17	\$ 337,145	\$ 340,493	\$ 385,163	\$ 298,482	\$ 277,148	\$ 256,086	\$ 268,357	\$ 253,234	\$ 255,021	\$ 269,504	\$ 204,866	\$ 283,665	\$ 3,429,164
Operating Exp 2015-16*	\$ 189,322	\$ 303,029	\$ 314,480	\$ 282,916	\$ 269,527	\$ 286,733	\$ 232,181	\$ 288,754	\$ 266,118	\$ 253,983	\$ 258,819	\$ 273,172	\$ 3,219,034
Operating Exp 2016-17*	\$ 173,076	\$ 311,766	\$ 303,105	\$ 293,445	\$ 251,829	\$ 236,333	\$ 209,142	\$ 265,778	\$ 359,449	\$ 440,746	\$ 225,170	\$ 392,627	\$ 3,462,466

\*Does not include capital or debt service

### Retail Water Sales/Operating Expenses





Oak Lodge Water District

# My Budget Report

## Account Summary

For Fiscal: 2016-2017 Period Ending: 06/30/2017

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 10 - General</b>						
<b>Revenue</b>						
<b>Category: 000 - No Category</b>						
<u>10.3999</u>	Beginning Working Capital	1,257,282.00	1,257,282.00	0.00	0.00	-1,257,282.00 0.00%
<u>10.4000</u>	Water Sales	3,000,000.00	3,000,000.00	283,645.00	3,429,164.10	429,164.10 114.31%
<u>10.4001</u>	CRW Water Sales	25,000.00	25,000.00	0.00	31,200.57	6,200.57 124.80%
<u>10.4005</u>	Penalty Charges	35,000.00	35,000.00	2,194.00	26,709.00	-8,291.00 76.31%
<u>10.4006</u>	Service Installations	15,000.00	15,000.00	0.00	24,498.50	9,498.50 163.32%
<u>10.4100</u>	Interest	500.00	500.00	853.72	8,410.50	7,910.50 1,682.10%
<u>10.4110</u>	Delinquent Taxes	0.00	0.00	5.44	199.40	199.40 0.00%
<u>10.4200</u>	Rents and Leases	235,000.00	235,000.00	3,798.75	91,519.31	-143,480.69 38.94%
<u>10.4300</u>	Contract Services	40,000.00	40,000.00	2,415.24	51,697.14	11,697.14 129.24%
<u>10.4400</u>	Miscellaneous Income	15,000.00	15,000.00	80.00	20,872.72	5,872.72 139.15%
	<b>Category: 000 - No Category Total:</b>	<b>4,622,782.00</b>	<b>4,622,782.00</b>	<b>292,992.15</b>	<b>3,684,271.24</b>	<b>-938,510.76 79.70 %</b>
	<b>Revenue Total:</b>	<b>4,622,782.00</b>	<b>4,622,782.00</b>	<b>292,992.15</b>	<b>3,684,271.24</b>	<b>-938,510.76 79.70 %</b>
<b>Expense</b>						
<b>Category: 460 - Personnel</b>						
<u>10.5600</u>	Salary & Wages - Office	510,000.00	510,000.00	36,054.02	565,020.90	-55,020.90 110.79%
<u>10.5612</u>	Clerk Temporary	0.00	0.00	1,833.75	1,833.75	-1,833.75 0.00%
<u>10.5621</u>	Temporary / Summer	20,000.00	20,000.00	5,915.00	50,112.50	-30,112.50 250.56%
<u>10.5700</u>	Salary & Wages - Field	612,000.00	612,000.00	65,479.22	562,514.28	49,485.72 91.91%
<u>10.5780</u>	Overtime & Standby	35,000.00	35,000.00	249.12	24,722.01	10,277.99 70.63%
<u>10.5800</u>	Public Retirement (PERS)	225,000.00	225,000.00	13,614.96	203,349.22	21,650.78 90.38%
<u>10.5810</u>	Social Security	65,000.00	65,000.00	6,708.48	72,198.37	-7,198.37 111.07%
<u>10.5820</u>	Medicare	18,000.00	18,000.00	1,568.90	17,445.32	554.68 96.92%
<u>10.5830</u>	TriMet Tax	9,000.00	9,000.00	804.68	8,905.19	94.81 98.95%
<u>10.5840</u>	Workers Compensation	40,000.00	40,000.00	31.24	10,573.49	29,426.51 26.43%
<u>10.5850</u>	Unemployment	20,000.00	20,000.00	0.00	0.00	20,000.00 0.00%
<u>10.5860</u>	Medical Insurance	225,000.00	225,000.00	21,491.90	174,336.08	50,663.92 77.48%
<u>10.5870</u>	Dental Insurance	25,000.00	25,000.00	0.00	9,849.61	15,150.39 39.40%
<u>10.5880</u>	Other Personal Services	30,000.00	30,000.00	1,453.64	27,968.64	2,031.36 93.23%
	<b>Category: 460 - Personnel Total:</b>	<b>1,834,000.00</b>	<b>1,834,000.00</b>	<b>155,204.91</b>	<b>1,728,829.36</b>	<b>105,170.64 94.27 %</b>
<b>Category: 550 - Materials and Services</b>						
<u>10.6000</u>	Uniforms	4,000.00	4,000.00	143.96	1,843.57	2,156.43 46.09%
<u>10.6005</u>	Training and Travel	33,000.00	33,000.00	1,896.78	20,224.26	12,775.74 61.29%
<u>10.6010</u>	Safety Program	12,000.00	12,000.00	1,327.81	16,333.36	-4,333.36 136.11%
<u>10.6015</u>	Board Training & Travel	25,400.00	25,400.00	0.00	1,652.30	23,747.70 6.51%
<u>10.6020</u>	Board Compensation	12,000.00	12,000.00	0.00	7,472.83	4,527.17 62.27%
<u>10.6025</u>	Telephone	14,000.00	14,000.00	1,028.48	10,120.34	3,879.66 72.29%
<u>10.6030</u>	Office Supplies	15,000.00	15,000.00	2,110.12	12,326.00	2,674.00 82.17%
<u>10.6035</u>	Postage	2,000.00	2,000.00	49.00	1,785.02	214.98 89.25%
<u>10.6040</u>	Dues & Subscriptions	36,700.00	36,700.00	3,002.43	29,356.67	7,343.33 79.99%
<u>10.6045</u>	Audit	17,000.00	17,000.00	21,120.00	29,850.00	-12,850.00 175.59%
<u>10.6050</u>	Technical Services	10,000.00	10,000.00	0.00	7,903.86	2,096.14 79.04%
<u>10.6055</u>	Legal	25,000.00	25,000.00	23,523.18	110,650.59	-85,650.59 442.60%
<u>10.6065</u>	Elections Expense	5,000.00	5,000.00	4,395.91	4,395.91	604.09 87.92%
<u>10.6075</u>	Administrative Fees & Taxes	42,800.00	42,800.00	2,849.13	47,486.50	-4,686.50 110.95%
<u>10.6080</u>	Computer and Technology	25,000.00	25,000.00	352.58	29,636.92	-4,636.92 118.55%
<u>10.6085</u>	Service & Maintenance Contract	95,400.00	95,400.00	13,610.95	137,656.62	-42,256.62 144.29%
<u>10.6090</u>	Water Purchases	750,000.00	750,000.00	66,141.29	812,869.05	-62,869.05 108.38%
<u>10.6095</u>	PGE	42,000.00	42,000.00	2,045.65	33,511.00	8,489.00 79.79%

My Budget Report

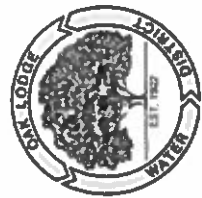
For Fiscal: 2016-2017 Period Ending: 06/30/2017

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>10.6096</u>	NW Natural	4,000.00	4,000.00	220.36	735.65	3,264.35	18.39%
<u>10.6097</u>	Other Utilities	10,000.00	10,000.00	632.54	8,315.20	1,684.80	83.15%
<u>10.6100</u>	Fuel and Oils	20,000.00	20,000.00	1,424.83	12,472.98	7,527.02	62.36%
<u>10.6101</u>	Vehicle Equipment Maintenance	24,000.00	24,000.00	64.67	11,735.05	12,264.95	48.90%
<u>10.6111</u>	Distribution System Maint.	200,000.00	200,000.00	18,533.32	172,042.64	27,957.36	86.02%
<u>10.6120</u>	Building and Grounds	10,000.00	10,000.00	483.09	11,045.84	-1,045.84	110.46%
<u>10.6130</u>	Water Quality Program	13,000.00	13,000.00	3,645.00	13,852.82	-852.82	106.56%
<u>10.6135</u>	Public Information	6,000.00	6,000.00	275.16	422.02	5,577.98	7.03%
<u>10.6145</u>	Contractual Services	10,000.00	10,000.00	0.00	2,657.16	7,342.84	26.57%
<u>10.6146</u>	Contract Meter Reading	36,000.00	36,000.00	2,319.90	32,688.76	3,311.24	90.80%
<u>10.6150</u>	Insurance	52,000.00	52,000.00	0.00	74,209.00	-22,209.00	142.71%
<u>10.6155</u>	Consolidation	40,000.00	40,000.00	0.00	33,231.19	6,768.81	83.08%
<u>10.6900</u>	Miscellaneous	4,000.00	4,000.00	50.00	926.16	3,073.84	23.15%
<b>Category: 550 - Materials and Services Total:</b>		<b>1,595,300.00</b>	<b>1,595,300.00</b>	<b>171,246.14</b>	<b>1,689,409.27</b>	<b>-94,109.27</b>	<b>105.90 %</b>
<b>Category: 650 - Capital Outlay</b>							
<u>10.6500</u>	Water System Capital Outlay	200,000.00	200,000.00	0.00	184,358.00	15,642.00	92.18%
<u>10.6505</u>	Operational Maint. & Equipment	17,000.00	17,000.00	0.00	20,046.45	-3,046.45	117.92%
<u>10.6510</u>	Vehicle & Equipment	65,000.00	65,000.00	53,781.27	67,448.27	-2,448.27	103.77%
<u>10.6515</u>	Building & Sites	2,000.00	2,000.00	0.00	349.00	1,651.00	17.45%
<u>10.6525</u>	Office Equipment/Furniture	165,000.00	165,000.00	0.00	0.00	165,000.00	0.00%
<b>Category: 650 - Capital Outlay Total:</b>		<b>449,000.00</b>	<b>449,000.00</b>	<b>53,781.27</b>	<b>272,201.72</b>	<b>176,798.28</b>	<b>60.62 %</b>
<b>Category: 700 - Transfers</b>							
<u>10.7004</u>	Transfer Out	0.00	0.00	700,000.00	700,000.00	-700,000.00	0.00%
<u>10.7005</u>	Transfer Out	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00%
<b>Category: 700 - Transfers Total:</b>		<b>500,000.00</b>	<b>500,000.00</b>	<b>700,000.00</b>	<b>700,000.00</b>	<b>-200,000.00</b>	<b>140.00 %</b>
<b>Category: 800 - Contingency</b>							
<u>10.8000</u>	Contingency	244,482.00	244,482.00	0.00	0.00	244,482.00	0.00%
<b>Category: 800 - Contingency Total:</b>		<b>244,482.00</b>	<b>244,482.00</b>	<b>0.00</b>	<b>0.00</b>	<b>244,482.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>		<b>4,622,782.00</b>	<b>4,622,782.00</b>	<b>1,080,232.32</b>	<b>4,390,440.35</b>	<b>232,341.65</b>	<b>94.97 %</b>
<b>Fund: 10 - General Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-787,240.17</b>	<b>-706,169.11</b>	<b>-706,169.11</b>	<b>0.00 %</b>
<b>Fund: 40 - System Development</b>							
<b>Revenue</b>							
<b>Category: 000 - No Category</b>							
<u>40.3999</u>	Beginning Working Capital	129,354.00	129,354.00	0.00	0.00	-129,354.00	0.00%
<u>40.4040</u>	SDC Reimbursement	50,000.00	50,000.00	0.00	213,415.00	163,415.00	426.83%
<u>40.4100</u>	Interest	500.00	500.00	86.30	928.71	428.71	185.74%
<b>Category: 000 - No Category Total:</b>		<b>179,854.00</b>	<b>179,854.00</b>	<b>86.30</b>	<b>214,343.71</b>	<b>34,489.71</b>	<b>119.18 %</b>
<b>Revenue Total:</b>		<b>179,854.00</b>	<b>179,854.00</b>	<b>86.30</b>	<b>214,343.71</b>	<b>34,489.71</b>	<b>119.18 %</b>
<b>Expense</b>							
<b>Category: 700 - Transfers</b>							
<u>40.7006</u>	Transfer Out	170,000.00	170,000.00	170,000.00	170,000.00	0.00	100.00%
<b>Category: 700 - Transfers Total:</b>		<b>170,000.00</b>	<b>170,000.00</b>	<b>170,000.00</b>	<b>170,000.00</b>	<b>0.00</b>	<b>100.00 %</b>
<b>Category: 800 - Contingency</b>							
<u>40.8000</u>	Contingency	9,854.00	9,854.00	0.00	0.00	9,854.00	0.00%
<b>Category: 800 - Contingency Total:</b>		<b>9,854.00</b>	<b>9,854.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,854.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>		<b>179,854.00</b>	<b>179,854.00</b>	<b>170,000.00</b>	<b>170,000.00</b>	<b>9,854.00</b>	<b>94.52 %</b>
<b>Fund: 40 - System Development Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-169,913.70</b>	<b>44,343.71</b>	<b>44,343.71</b>	<b>0.00 %</b>
<b>Fund: 50 - CIP</b>							
<b>Revenue</b>							
<b>Category: 000 - No Category</b>							
<u>50.3999</u>	Beginning Working Capital	581,861.00	581,861.00	0.00	0.00	-581,861.00	0.00%
<u>50.4100</u>	Interest	0.00	0.00	1,241.22	13,357.40	13,357.40	0.00%

My Budget Report

For Fiscal: 2016-2017 Period Ending: 06/30/2017

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>50.4900</u>	Fund Transfer	670,000.00	670,000.00	670,000.00	670,000.00	0.00	100.00%
	<b>Category: 000 - No Category Total:</b>	<b>1,251,861.00</b>	<b>1,251,861.00</b>	<b>671,241.22</b>	<b>683,357.40</b>	<b>-568,503.60</b>	<b>54.59 %</b>
	<b>Revenue Total:</b>	<b>1,251,861.00</b>	<b>1,251,861.00</b>	<b>671,241.22</b>	<b>683,357.40</b>	<b>-568,503.60</b>	<b>54.59 %</b>
	<b>Expense</b>						
	<b>Category: 650 - Capital Outlay</b>						
<u>50.5100</u>	Replacement & Renewal	1,000,000.00	1,000,000.00	111,099.72	416,752.08	583,247.92	41.68%
	<b>Category: 650 - Capital Outlay Total:</b>	<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>111,099.72</b>	<b>416,752.08</b>	<b>583,247.92</b>	<b>41.68 %</b>
	<b>Category: 800 - Contingency</b>						
<u>50.8000</u>	Contingency	251,861.00	251,861.00	0.00	0.00	251,861.00	0.00%
	<b>Category: 800 - Contingency Total:</b>	<b>251,861.00</b>	<b>251,861.00</b>	<b>0.00</b>	<b>0.00</b>	<b>251,861.00</b>	<b>0.00 %</b>
	<b>Expense Total:</b>	<b>1,251,861.00</b>	<b>1,251,861.00</b>	<b>111,099.72</b>	<b>416,752.08</b>	<b>835,108.92</b>	<b>33.29 %</b>
	<b>Fund: 50 - CIP Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>560,141.50</b>	<b>266,605.32</b>	<b>266,605.32</b>	<b>0.00 %</b>
<b>Fund: 70 - Reserve</b>							
	<b>Revenue</b>						
	<b>Category: 000 - No Category</b>						
<u>70.3999</u>	Beginning Working Capital	629,783.00	629,783.00	0.00	0.00	-629,783.00	0.00%
<u>70.4100</u>	Interest	4,000.00	4,000.00	643.69	6,927.05	2,927.05	173.18%
<u>70.4900</u>	Fund Transfer	0.00	0.00	200,000.00	200,000.00	200,000.00	0.00%
	<b>Category: 000 - No Category Total:</b>	<b>633,783.00</b>	<b>633,783.00</b>	<b>200,643.69</b>	<b>206,927.05</b>	<b>-426,855.95</b>	<b>32.65 %</b>
	<b>Revenue Total:</b>	<b>633,783.00</b>	<b>633,783.00</b>	<b>200,643.69</b>	<b>206,927.05</b>	<b>-426,855.95</b>	<b>32.65 %</b>
	<b>Expense</b>						
	<b>Category: 800 - Contingency</b>						
<u>70.8000</u>	Contingency	576,283.00	576,283.00	0.00	0.00	576,283.00	0.00%
	<b>Category: 800 - Contingency Total:</b>	<b>576,283.00</b>	<b>576,283.00</b>	<b>0.00</b>	<b>0.00</b>	<b>576,283.00</b>	<b>0.00 %</b>
	<b>Expense Total:</b>	<b>576,283.00</b>	<b>576,283.00</b>	<b>0.00</b>	<b>0.00</b>	<b>576,283.00</b>	<b>0.00 %</b>
	<b>Fund: 70 - Reserve Surplus (Deficit):</b>	<b>57,500.00</b>	<b>57,500.00</b>	<b>200,643.69</b>	<b>206,927.05</b>	<b>149,427.05</b>	<b>359.87 %</b>
	<b>Report Surplus (Deficit):</b>	<b>57,500.00</b>	<b>57,500.00</b>	<b>-196,368.68</b>	<b>-188,293.03</b>	<b>-245,793.03</b>	<b>327.47 %</b>



# Oak Lodge Water District

# Bank Transaction Report

Transaction Detail

Issued Date Range: 06/01/2017 - 06/30/2017  
Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: 2908192046 - OAK LODGE WATER DISTRICT							
06/02/2017	06/30/2017	39121	A Worksafe Service, Inc.	Accounts Payable	Pending Clear	Check	-300.00
06/02/2017	06/30/2017	39122	Ace Hardware #11075	Accounts Payable	Pending Clear	Check	-163.25
06/02/2017	06/30/2017	39123	Aflac	Accounts Payable	Pending Clear	Check	-399.84
06/02/2017	06/30/2017	39124	ASSET SYSTEMS INC	Accounts Payable	Pending Clear	Check	-76.56
06/02/2017	06/30/2017	39125	BTL NW	Accounts Payable	Pending Clear	Check	-201.71
06/02/2017	06/30/2017	39126	Bullard Law	Accounts Payable	Pending Clear	Check	-23,475.35
06/02/2017	06/30/2017	39127	Cable Huston	Accounts Payable	Pending Clear	Check	-2,900.00
06/02/2017	06/30/2017	39128	Carlson Testing, Inc.	Accounts Payable	Pending Clear	Check	-1,082.50
06/02/2017	06/30/2017	39129	Cintas Corporation	Accounts Payable	Pending Clear	Check	-134.93
06/02/2017	06/30/2017	39130	Cintas Corporation - 463	Accounts Payable	Pending Clear	Check	-73.37
06/02/2017	06/30/2017	39131	Clackamas Comm. Federal CU	Accounts Payable	Pending Clear	Check	-128.00
06/02/2017	06/30/2017	39132	Contractor Supply	Accounts Payable	Pending Clear	Check	-472.46
06/02/2017	06/30/2017	39133	Convergence Northwest, Inc	Accounts Payable	Pending Clear	Check	-5,639.02
06/02/2017	06/30/2017	39134	DMS ARCHITECTS, INC.	Accounts Payable	Pending Clear	Check	-12,362.63
06/02/2017	06/30/2017	39135	James W Fowler Co	Accounts Payable	Pending Clear	Check	-112,665.25
06/02/2017	06/30/2017	39136	Law Office of Eileen Eakins, LLC	Accounts Payable	Pending Clear	Check	-220.00
06/02/2017	06/30/2017	39137	Local Government Personnel Ins	Accounts Payable	Pending Clear	Check	-564.55
06/02/2017	06/30/2017	39138	McFarlane's Bark Inc.	Accounts Payable	Pending Clear	Check	-208.14
06/02/2017	06/30/2017	39139	Meteraders, LLC	Accounts Payable	Pending Clear	Check	-3,102.82
06/02/2017	06/30/2017	39140	Milwaukie Lumber Co.	Accounts Payable	Pending Clear	Check	-41.78
06/02/2017	06/30/2017	39141	Nancy Gibson Comp	Accounts Payable	Pending Clear	Check	-300.00
06/02/2017	06/30/2017	39142	Norton Corrosion Limited LLC	Accounts Payable	Pending Clear	Check	-1,331.00
06/02/2017	06/30/2017	39143	NW Natural	Accounts Payable	Pending Clear	Check	-288.36
06/02/2017	06/30/2017	39144	Oak Lodge Sanitary District	Accounts Payable	Pending Clear	Check	-341.00
06/02/2017	06/30/2017	39145	Oregon AFSCME Council 75	Accounts Payable	Pending Clear	Check	-249.02
06/02/2017	06/30/2017	39146	Oregon Dept of Revenue	Accounts Payable	Pending Clear	Check	-8,110.88
06/02/2017	06/30/2017	39147	Peterson IV, Inc.	Accounts Payable	Pending Clear	Check	-1,850.09
06/02/2017	06/30/2017	39148	Porter Yett Company	Accounts Payable	Pending Clear	Check	-448.35
06/02/2017	06/30/2017	39149	Portland Engineering Inc	Accounts Payable	Pending Clear	Check	-120.00
06/02/2017	06/30/2017	39150	Portland General Electric	Accounts Payable	Pending Clear	Check	-2,442.75
06/02/2017	06/30/2017	39151	RH2 Engineering, Inc.	Accounts Payable	Pending Clear	Check	-9,619.76
06/02/2017	06/30/2017	39152	Special Districts Health Insurance Sv	Accounts Payable	Pending Clear	Check	-15,551.17
06/02/2017	06/30/2017	39153	Todd Knapp	Accounts Payable	Pending Clear	Check	-600.00
06/02/2017	06/30/2017	39154	Traver's Cleaning Service Inc.	Accounts Payable	Pending Clear	Check	-340.00
06/02/2017	06/30/2017	39155	Tyler Technologies, Inc.	Accounts Payable	Pending Clear	Check	-260.00
06/12/2017	06/30/2017	39156	Angelica Caministeanu	Accounts Payable	Pending Clear	Check	-1,801.12

Bank Transaction Report

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/13/2017	06/30/2017	39157	Yohn, Clay B	Payroll	Pending Clear	Check	-1,071.73
06/15/2017	06/30/2017	39158	Sexton, Timothy J	Payroll	Pending Clear	Check	-928.17
06/15/2017	06/30/2017	39159	Yohn, Clay B	Payroll	Pending Clear	Check	-587.50
06/15/2017	06/30/2017	39160	KROGSTAD, JOHN	Payroll	Pending Clear	Check	-2,016.59
06/14/2017	06/30/2017	39161	Amber Backus	Accounts Payable	Pending Clear	Check	-102.83
06/15/2017	06/30/2017	39162	Alexin Analytical Laboratories	Accounts Payable	Pending Clear	Check	-1,087.00
06/15/2017	06/30/2017	39163	AnswerNet Portland	Accounts Payable	Pending Clear	Check	-349.09
06/15/2017	06/30/2017	39164	Assured Technology Solutions, LLC	Accounts Payable	Pending Clear	Check	-182.10
06/15/2017	06/30/2017	39165	Bachman Paving Company	Accounts Payable	Pending Clear	Check	-11,725.00
06/15/2017	06/30/2017	39166	Cintas Corporation - 463	Accounts Payable	Pending Clear	Check	-83.65
06/15/2017	06/30/2017	39167	Clackamas County Elections	Accounts Payable	Pending Clear	Check	-4,395.91
06/15/2017	06/30/2017	39168	Clackamas County Sheriff	Accounts Payable	Pending Clear	Check	-50.00
06/15/2017	06/30/2017	39169	Convergence Northwest, Inc	Accounts Payable	Pending Clear	Check	-2,694.24
06/15/2017	06/30/2017	39170	Costco Wholesale	Accounts Payable	Pending Clear	Check	-1,003.39
06/15/2017	06/30/2017	39171	Dave Seifert	Accounts Payable	Pending Clear	Check	-182.51
06/15/2017	06/30/2017	39172	Ed's Mower & Saw Shoppe	Accounts Payable	Pending Clear	Check	-55.90
06/15/2017	06/30/2017	39173	Express Employment Professionals	Accounts Payable	Pending Clear	Check	-360.00
06/15/2017	06/30/2017	39174	Industrial Hearing Service	Accounts Payable	Outstanding	Check	-333.83
06/15/2017	06/30/2017	39175	J. Thayer Company	Accounts Payable	Pending Clear	Check	-648.36
06/15/2017	06/30/2017	39176	James W Fowler Co	Accounts Payable	Pending Clear	Check	-97,422.50
06/15/2017	06/30/2017	39177	NCCWC	Accounts Payable	Pending Clear	Check	-66,141.29
06/15/2017	06/30/2017	39178	Oak Lodge Sanitary District	Accounts Payable	Pending Clear	Check	-366.80
06/15/2017	06/30/2017	39179	Olson Bros Service Inc	Accounts Payable	Pending Clear	Check	-1,424.83
06/15/2017	06/30/2017	39180	Pauly, Rogers and Co., P. C.	Accounts Payable	Pending Clear	Check	-21,120.00
06/15/2017	06/30/2017	39181	Peterson IV, Inc.	Accounts Payable	Pending Clear	Check	-43.49
06/15/2017	06/30/2017	39182	Petty Cash Custodian Kelly Stacey	Accounts Payable	Pending Clear	Check	-227.72
06/15/2017	06/30/2017	39183	Pitney Purchase Power	Accounts Payable	Pending Clear	Check	-450.00
06/15/2017	06/30/2017	39184	Portland Engineering Inc	Accounts Payable	Pending Clear	Check	-120.00
06/15/2017	06/30/2017	39185	Tim Haberlock	Accounts Payable	Pending Clear	Check	-894.78
06/15/2017	06/30/2017	39186	Total Building Maintenance	Accounts Payable	Pending Clear	Check	-348.00
06/15/2017	06/30/2017	39187	US BANK EQUIPMENT FINANCE	Accounts Payable	Pending Clear	Check	-444.40
06/15/2017	06/30/2017	39188	Verizon Wireless	Accounts Payable	Pending Clear	Check	-563.47
06/15/2017	06/30/2017	39189	Wright Imaging	Accounts Payable	Pending Clear	Check	-2,894.13
06/15/2017	06/30/2017	39190	XC2 Software, LLC	Accounts Payable	Pending Clear	Check	-640.00
06/19/2017	06/30/2017	39191	Aflac	Accounts Payable	Pending Clear	Check	-399.84
06/19/2017	06/30/2017	39192	Clackamas Comm. Federal CU	Accounts Payable	Pending Clear	Check	-128.00
06/19/2017	06/30/2017	39193	Oregon AFSCME Council 75	Accounts Payable	Pending Clear	Check	-249.02
06/19/2017	06/30/2017	39194	Oregon Dept of Revenue	Accounts Payable	Pending Clear	Check	-9,760.66
06/20/2017	06/30/2017	39195	Prevailing Wage Rate Unit, Bureau of Labor and Ind	Accounts Payable	Pending Clear	Check	-1,169.18
06/28/2017	06/30/2017	39196	Kaiser Permanente	Accounts Payable	Outstanding	Check	-21,491.90
06/30/2017	06/30/2017	39197	KROGSTAD, JOHN	Payroll	Pending Clear	Check	-2,016.48
06/30/2017	06/30/2017	39198	Sexton, Timothy J	Payroll	Pending Clear	Check	-1,192.25
06/30/2017	06/30/2017	39199	Yohn, Clay B	Payroll	Pending Clear	Check	-835.66



Bank Transaction Report

Issued Date Range: 06/01/2017 - 06/30/2017 Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/30/2017		39200	Ace Hardware #11075	Accounts Payable	Outstanding	Check	-244.81
06/30/2017		39201	Aflac	Accounts Payable	Outstanding	Check	-399.84
06/30/2017		39202	AnswerNet Portland	Accounts Payable	Outstanding	Check	-162.97
06/30/2017		39203	BTL NW	Accounts Payable	Outstanding	Check	-200.73
06/30/2017		39204	Bullard Law	Accounts Payable	Outstanding	Check	-17,896.41
06/30/2017		39205	Cable Huston	Accounts Payable	Outstanding	Check	-5,626.77
06/30/2017		39206	Cintas Corporation	Accounts Payable	Outstanding	Check	-526.68
06/30/2017		39207	Cintas Corporation - 463	Accounts Payable	Outstanding	Check	-83.65
06/30/2017		39208	City of Gladstone	Accounts Payable	Outstanding	Check	-4,323.59
06/30/2017		39209	Clackamas Comm. Federal CU	Accounts Payable	Outstanding	Check	-128.00
06/30/2017		39210	Clay Yohin	Accounts Payable	Outstanding	Check	-300.00
06/30/2017		39211	Coastal Farm & Home Supply	Accounts Payable	Outstanding	Check	-143.96
06/30/2017		39212	Comcast Cable	Accounts Payable	Outstanding	Check	-425.02
06/30/2017		39213	Community Newspapers	Accounts Payable	Outstanding	Check	-275.16
06/30/2017		39214	Consolidated Supply Co.	Accounts Payable	Outstanding	Check	-3,803.78
06/30/2017		39215	Convergence Northwest, Inc	Accounts Payable	Outstanding	Check	-5,992.40
06/30/2017		39216	Craig Blackman Trucking	Accounts Payable	Outstanding	Check	-1,723.88
06/30/2017		39217	Ditch Witch Northwest Exchange	Accounts Payable	Outstanding	Check	-53,781.27
06/30/2017	06/30/2017	39218	Elaine Murray	Accounts Payable	Pending Clear	Check	-232.00
06/30/2017		39219	Express Employment Professionals	Accounts Payable	Outstanding	Check	-1,473.75
06/30/2017	06/30/2017	39220	Kelly Stacey	Accounts Payable	Pending Clear	Check	-1,112.16
06/30/2017		39221	Local Government Personnel Ins	Accounts Payable	Outstanding	Check	-2,362.43
06/30/2017		39222	McFarlane's Bark Inc.	Accounts Payable	Outstanding	Check	-483.09
06/30/2017		39223	Metereaders, LLC	Accounts Payable	Outstanding	Check	-2,319.90
06/30/2017		39224	Napa Auto Parts - Store #07078	Accounts Payable	Outstanding	Check	-21.18
06/30/2017		39225	NW Natural	Accounts Payable	Outstanding	Check	-220.36
06/30/2017		39226	Oregon AFSCME Council 75	Accounts Payable	Outstanding	Check	-249.02
06/30/2017		39227	Oregon Dept of Revenue	Accounts Payable	Outstanding	Check	-7,932.80
06/30/2017		39228	Portland General Electric	Accounts Payable	Outstanding	Check	-2,045.65
06/30/2017		39229	RH2 Engineering, Inc.	Accounts Payable	Outstanding	Check	-12,508.04
06/30/2017		39230	TAL NEUMANN	Accounts Payable	Outstanding	Check	-32.06
06/30/2017	06/30/2017	39231	Timothy Sexton	Accounts Payable	Pending Clear	Check	-330.66
06/30/2017		39232	Traver's Cleaning Service Inc.	Accounts Payable	Outstanding	Check	-35.00
06/30/2017		39233	Waste Management	Accounts Payable	Outstanding	Check	-265.74
06/02/2017	06/30/2017	DFT0000280	Payroll EFT	Payroll	Pending Clear	EFT	-781.75
06/13/2017	06/30/2017	DFT0000281	Payroll EFT	Payroll	Pending Clear	EFT	-13,539.01
06/15/2017	06/30/2017	DFT0000285	Payroll EFT	Payroll	Pending Clear	EFT	-25,875.38
06/15/2017	06/30/2017	DFT0000286	Payroll EFT	Payroll	Pending Clear	EFT	-41,751.69
06/20/2017	06/30/2017	DFT0000287	Payroll EFT	Payroll	Pending Clear	EFT	-846.44
06/30/2017		DFT0000288	Wells Fargo Bank, N.A.	Accounts Payable	Outstanding	Bank Draft	-5,687.33
06/30/2017		DFT0000289	Payroll EFT	Payroll	Outstanding	EFT	-2,480.72
06/30/2017	06/30/2017	DFT0000290	Payroll EFT	Payroll	Pending Clear	EFT	-23,513.13
06/30/2017	06/30/2017	DFT0000291	Payroll EFT	Payroll	Pending Clear	EFT	-41,419.30

Bank Transaction Report

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/15/2017	06/30/2017	EFT0000902	6/15/17 PAYROLL TAXES	General Ledger	Pending Clear	EFT	-37,204.09
06/15/2017	06/30/2017	EFT0000903	6/15/17 PAYROLL TAXES	General Ledger	Pending Clear	EFT	-2,335.46
06/15/2017	06/30/2017	EFT0000904	6/15/17 NATIONWIDE DEF COMP	General Ledger	Pending Clear	EFT	-150.00
06/27/2017	06/30/2017	EFT0000905	ANNUAL PERS SOCIAL SECURITY FEE	General Ledger	Pending Clear	EFT	-15.00
06/30/2017	06/30/2017	EFT0000906	6/30/17 PAYROLL TAXES	General Ledger	Pending Clear	EFT	-30,919.01
06/30/2017	06/30/2017	EFT0000907	6/30/17 VALIC DEF COMP	General Ledger	Outstanding	EFT	-2,335.46
06/30/2017	06/30/2017	EFT0000908	6/30/17 NATIONWIDE DEF COMP	General Ledger	Pending Clear	EFT	-150.00
<b>Bank Account 2908192046 Total: (129)</b>							<b>-822,734.39</b>
<b>Report Total: (129)</b>							<b>-822,734.39</b>

**Oak Lodge Water District  
 LGIP RECONCILIATION  
 As of June 30, 2017**

<b>Fund Type: 5289</b>	<b>General</b>	<b>SDC Improv</b>	<b>Capital</b>	<b>Reserve</b>	<b>Totals</b>
<b>Fund And G/L #:</b>	<b>10.1005</b>	<b>40.1005</b>	<b>50.1005</b>	<b>70.1005</b>	
TB per Tyler As of May 31, 2017	844,378.74	85,355.28	1,227,643.08	636,645.25	2,794,022.35
Deposits	5.44	-	-	-	5.44
Interest/Fees	853.72	86.30	1,241.22	643.69	2,824.93
Transfer of Funds	(300,000.00)			-	(300,000.00)
Transfer to WF Savings	-	-	-	-	-
Rounding Adjustment	-	-	-	-	-
<b>As of June 30, 2017</b>	<b>545,237.90</b>	<b>85,441.58</b>	<b>1,228,884.30</b>	<b>637,288.94</b>	<b>2,496,852.72</b>
<b>YE adjustment due to rounding LGIP Statements</b>	<b>#5289</b>				
LGIP Stmt Beginning Balance					2,794,022.35
Deposits					5.44
Interest/Fees					2,824.93
Transfer to Checking	-				(300,000.00)
Transfer Funds - SDC's	-				-
<b>Ending Statement Bal.</b>	<b>-</b>				<b>2,496,852.72</b>
<b>DIFF IN G/L &amp; BANK BALANCE</b>					<b>-</b>

**Oak Lodge Water District**

**Account Balances As of:**

**June 30, 2017**

**Interest Rate**

Account

Wells Fargo Bank Checking \$279,301.50

Local Government Investment Pool 1.305% \$2,496,852.72

Total

\$ 2,776,154.22

**OAK LODGE WATER SERVICES**  
**Board of Directors' Cash Disbursement Approval Report**  
**For the Month of June 2017**

<b>CASH DISBURSEMENT ACTIVITY SUMMARY</b>	
<b>Expenditures:</b>	
Capital Items	113.98
Materials & Services	341,959.13
Subtotal	342,073.11
Personnel Services	172,532.01
Debt Service	-
<b>Total Expenditures</b>	<b>514,605.12</b>
<b>Other:</b>	
Transfers & Investments	430,355.94
Customer Refunds	106.88
Customer Returned Items	1,264.06
<b>Total Cash Disbursements</b>	<b>946,332.00</b>
Checkbook Register Control	946,332.00
Variance	-

**ACCOUNTS PAYABLE CASH DISBURSEMENT ACTIVITY RECONCILIATION**

Grand Total A/P Cash Disbursements Per A/P Check History Listing	514,605.12
<b>Less:</b>	
Customer Refunds	-
Debt Service	-
Payroll Expenses Processed through Accounts Payable	(172,532.01)
Adjusted Grand Total A/P Cash Disbursements	342,073.11
Cash Disbursement Activity Summary Control	342,073.11
Variance	-

**PERSONNEL SERVICES CASH DISBURSEMENT ACTIVITY RECONCILIATION**

Personnel Expenses	170,334.70
Uniforms & Safety Footwear	2,087.36
Breakroom Refreshments & Other Items	14.95
<b>Total Personnel Services Cash Disbursements</b>	<b>172,532.01</b>
Cash Disbursement Activity Summary Control	172,532.01
Variance	-

Invoice History Browse  
Oak Lodge Sanitary District

Check Tran	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/> Vendor Name : AFSCME COUNCIL 75 (Count: 1)							
117609	6/16/2017	002943	AFSCME COUNCIL 75	2017-05	5/31/2017	UNION DUES AND PEOPLE CONTRIBUTIONS	1,193.66
<input type="checkbox"/> Vendor Name : AMAZON.COM (Count: 3)							
1114	6/7/2017	001909	AMAZON.COM	111-1567555-070661 7	5/23/2017	MOKO VERIZON ELLIPSIS 10 CASE - SLJM	53.64
1128	6/30/2017	001909	AMAZON.COM	112-7335421-275541 9	6/16/2017	HP PLOTTER SUPPLIES	406.72
1128	6/30/2017	001909	AMAZON.COM	112-7335421-275541 9	6/16/2017	HP PLOTTER SUPPLIES	146.23
<input type="checkbox"/> Vendor Name : ANSWERNET (Count: 2)							
1114	6/7/2017	002210	ANSWERNET	068-B05404	5/21/2017	TELEPHONE ANSWERING SERVICE	91.00
1114	6/7/2017	002210	ANSWERNET	068-B05404	4/21/2017	TELEPHONE ANSWERING SERVICE	82.00
<input type="checkbox"/> Vendor Name : APEX LABS (Count: 3)							
117610	6/16/2017	002279	APEX LABS	17F0367	6/7/2017	NPDES LAB TESTING	2,695.00
117610	6/16/2017	002279	APEX LABS	17F0371	5/16/2017	1200Z LAB TESTING	614.00
117610	6/16/2017	002279	APEX LABS	17F0368	6/7/2017	BIOSOLIDS LAB TESTING	386.00
<input type="checkbox"/> Vendor Name : APG NEUROS (Count: 1)							
117663	6/29/2017	002795	APG NEUROS	6675	4/26/2017	REPLACEMENT PLC FOR PROCESS BLOWER	5,387.00
<input type="checkbox"/> Vendor Name : APOLLO DRAIN AND ROOTER, SERVICE, INC. (Count: 1)							
117611	6/16/2017	002054	APOLLO DRAIN AND ROOTER, SERVICE, INC.	A51517016	5/15/2017	LATERAL WORK AT 14810 SE MCLOUGHLIN	1,750.00
Count: 252							
<Filter is Empty>							

Invoice History Browse  
Oak Lodge Sanitary District

Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/> Vendor Name : APPLIED INDUSTRIAL TECHNOLOGIE (Count: 3)							
117578	6/5/2017	000066	APPLIED INDUSTRIAL TECHNOLOGIE	7010475316	5/5/2017	BEARINGS/MOTOR END BELL	51.88
117612	6/16/2017	000066	APPLIED INDUSTRIAL TECHNOLOGIE	7010568576	5/18/2017	US ELECTRIC MOTOR SIGHT GLASS	522.40
117646	6/22/2017	000066	APPLIED INDUSTRIAL TECHNOLOGIE	7010708821	6/6/2017	BEARINGS/MOTOR END BELL	73.54
<input type="checkbox"/> Vendor Name : APWA (Count: 1)							
1113	6/7/2017	000062	APWA	5545737470DILZJI	5/15/2017	JOB ADVERTISEMENT - OPERATIONS MANAGER	295.00
<input type="checkbox"/> Vendor Name : AT&T (Count: 2)							
117579	6/5/2017	000096	AT&T	030 477 5253 001	5/13/2017	TELEPHONE SERVICE 030 477 5253 001	291.92
117664	6/29/2017	000096	AT&T	030 477 5253 001	6/13/2017	TELEPHONE SERVICE 030 477 5253 001	331.34
<input type="checkbox"/> Vendor Name : AUTHORIZE.NET (Count: 1)							
1129	6/30/2017	002687	AUTHORIZE.NET	2017-06-30 AN	6/30/2017	WELLS FARGO E-CHECK WEB FEE	130.69
<input type="checkbox"/> Vendor Name : AWWA (Count: 1)							
1113	6/7/2017	000051	AWWA	00619691	5/25/2017	AWWA ACE REGISTRATION EXPENSE	910.00
<input type="checkbox"/> Vendor Name : BATTERIES PLUS (Count: 2)							
1123	6/30/2017	001594	BATTERIES PLUS	213-396161	6/6/2017	BATTERIES	231.93
1123	6/30/2017	001594	BATTERIES PLUS	213-396198	6/6/2017	BATTERIES	29.97
<input type="checkbox"/> Vendor Name : BAXTER AUTO PARTS, INC. (Count: 2)							
117606	6/5/2017	000112	BAXTER AUTO PARTS, INC.	4753	4/17/2017	FUSES	3.49
<b>Count: 252</b>							
Filter is Empty							

Invoice History Browse  
Oak Lodge Sanitary District

Check #	Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
117665	6/29/2017	000112	BAXTER AUTO PARTS, INC.	W4-100157	4/27/2017	IPS #2 GENERATOR BLOCK HEATER	96.99
<input type="checkbox"/> Vendor Name : BOXWOOD TECHNOLOGY (Count: 2)							
1125	6/30/2017	002195	BOXWOOD TECHNOLOGY	3014689	6/2/2017	PLANT SUPERINTENANT JOB ADVERTISEMENT	250.00
1125	6/30/2017	002195	BOXWOOD TECHNOLOGY	3018177	6/6/2017	GENERAL MANAGER JOB ADVERTISEMENT	250.00
<input type="checkbox"/> Vendor Name : BROWN AND CALDWELL (Count: 1)							
117580	6/5/2017	000161	BROWN AND CALDWELL	53292113	5/18/2017	ON-CALL MASTER AGREEMENT DATED 10/22/2013	2,888.45
<input type="checkbox"/> Vendor Name : CENTURY LINK (Count: 11)							
117581	6/5/2017	001319	CENTURY LINK	503-T02-0800 883B	5/17/2017	COMMUNICATION SERVICES 503-T02-0800 883B	334.50
117581	6/5/2017	001319	CENTURY LINK	503-653-1654 664B	5/13/2017	FAX LINE (ADMIN) 503-653-1654 664B	208.84
117581	6/5/2017	001319	CENTURY LINK	503654-1356 965B	5/13/2017	SCADA ALARM LINE 503-654-1356-965B	100.23
117581	6/5/2017	001319	CENTURY LINK	503-353-4200 410B	5/13/2017	COMMUNICATION SERVICES 503-353-4200 410B	89.98
117581	6/5/2017	001319	CENTURY LINK	503-654-8169 760B	5/13/2017	FAX LINE (OPS) 503-654-8169 760B	49.07
117582	6/5/2017	001319	CENTURY LINK	A382957-	5/17/2017	ANNUAL POLE RENTAL	47.60
117666	6/29/2017	001319	CENTURY LINK	503-T02-0800 883B	6/17/2017	COMMUNICATION SERVICES 503-T02-0800 883B	334.50
117666	6/29/2017	001319	CENTURY LINK	503-653-1654 664B	6/14/2017	FAX LINE (ADMIN) 503-653-1654 664B	208.84
117666	6/29/2017	001319	CENTURY LINK	503-654-1356 965B	6/13/2017	SCADA ALARM LINE 503-654-1356-965B	100.23
117666	6/29/2017	001319	CENTURY LINK	503-353-4200 410B	6/13/2017	COMMUNICATION SERVICES 503-353-4200 410B	89.98

Count: 252

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Invoice History Browse  
Oak Lodge Sanitary District

Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
117666	6/29/2017	001319	CENTURY LINK	503-654-8169 760B	6/13/2017	FAX LINE (OPS) 503-654-8169 760B	49.07
<input type="checkbox"/> Vendor Name : CH2M HILL, INC. (Count: 1)							
117583	6/5/2017	001691	CH2M HILL, INC.	381105008	5/10/2017	TASK ORDER #6 OUTFALL MIXING ZONE STUDY	10,851.03
<input type="checkbox"/> Vendor Name : CHEVRON U.S.A. INC. (Count: 2)							
1120	6/13/2017	000219	CHEVRON U.S.A. INC.	50596593	6/6/2017	FUEL FOR VEHICLES	120.04
1120	6/13/2017	000219	CHEVRON U.S.A. INC.	50596593	6/7/2017	LATE PAYMENT PENALTY	78.83
<input type="checkbox"/> Vendor Name : CITY OF MILWAUKIE (Count: 3)							
117584	6/5/2017	000800	CITY OF MILWAUKIE	201705086998	4/30/2017	WRF SWEEPING SERVICE	400.00
117613	6/16/2017	000800	CITY OF MILWAUKIE	32-1210-00	5/31/2017	SERVICE CHARGES TO OTHERS	1,322.25
117647	6/22/2017	000800	CITY OF MILWAUKIE	201705307019	5/31/2017	WRF SWEEPING SERVICE	400.00
<input type="checkbox"/> Vendor Name : CLACKAMAS COUNTY (Count: 10)							
117585	6/5/2017	000257	CLACKAMAS COUNTY	32485/E24403	3/31/2017	VEH14 2004 STERLING DUMP TRUCK MAINTENANCE	5,562.24
117585	6/5/2017	000257	CLACKAMAS COUNTY	32486/E25577	3/31/2017	VEH14 2004 STERLING DUMP TRUCK MAINTENANCE	551.85
117585	6/5/2017	000257	CLACKAMAS COUNTY	32550/E25645	4/30/2017	VEH#14 2008 PIONEER PUP TRAILER MAINTENANCE	464.61
117585	6/5/2017	000257	CLACKAMAS COUNTY	32552/E25657	4/30/2017	VEH17 2008 AQUATECH MAINTENANCE	163.90
117585	6/5/2017	000257	CLACKAMAS COUNTY	32551/E25650	4/30/2017	VEH14 2004 STERLING DUMP TRUCK MAINTENANCE	116.16
117648	6/22/2017	000257	CLACKAMAS COUNTY	32719/E25540	5/31/2017	VEH#18 1993 VOLVO VACTOR TRUCK MAINTENANCE	2,717.94
117648	6/22/2017	000257	CLACKAMAS COUNTY	32717/E25320	5/31/2017	VEH#14 2004 STERLING DUMP TRUCK MAINTENANCE	2,603.91

Count: 252

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Check Trar	▲	Check Transfer Date	Vendor #	Vendor Name	▲	Invoice #	Invoice Date	Description	Total Amount
117648		6/22/2017	000257	CLACKAMAS COUNTY		32720/E2561	5/31/2017	VEH#18 1993 VOLVO VACTOR TRUCK MAINTENANCE	1,164.12
117648		6/22/2017	000257	CLACKAMAS COUNTY		32718/E25819	5/31/2017	VEH#14 2004 STERLING DUMP TRUCK MAINTENANCE	228.87
117667		6/29/2017	000255	CLACKAMAS COUNTY		46182	6/13/2017	SITE ELECTRICAL PERMIT INSPECTION	190.40
<input type="checkbox"/> Vendor Name : CLACKAMAS COUNTY CLERK (Count: 2)									
117606		6/5/2017	000260	CLACKAMAS COUNTY CLERK		4756 (b)	5/10/2017	RECORDING FEES	58.00
117606		6/5/2017	000260	CLACKAMAS COUNTY CLERK		4756 (a)	5/10/2017	REGISTERED AGENT RESOLUTIONS FILING FEE	10.00
<input type="checkbox"/> Vendor Name : CLACKAMAS COUNTY SHERIFF (Count: 1)									
117668		6/29/2017	000240	CLACKAMAS COUNTY SHERIFF		46079	6/21/2017	DRUG TAKE BACK PROGRAM	408.49
<input type="checkbox"/> Vendor Name : COASTAL FARM & HOME SUPPLY (Count: 2)									
1123		6/30/2017	001631	COASTAL FARM & HOME SUPPLY		883802051902	6/13/2017	SAFETY BOOT ALLOWANCE (BROWN)	207.98
1127		6/30/2017	001631	COASTAL FARM & HOME SUPPLY		H00031	6/19/2017	PPE - TEMP WORKER	212.75
<input type="checkbox"/> Vendor Name : COMCAST CABLE (Count: 1)									
1114		6/7/2017	001854	COMCAST CABLE		8778 10 899 0000634	5/9/2017	DATA LINES (INTERNET)	714.10
<input type="checkbox"/> Vendor Name : CRYSTAL GREENS LANDSCAPE, INC. (Count: 2)									
117586		6/5/2017	002847	CRYSTAL GREENS LANDSCAPE, INC.		78707	5/25/2017	ADMIN LANDSCAPING	342.00
117669		6/29/2017	002847	CRYSTAL GREENS LANDSCAPE, INC.		1184	6/25/2017	ADMIN LANDSCAPING	342.00
<input type="checkbox"/> Vendor Name : DETEMPLE COMPANY, INC. (Count: 3)									
117587		6/5/2017	001765	DETEMPLE COMPANY, INC.		SV00013610	3/31/2017	HVAC QUARTERLY MAINTENANCE	716.50
<b>Count: 252</b>									
<input type="checkbox"/> Filter is Empty									

Invoice History Browse  
Oak Lodge Sanitary District

Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/> 117587	6/5/2017	001765	DETEMPLE COMPANY, INC.	SV00013609	3/31/2017	HVAC QUARTERLY MAINTENANCE	284.50
<input type="checkbox"/> 117670	6/29/2017	001765	DETEMPLE COMPANY, INC.	SV00014351	6/21/2017	PLANT HVAC REPAIR AND MAINTENANCE	1,205.06
<input type="checkbox"/> Vendor Name : DOLLAR TREE (Count: 1)							
<input type="checkbox"/> 117606	6/5/2017	002106	DOLLAR TREE	4746	1/1/2017	TABLE COVER	5.00
<input type="checkbox"/> Vendor Name : E C POWER SYSTEMS OF OREGON (Count: 1)							
<input type="checkbox"/> 117588	6/5/2017	000408	E C POWER SYSTEMS OF OREGON	185470	4/24/2017	PUMP STATION #2 GENERATOR REPAIR	517.10
<input type="checkbox"/> Vendor Name : ELMER'S FLAG AND BANNER INC (Count: 1)							
<input type="checkbox"/> 117589	6/5/2017	000421	ELMER'S FLAG AND BANNER INC	10495	5/15/2017	FLAG POLE REPAIR	578.80
<input type="checkbox"/> Vendor Name : FEDEX OFFICE (Count: 1)							
<input type="checkbox"/> 1112	6/7/2017	002398	FEDEX OFFICE	9-787-82213	5/16/2017	LABORATORY SAMPLES SHIPPING EXPENSE	152.15
<input type="checkbox"/> Vendor Name : FERGUSON ENTERPRISES, INC. (Count: 1)							
<input type="checkbox"/> 117649	6/22/2017	000454	FERGUSON ENTERPRISES, INC.	5296000	6/12/2017	PLANT HOSE BIBS/TOTES	606.87
<input type="checkbox"/> Vendor Name : FRED MEYER (Count: 2)							
<input type="checkbox"/> 117606	6/5/2017	000485	FRED MEYER	4748	2/16/2017	OLWSD ALL STAFF MEETING REFRESHMENTS	9.95
<input type="checkbox"/> 117606	6/5/2017	000485	FRED MEYER	4758	5/17/2017	EMPLOYEE BREAKROOM SUPPLIES	2.79
<input type="checkbox"/> Vendor Name : FRESHWATERSYSTEMS.COM (Count: 1)							
<input type="checkbox"/> 1111	6/7/2017	002957	FRESHWATERSYSTEMS.COM	WEBFWS778086	5/24/2017	FRESH WATER SYSTEMS - FITTINGS	18.54

Count: 252

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Check Tran	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/> Vendor Name : GRAINGER, INC. (Count: 13)							
117590	6/5/2017	001346	GRAINGER, INC.	9430121047	4/28/2017	LATEX GLOVES	828.80
117614	6/16/2017	001346	GRAINGER, INC.	9454701567	5/24/2017	LADDER	272.43
117614	6/16/2017	001346	GRAINGER, INC.	9445895742	5/16/2017	PIPE FITTINGS/V-BELTS/DRUM	268.60
117614	6/16/2017	001346	GRAINGER, INC.	9445895759	5/16/2017	PIPE FITTINGS/V-BELTS/DRUM	112.36
117671	6/29/2017	001346	GRAINGER, INC.	946688535	6/8/2017	DIAPHRAGM PRESSURE SWITCH	293.04
117671	6/29/2017	001346	GRAINGER, INC.	9466208874	6/7/2017	MEASURING WHEELS	174.90
117671	6/29/2017	001346	GRAINGER, INC.	9471182163	6/13/2017	HEXAGONAL STEEL DIGGING BAR	123.18
117671	6/29/2017	001346	GRAINGER, INC.	9477032511	6/19/2017	SAFETY VESTS/GLASSES	106.50
117671	6/29/2017	001346	GRAINGER, INC.	9468072880	6/8/2017	CONTACT CLEANER	105.84
117671	6/29/2017	001346	GRAINGER, INC.	9467558343	6/8/2017	TAPE MEASURER/CHISEL/CHISEL SET	72.87
117671	6/29/2017	001346	GRAINGER, INC.	9466888527	6/8/2017	TAPE MEASURER/CHISEL/CHISEL SET	42.75
117671	6/29/2017	001346	GRAINGER, INC.	9477790647	6/19/2017	SAFETY VESTS/GLASSES	41.24
117671	6/29/2017	001346	GRAINGER, INC.	9477330360	6/19/2017	SAFETY VESTS/GLASSES	35.34
<input type="checkbox"/> Vendor Name : H.D. FOWLER COMPANY (Count: 1)							
117591	6/5/2017	000560	H.D. FOWLER COMPANY	14494513	5/8/2017	MARKING PAINT FOR LOCATES	176.64
<input type="checkbox"/> Vendor Name : HACH COMPANY (Count: 1)							
117592	6/5/2017	000561	HACH COMPANY	10445402	5/8/2017	SENSOR CAP ASSEMBLY	1,542.39
<input type="checkbox"/> Vendor Name : HDR ENGINEERING, INC. (Count: 2)							
117615	6/16/2017	001863	HDR ENGINEERING, INC.	1200054815	6/2/2017	TASK ORDER 4: BOARDMAN WETLAND COMPLEX	75,104.70
117672	6/29/2017	001863	HDR ENGINEERING, INC.	1200059649	6/23/2017	TASK ORDER 4: BOARDMAN WETLAND COMPLEX	56,156.01
<input type="checkbox"/> Vendor Name : HYDRO INTERNATIONAL WASTEWATER (Count: 1)							
<b>Count: 252</b>							
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Check Tran	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
117650	6/22/2017	002949	HYDRO INTERNATIONAL WASTEWATER	SIN-000319	5/31/2017	BELT AND INTERNAL SCRAPERS	296.10
<input type="checkbox"/> Vendor Name : INDUSTRIAL HEARING SERVICE (Count: 1)							
117616	6/16/2017	001784	INDUSTRIAL HEARING SERVICE	17284	6/8/2017	ANNUAL HEARING TEST	286.14
<input type="checkbox"/> Vendor Name : KRAMERS METRO MAILING SERVICE (Count: 1)							
117617	6/16/2017	000693	KRAMERS METRO MAILING SERVICE	945981A	6/5/2017	BILLING STATEMENT PREP & DELIVERY TO USPS	371.16
<input type="checkbox"/> Vendor Name : KROGSTAD, JOHN (Count: 1)							
1127	6/30/2017	001617	KROGSTAD, JOHN	2017-05-27	5/27/2017	REIMBURSED BY EMPLOYEE ON JUNE 30, 2017 - SEE RCPT#11272	21.28
<input type="checkbox"/> Vendor Name : LASERWERKS (Count: 1)							
1114	6/7/2017	002591	LASERWERKS	3P6143Rev	5/3/2017	BOARD OF DIRECTOR NAME PLATES	49.00
<input type="checkbox"/> Vendor Name : LEVEL 3 COMMUNICATIONS LLC (Count: 1)							
117618	6/16/2017	001852	LEVEL 3 COMMUNICATIONS LLC	55773797	6/23/2017	DATA LINE (T-1)	346.55
<input type="checkbox"/> Vendor Name : LIERMAN, TREVOR (Count: 1)							
117651	6/22/2017	000739	LIERMAN, TREVOR	2017-06-19	6/19/2017	DOT RANDOM TESTING EXPENSE REIMBURSEMENT	93.00
<input type="checkbox"/> Vendor Name : LORD & ASSOCIATES, INC., TRAFFIC CONTROL SERVICES (Count: 2)							
117619	6/16/2017	001959	LORD & ASSOCIATES, INC., TRAFFIC CONTROL SERVICES	26381	5/26/2017	FLAGGING HOURS/TRUCK USE	1,130.25
117652	6/22/2017	001959	LORD & ASSOCIATES, INC., TRAFFIC CONTROL SERVICES	26394	6/2/2017	FLAGGING HOURS 5/22/17	462.38
Count: 252							
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Check Tran	▲	Check Transfer Date	Vendor #	Vendor Name	▲	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/> Vendor Name : LUDLOW, RICH (Count: 2)									
117620		6/16/2017	002528	LUDLOW, RICH		Ludlow 06/02/2017	6/2/2017	BUSINESS MILEAGE EXPENSE REIMBURSEMENT	19.80
117653		6/22/2017	002528	LUDLOW, RICH		2017-06-20	6/20/2017	BUSINESS MILEAGE EXPENSE REIMBURSEMENT	15.30
<input type="checkbox"/> Vendor Name : MADISON BIOSOLIDS, INC. (Count: 1)									
117621		6/16/2017	002069	MADISON BIOSOLIDS, INC.		0000427-IN	6/6/2017	BIOSOLID SPREADING - OVER LAND	2,503.47
<input type="checkbox"/> Vendor Name : MEAD, MARKUS (Count: 1)									
117622		6/16/2017	002286	MEAD, MARKUS		Mead 06/01/2017	6/1/2017	BUSINESS MILEAGE EXPENSE REIMBURSEMENT	78.43
<input type="checkbox"/> Vendor Name : MEASURE-TECH (Count: 1)									
117593		6/5/2017	001998	MEASURE-TECH		15425	4/24/2017	INSTRUMENTATION TROUBLESHOOTING	1,098.13
<input type="checkbox"/> Vendor Name : METAL SUPERMARKETS (Count: 1)									
1111		6/7/2017	002872	METAL SUPERMARKETS		212-101421	5/17/2017	METAL SUPERMARKETS - NITRATE PROBE PROJECT	113.98
<input type="checkbox"/> Vendor Name : MISSION COMMUNICATIONS, LLC (Count: 1)									
117654		6/22/2017	002664	MISSION COMMUNICATIONS, LLC		1006696	2/9/2017	PUMP STATION AND MANHOLE MONITORING SERVICES	910.80
<input type="checkbox"/> Vendor Name : MR. ROOTER (Count: 2)									
117623		6/16/2017	002053	MR. ROOTER		236088	5/7/2017	HYDRO JET MAIN - TARBELL RD	611.43
117655		6/22/2017	002053	MR. ROOTER		237059	6/6/2017	HYDROJET TO REMOVE ROOTS GG'S RESTAURANT	898.91
<b>Count: 252</b>									
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<input type="checkbox"/> Vendor Name : MULTNOMAH COUNTY (Count: 1)							
117673	6/29/2017	002960	MULTNOMAH COUNTY	1817032209	6/26/2017	CLEAN RIVERS COALITION: "CLEAN RIVER	2,000.00
<input type="checkbox"/> Vendor Name : NATIONWIDE RETIREMNT SOLUTIONS, STANDARD CORE PAYROLL (Count: 2)							
1109	6/2/2017	001329	NATIONWIDE RETIREMNT SOLUTIONS, STANDARD CORE PAYROLL	1109	5/31/2017	457B PLAN PAYROLL DEDUCTIONS	2,153.21
1122	6/21/2017	001329	NATIONWIDE RETIREMNT SOLUTIONS, STANDARD CORE PAYROLL	1121	6/15/2017	457B PLAN PAYROLL DEDUCTIONS	2,153.21
<input type="checkbox"/> Vendor Name : NET ASSETS CORPORATION (Count: 1)							
117674	6/29/2017	002744	NET ASSETS CORPORATION	86-201705	6/1/2017	ELECTRONIC LIEN DOCKET REPORTING SERVICE	617.00
<input type="checkbox"/> Vendor Name : NORTH CLACKAMAS SCHOOL DISTRICT, COMMUNITY SERVICES DEPT (Count: 6)							
117607	6/6/2017	001739	NORTH CLACKAMAS SCHOOL DISTRICT, COMMUNITY SERVICES DEPT	15642	5/2/2017	WATERSHED HEALTH EDUCATION PROGRAM	103.80
117607	6/6/2017	001739	NORTH CLACKAMAS SCHOOL DISTRICT, COMMUNITY SERVICES DEPT	15805	5/2/2017	WATERSHED HEALTH EDUCATION PROGRAM	53.70
117607	6/6/2017	001739	NORTH CLACKAMAS SCHOOL DISTRICT, COMMUNITY SERVICES DEPT	16067	5/2/2017	WATERSHED HEALTH EDUCATION PROGRAM	43.65
117607	6/6/2017	001739	NORTH CLACKAMAS SCHOOL DISTRICT, COMMUNITY SERVICES DEPT	15581	5/2/2017	WATERSHED HEALTH EDUCATION PROGRAM	41.25
117607	6/6/2017	001739	NORTH CLACKAMAS SCHOOL DISTRICT, COMMUNITY SERVICES DEPT	15742	5/2/2017	WATERSHED HEALTH EDUCATION PROGRAM	40.05
Count: 252							
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Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
117608	6/6/2017	001739	NORTH CLACKAMAS SCHOOL DISTRICT, COMMUNITY SERVICES DEPT	15904	5/2/2017	WATERSHED HEALTH EDUCATION PROGRAM	30.00
<input type="checkbox"/> Vendor Name : NORTHSTAR CHEMICAL, INC. (Count: 2)							
117594	6/5/2017	002394	NORTHSTAR CHEMICAL, INC.	102457	5/10/2017	SODIUM HYPOCHLORITE	485.50
117624	6/16/2017	002394	NORTHSTAR CHEMICAL, INC.	7010708821	6/7/2017	SODIUM HYPOCHLORITE	587.50
<input type="checkbox"/> Vendor Name : NORTHWEST NATURAL (Count: 3)							
117625	6/16/2017	000868	NORTHWEST NATURAL	47365-2	5/30/2017	ADMIN NATURAL GAS SERVICE 47365-2	40.20
117625	6/16/2017	000868	NORTHWEST NATURAL	48898-1	5/30/2017	PLANT NATURAL GAS SERVICE 48898-1	31.08
117675	6/29/2017	000868	NORTHWEST NATURAL	48898-1	6/27/2017	PLANT NATURAL GAS SERVICE 48898-1	19.92
<input type="checkbox"/> Vendor Name : OAK LODGE SANITARY DISTRICT (Count: 4)							
117606	6/5/2017	001505	OAK LODGE SANITARY DISTRICT	4754	4/19/2017	CASH DRAWER, CLOSING, OVER	0.10
117606	6/5/2017	001505	OAK LODGE SANITARY DISTRICT	4750	3/9/2017	CASH DRAWER, CLOSING, OVER	0.20
117606	6/5/2017	001505	OAK LODGE SANITARY DISTRICT	4749	2/23/2017	CASH DRAWER, CLOSING SHORT	0.01
117606	6/5/2017	001505	OAK LODGE SANITARY DISTRICT	4759	5/17/2017	CASH DRAWER, CLOSING, OVER	0.01
<input type="checkbox"/> Vendor Name : OAK LODGE WATER SERVICES DISTR (Count: 11)							
117626	6/16/2017	000895	OAK LODGE WATER SERVICES DISTR	99-00079-000	5/31/2017	PLANT FIRE LINE SERVICE 99-00079-000	217.72
117626	6/16/2017	000895	OAK LODGE WATER SERVICES DISTR	99-00060-001	5/31/2017	FIRE LINE WATER SERVICE 99-00060-001	147.27
117626	6/16/2017	000895	OAK LODGE WATER SERVICES DISTR	99-00997-000	5/31/2017	PLANT WATER SERVICE 99-00997-000	128.18
117626	6/16/2017	000895	OAK LODGE WATER SERVICES DISTR	21-00080-001	4/30/2017	PS #3 WATER SERVICE 21-00080-001	97.96
117626	6/16/2017	000895	OAK LODGE WATER SERVICES DISTR	55-00844-001	5/31/2017	PS #6 WATER SERVICE 55-00844-001	33.14
117626	6/16/2017	000895	OAK LODGE WATER SERVICES DISTR	99-00071-001	5/31/2017	ADMIN WATER SERVICE 99-00071-001	32.76
117626	6/16/2017	000895	OAK LODGE WATER SERVICES DISTR	36-00610-001	5/31/2017	PS #5 WATER SERVICE 36-00610-001 BASE	32.06

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117626	6/16/2017	000895	OAK LODGE WATER SERVICES DISTR	99-00061-001	5/31/2017	HYDRO WATER SERVICE 99-00061-001	24.32
117626	6/16/2017	000895	OAK LODGE WATER SERVICES DISTR	99-00062-001	5/31/2017	VACTOR WATER SERVICE 99-00062-001	3.04
117656	6/22/2017	000895	OAK LODGE WATER SERVICES DISTR	Payroll5/31/17	5/31/2017	PAYROLL	87,360.87
117656	6/22/2017	000895	OAK LODGE WATER SERVICES DISTR	Payroll6/15/17	6/15/2017	PAYROLL	82,973.83
<input type="checkbox"/> Vendor Name : OCD AUTOMATION, INC. (Count: 3)							
117577	6/5/2017	002548	OCD AUTOMATION, INC.	1839	5/12/2017	SCADA/OLSD MAINTENANCE	4,966.48
117577	6/5/2017	002548	OCD AUTOMATION, INC.	1840	5/17/2017	REPLACEMENT PLC ETHERNET MODULE	2,235.00
117657	6/22/2017	002548	OCD AUTOMATION, INC.	1861	6/14/2017	SCADA WORK - MAY/JUNE 2017	4,500.00
<input type="checkbox"/> Vendor Name : OFFICE DEPOT (Count: 9)							
1114	6/7/2017	000012	OFFICE DEPOT	926882372-001	5/16/2017	OFFICE SUPPLIES	13.96
1114	6/7/2017	000012	OFFICE DEPOT	926882091-001	5/10/2017	OFFICE SUPPLIES	9.63
1115	6/7/2017	000012	OFFICE DEPOT	927479934-001	5/11/2017	PAPER/PENCILS - OFFICE MAX	149.96
1124	6/30/2017	000012	OFFICE DEPOT	937799261-001	6/22/2017	OFFICE MAX - BLACK TONER/STAPLES	145.98
1124	6/30/2017	000012	OFFICE DEPOT	938684498-001	6/23/2017	OFFICE MAX - DESKPAD/COFFEE/CREAMER	133.28
1124	6/30/2017	000012	OFFICE DEPOT	938684988-001	6/23/2017	COMMAND DAMAGE FREE PICTURE HANGING STRIPS	24.76
1126	6/30/2017	000012	OFFICE DEPOT	931253479-001	5/25/2017	OFFICE MAX - OFFICE SUPPLIES	40.56
1126	6/30/2017	000012	OFFICE DEPOT	931253707-001	5/25/2017	OFFICE MAX - OFFICE SUPPLIES	16.29
1126	6/30/2017	000012	OFFICE DEPOT	931253706-001	5/25/2017	OFFICE MAX - OFFICE SUPPLIES	5.99
<input type="checkbox"/> Vendor Name : OFFICE SIGN COMPANY (Count: 1)							
1114	6/7/2017	002953	OFFICE SIGN COMPANY	110281	5/9/2017	BOARD OF DIRECTOR NAME PLATE FRAMES	151.95
<input type="checkbox"/> Vendor Name : OFFICEMAX INCORPORATED (Count: 3)							
<b>Count: 252</b>							
<input type="checkbox"/> Filter is Empty >							

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Check Trar	Check/Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/>	117606	6/5/2017	000150 OFFICEMAX INCORPORATED	4755 (a)	4/20/2017	NETWORK CABLE	24.99
<input type="checkbox"/>	117606	6/5/2017	000150 OFFICEMAX INCORPORATED	4760	5/31/2017	UTILITY BILLING PRINT JOB	233.22
<input type="checkbox"/>	117606	6/5/2017	000150 OFFICEMAX INCORPORATED	4755 (b)	4/20/2017	HAND SANITIZER	3.99
<input type="checkbox"/> Vendor Name : OLSON BROS. SERVICE, INC. (Count: 4)							
<input type="checkbox"/>	117595	6/5/2017	000914 OLSON BROS. SERVICE, INC.	2017-05-31	5/31/2017	FUEL FOR VEHICLES	578.20
<input type="checkbox"/>	117595	6/5/2017	000914 OLSON BROS. SERVICE, INC.	1108041	5/16/2017	NEW TIRES/ALIGNMENT 2011 CHEVY COLORADO	547.90
<input type="checkbox"/>	117595	6/5/2017	000914 OLSON BROS. SERVICE, INC.	1099727	3/17/2017	VEH02 2011 CHEVROLET COLORADO MAINTENANCE	43.85
<input type="checkbox"/>	117595	6/5/2017	000914 OLSON BROS. SERVICE, INC.	2017-04-30	4/17/2017	FUEL FOR VEHICLES	3.01-
<input type="checkbox"/> Vendor Name : OPENEDGE (Count: 1)							
<input type="checkbox"/>	1110	6/5/2017	002686 OPENEDGE	2017-05-31 OE	5/31/2017	OPENEDGE MERCHANT FEES	1,027.33
<input type="checkbox"/> Vendor Name : OPTUM BANK (Count: 2)							
<input type="checkbox"/>	1108	6/2/2017	002939 OPTUM BANK	1109	5/31/2017	HEALTH SAVINGS ACCOUNT PAYROLL DEDUCTIONS	25.00
<input type="checkbox"/>	1121	6/21/2017	002939 OPTUM BANK	1121	6/21/2017	HEALTH SAVINGS ACCOUNT PAYROLL DEDUCTIONS	25.00
<input type="checkbox"/> Vendor Name : OREGON DEQ (Count: 2)							
<input type="checkbox"/>	117596	6/5/2017	000356 OREGON DEQ	WQDFC17-0113	5/23/2017	BOARDMAN WETLAND COMPLEX 401WQC	985.00
<input type="checkbox"/>	117596	6/5/2017	000356 OREGON DEQ	JV-7791	5/24/2017	WASTEWATER OPERATOR CERTIFICATE RENEWAL	160.00
<input type="checkbox"/> Vendor Name : OREGON EDUCATORS BENEFIT BOARD (Count: 1)							
<input type="checkbox"/>	1116	6/9/2017	002730 OREGON EDUCATORS BENEFIT BOARD	S3990617	6/1/2017	EMPLOYEE INSURANCE	29,341.58
<b>Count: 252</b>							
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Check Trn	▲	Check Transfer Date	Vendor #	Vendor Name	▲	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/> Vendor Name : OREGONIAN PUBLISHING COMPANY (Count: 1)									
117627		6/16/2017	000930	OREGONIAN PUBLISHING COMPANY		9759486	5/30/2017	OREGONIAN - 8 WEEK SUBSCRIPTION -	23.92
<input type="checkbox"/> Vendor Name : PARKING MANAGEMENT COMPANY (Count: 2)									
1113		6/7/2017	002034	PARKING MANAGEMENT COMPANY		F111009	5/24/2017	EPA/DEQ MEETING	6.00
1113		6/7/2017	002034	PARKING MANAGEMENT COMPANY		F110609	5/24/2017	EPA/DEQ MEETING	4.00
<input type="checkbox"/> Vendor Name : PAULY, ROGERS AND CO., PC (Count: 1)									
117628		6/16/2017	002116	PAULY, ROGERS AND CO., PC		10557	6/8/2017	ANNUAL FINANCIAL AUDIT SERVICES	7,000.00
<input type="checkbox"/> Vendor Name : PETERSON CAT (Count: 1)									
117597		6/5/2017	002400	PETERSON CAT		PC130226951	5/17/2017	SOS OIL SAMPLE KITS	324.00
<input type="checkbox"/> Vendor Name : PNCWA (Count: 1)									
1113		6/7/2017	001532	PNCWA		3000663	5/15/2017	JOB ADVERTISEMENT - OPERATIONS MANAGER	200.00
<input type="checkbox"/> Vendor Name : POLYDYNE, INC. (Count: 1)									
117629		6/16/2017	001616	POLYDYNE, INC.		1145055	6/5/2017	POLYMER	3,828.00
<input type="checkbox"/> Vendor Name : PORTLAND GENERAL ELECTRIC (Count: 7)									
117630		6/16/2017	001039	PORTLAND GENERAL ELECTRIC		0008 45162-908025 7	5/25/2017	PLANT ELECTRICITY SERVICE 45162-908025-7	21,026.94
117630		6/16/2017	001039	PORTLAND GENERAL ELECTRIC		0008 41581-346975 5	5/24/2017	PS #3 ELECTRIC SERVICE 41581-346975-5	1,542.26
117630		6/16/2017	001039	PORTLAND GENERAL ELECTRIC		0004 24643-43400 1	5/25/2017	PS #2 ELECTRIC SERVICE 24643-43400-1	1,159.83

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117630	6/16/2017	001039	PORTLAND GENERAL ELECTRIC	0008 45162-641007 7	5/26/2017	ADMIN ELECTRICITY SERVICE 45162-641007-7	484.09
117630	6/16/2017	001039	PORTLAND GENERAL ELECTRIC	0008 45162-174425 6	5/26/2017	PS #5 ELECTRIC SERVICE 45162-174425-6	294.89
117630	6/16/2017	001039	PORTLAND GENERAL ELECTRIC	0008 45162-283746-3	5/23/2017	PS #6 ELECTRIC SERVICE 45162-283746-3	136.24
117630	6/16/2017	001039	PORTLAND GENERAL ELECTRIC	0008 45162-173445 5	5/26/2017	PS #4 ELECTRIC SERVICE 45162-173445-5	42.45
Vendor Name : PROVANTAGE LLC (Count: 1)							
117598	6/5/2017	002519	PROVANTAGE LLC	7913709	5/10/2017	FIBER CONVERTERS FOR SCADA NETWORK	438.66
Vendor Name : REECE, REBECCA (Count: 1)							
117631	6/16/2017	001112	REECE, REBECCA	Rece 06/01/2017	6/1/2017	BUSINESS MILEAGE EXPENSE REIMBURSEMENT	18.73
Vendor Name : RELAY RESOURCES (Count: 9)							
117676	6/29/2017	001875	RELAY RESOURCES	93145	5/31/2017	PLANT LANDSCAPING	3,942.77
117676	6/29/2017	001875	RELAY RESOURCES	92932	4/30/2017	PLANT LANDSCAPING	3,102.08
117676	6/29/2017	001875	RELAY RESOURCES	93052	5/31/2017	JANITORIAL SERVICES @ PLANT	561.25
117676	6/29/2017	001875	RELAY RESOURCES	92849	4/30/2017	JANITORIAL SERVICES @ PLANT	561.25
117676	6/29/2017	001875	RELAY RESOURCES	93264	6/30/2017	JANITORIAL SERVICES PLANT	561.25
117676	6/29/2017	001875	RELAY RESOURCES	93051	5/31/2017	JANITORIAL SERVICES ADMIN	528.96
117676	6/29/2017	001875	RELAY RESOURCES	92848	4/30/2017	JANITORIAL SERVICES ADMIN	528.96
117676	6/29/2017	001875	RELAY RESOURCES	93263	6/30/2017	JANITORIAL SERVICES ADMIN	528.96
117676	6/29/2017	001875	RELAY RESOURCES	1072656	5/31/2017	DOCUMENT STORAGE/ARCHIVE	265.20

Vendor Name : RICOH AMERICAS CORPORATION (Count: 2)

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Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/>	6/5/2017	002103	RICOH AMERICAS CORPORATION	5048525111	5/15/2017	RICOH AFICIO MP C6501SP NETWORK COPIER SUPPLIES	609.73
<input type="checkbox"/>	6/29/2017	002103	RICOH AMERICAS CORPORATION	5048986586	6/14/2017	RICOH AFICIO MP C6501SP NETWORK COPIER SUPPLIES	209.38
<input type="checkbox"/> Vendor Name : ROACH, TERESA (Count: 1)							
<input type="checkbox"/>	6/29/2017	002965	ROACH, TERESA	Re000055886	6/29/2017	UB ON-ACCOUNT BALANCE REFUND	145.90
<input type="checkbox"/> Vendor Name : SANITECH LLC (Count: 1)							
<input type="checkbox"/>	6/16/2017	002849	SANITECH LLC	2113	6/7/2017	LATERAL REPAIR 3408 SE PINEHURST	2,975.00
<input type="checkbox"/> Vendor Name : SANTANA CRANE, INC (Count: 1)							
<input type="checkbox"/>	6/29/2017	002518	SANTANA CRANE, INC	11084	6/23/2017	CRANE HOIST/MOTOR	495.00
<input type="checkbox"/> Vendor Name : SEATTLE ACE, LLC (Count: 8)							
<input type="checkbox"/>	6/5/2017	000193	SEATTLE ACE, LLC	011885/m	5/19/2017	DECK SUPPLIES/FASTENERS	24.97
<input type="checkbox"/>	6/5/2017	000193	SEATTLE ACE, LLC	4757	5/11/2017	TAPE	5.59
<input type="checkbox"/>	6/16/2017	000193	SEATTLE ACE, LLC	011909/m	5/26/2017	SPRINKLE HEAD	75.96
<input type="checkbox"/>	6/16/2017	000193	SEATTLE ACE, LLC	011953/m	6/7/2017	BULBS	19.98
<input type="checkbox"/>	6/22/2017	000193	SEATTLE ACE, LLC	011968/m	6/12/2017	FASTENERS/INSECT KILLER/FUNNEL	35.16
<input type="checkbox"/>	6/22/2017	000193	SEATTLE ACE, LLC	011654/m	3/13/2017	FASTENERS	29.96
<input type="checkbox"/>	6/22/2017	000193	SEATTLE ACE, LLC	011981/m	6/14/2017	FASTENERS	23.38
<input type="checkbox"/>	6/29/2017	000193	SEATTLE ACE, LLC	012020/m	6/28/2017	MISC SUPPLIES	104.38
<input type="checkbox"/> Vendor Name : SECRETARY OF STATE (Count: 1)							
<input type="checkbox"/>	6/16/2017	000920	SECRETARY OF STATE	000923MUNI	6/8/2017	AUDITS DIVISION FILING FEE	250.00
<input type="checkbox"/> Vendor Name : SHUTTERSTOCK (Count: 1)							
<b>Count: 252</b>							
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Invoice History Browse  
Oak Lodge Sanitary District

Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
1128	6/30/2017	002966	SHUTTERSTOCK	001BB5199-2	6/8/2017	WEBSITE DEVELOPMENT	49.00
<input type="checkbox"/> Vendor Name : STATE OF OREGON (Count: 1)							
117635	6/16/2017	000383	STATE OF OREGON	2017-06-15	6/15/2017	UNCLAIMED PROPERTY - CASH DRAWER	85.17
<input type="checkbox"/> Vendor Name : STEIN OIL CO INC (Count: 3)							
1114	6/7/2017	001218	STEIN OIL CO INC	CL21557	5/15/2017	DIESEL FUEL FOR VEHICLES	889.46
1114	6/7/2017	001218	STEIN OIL CO INC	CL21788	5/31/2017	DIESEL FUEL FOR VEHICLES	740.51
1128	6/30/2017	001218	STEIN OIL CO INC	CL22021	6/15/2017	DIESEL FUEL FOR VEHICLES	839.77
<input type="checkbox"/> Vendor Name : STETTLER SUPPLY & CONSTRUCTION (Count: 1)							
117659	6/22/2017	001823	STETTLER SUPPLY & CONSTRUCTION	24271*01	6/13/2017	BLIND FLANGE INSTALLATION ON IBR DRAIN	950.00
<input type="checkbox"/> Vendor Name : TASSO CUSTOM HOMES (Count: 1)							
117645	6/16/2017	002959	TASSO CUSTOM HOMES	Ref000055770	6/16/2017	PM ON-ACCOUNT BALANCE REFUND	12,000.00
<input type="checkbox"/> Vendor Name : TICE ELECTRIC COMPANY (Count: 1)							
117660	6/22/2017	001681	TICE ELECTRIC COMPANY	240372	5/31/2017	LABOR/MATERIAL - VFD WALKWAY	2,706.45
<input type="checkbox"/> Vendor Name : TROJAN TECHNOLOGIES INC. (Count: 3)							
117601	6/5/2017	001288	TROJAN TECHNOLOGIES INC.	SLS/10261822	5/12/2017	TROJAN UV PARTS	808.36
117601	6/5/2017	001288	TROJAN TECHNOLOGIES INC.	SLS/10261680	5/12/2017	REPLACEMENT QUARTZ SLEEVES FOR UV SYSTEM	668.29
117601	6/5/2017	001288	TROJAN TECHNOLOGIES INC.	SLS/10261823	5/9/2017	QUARTZ SLEEVE FOR SENSOR LAMP UV3+	352.12
<input type="checkbox"/> Vendor Name : UNIFIRST CORPORATION (Count: 12)							
<b>Count: 252</b>							
<Filter is Empty>							

Invoice History Browse  
Oak Lodge Sanitary District

Check Trar	Gcheck Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
117602	6/5/2017	001504	UNIFIRST CORPORATION	335 2483906	5/15/2017	UNIFORMS & JANITORIAL SERVICES	475.37
117602	6/5/2017	001504	UNIFIRST CORPORATION	335 2486102	5/22/2017	UNIFORMS & JANITORIAL SERVICES	303.15
117636	6/16/2017	001504	UNIFIRST CORPORATION	335 2488308	5/29/2017	UNIFORMS & JANITORIAL SERVICES	364.05
117636	6/16/2017	001504	UNIFIRST CORPORATION	335 2490501	6/5/2017	UNIFORMS & JANITORIAL SERVICES	303.15
117636	6/16/2017	001504	UNIFIRST CORPORATION	335 2488312	5/29/2017	JANITORIAL SERVICES (ADMIN)	63.95
117636	6/16/2017	001504	UNIFIRST CORPORATION	335 2492710	6/12/2017	JANITORIAL SERVICES (ADMIN)	63.95
117636	6/16/2017	001504	UNIFIRST CORPORATION	335 2475059	4/17/2017	JANITORIAL SERVICES (ADMIN)	3.90
117636	6/16/2017	001504	UNIFIRST CORPORATION	335 2492710	6/12/2017	JANITORIAL SERVICES (ADMIN)	60.05
117661	6/22/2017	001504	UNIFIRST CORPORATION	335 2492706	6/12/2017	UNIFORMS & JANITORIAL SERVICES	364.05
117661	6/22/2017	001504	UNIFIRST CORPORATION	335 2494904	6/19/2017	UNIFORMS & JANITORIAL SERVICES	315.15
117680	6/29/2017	001504	UNIFIRST CORPORATION	335 2497099	6/26/2017	UNIFORMS & JANITORIAL SERVICES	364.05
117680	6/29/2017	001504	UNIFIRST CORPORATION	335 2497103	6/26/2017	JANITORIAL SERVICES (ADMIN)	56.15
<input type="checkbox"/> Vendor Name : UNITED STATES POSTAL SERVICE (Count: 9)							
1115	6/7/2017	001300	UNITED STATES POSTAL SERVICE	988	5/15/2017	DISCHARGE MONITORING REPORT (DMR)	9.55
1126	6/30/2017	001300	UNITED STATES POSTAL SERVICE	284	6/12/2017	MAILING DMR - USPS OAK GROVE	9.55
1126	6/30/2017	001300	UNITED STATES POSTAL SERVICE	L091056	6/1/2017	EPA/DEQ MEETING	2.00
117603	6/5/2017	001300	UNITED STATES POSTAL SERVICE	Permit#286	5/20/2016	BILLING STATEMENT POSTAGE (PERMIT#286)	215.00
117604	6/5/2017	001300	UNITED STATES POSTAL SERVICE	PD95894000	6/2/2017	POSTAGE DUE ACCOUNT DEPOSIT	100.00
117606	6/5/2017	001300	UNITED STATES POSTAL SERVICE	4747	2/9/2017	DEQ COLLECTION SYSTEM REPORT MAILING	15.63
117606	6/5/2017	001300	UNITED STATES POSTAL SERVICE	4751	3/14/2017	DEQ COLLECTION SYSTEM REPORT MAILING	9.55
117606	6/5/2017	001300	UNITED STATES POSTAL SERVICE	4752	3/23/2017	RADON TEST MAILING EXPENSE	2.67
117637	6/16/2017	001300	UNITED STATES POSTAL SERVICE	286	5/31/2017	BILLING STATEMENT POSTAGE (PERMIT#286)	5,000.00

Vendor Name : URS ELECTRONICS (Count: 2)

Count: 252

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Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
117638	6/16/2017	002954	URS ELECTRONICS	738958	6/2/2017	SCADA COMMUNICATION PARTS	3,840.00
117638	6/16/2017	002954	URS ELECTRONICS	738959	6/2/2017	SCADA COMMUNICATION PARTS	564.00
<input type="checkbox"/> Vendor Name : VERIZON WIRELESS (Count: 3)							
117605	6/5/2017	002374	VERIZON WIRELESS	9785853023 (a)	5/15/2017	CELLULAR TELEPHONE SERVICES	1,137.26
117605	6/5/2017	002374	VERIZON WIRELESS	9785853023 (b)	5/15/2017	B2B WE VISION W-CORP EQUIPMENT	52.48
117605	6/5/2017	002374	VERIZON WIRELESS	9785853023 (c)	5/15/2017	CELLULAR TELEPHONE SERVICES	20.04
<input type="checkbox"/> Vendor Name : WASTE CONNECTIONS, VANCOUVER DIST. NO. 2010 (Count: 1)							
117639	6/16/2017	001710	WASTE CONNECTIONS, VANCOUVER DIST. NO. 2010	13868760	6/1/2017	SECURE PAPER SHREDDING SERVICE	59.62
<input type="checkbox"/> Vendor Name : WASTE MANAGEMENT OF OREGON (Count: 3)							
117640	6/16/2017	002507	WASTE MANAGEMENT OF OREGON	8660072-1574-6	6/1/2017	SOLID WASTE DISPOSAL 12-67103-23006	2,421.26
117640	6/16/2017	002507	WASTE MANAGEMENT OF OREGON	8666894-1574-7	6/1/2017	SOLID WASTE DISPOSAL PLANT 12-67042-63001	124.97
117640	6/16/2017	002507	WASTE MANAGEMENT OF OREGON	8666893-1574-9	6/1/2017	ADMIN SOLID WASTE DISPOSAL 12-67076-73008	39.80
<input type="checkbox"/> Vendor Name : WATER ENVIRONMENT SERVICES (Count: 1)							
117641	6/16/2017	000261	WATER ENVIRONMENT SERVICES	03-08238-01	5/24/2017	SERVICE CHARGES TO OTHERS	135.00
<input type="checkbox"/> Vendor Name : WELLS FARGO BANK (Count: 2)							
1117	6/12/2017	002277	WELLS FARGO BANK	2017-05-31 WFAN	5/31/2017	WEB PAYMENT MERCHANT VOLUME FEES	1,867.20
1118	6/12/2017	002277	WELLS FARGO BANK	2017-05-31 WFOntic	5/31/2017	ON-SITE PAYMENT MERCHANT VOLUME FEES	130.41
<input type="checkbox"/> Vendor Name : WELLS FARGO BANK, N.A. (182) (Count: 1)							
<b>Count: 252</b>							
Filter is Empty							



Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
1119	6/12/2017	002276	WELLS FARGO BANK, N.A. (182)	2017-05-31 WFCCA	5/31/2017	COMMERCIAL CHECKING ANALYSIS SERVICE FEE	1,178.85
<input type="checkbox"/> Vendor Name : WELLS FARGO BUSINESS CARD (Count: 1)							
1114	6/7/2017	001375	WELLS FARGO BUSINESS CARD	04470718	5/17/2017	BUSINESS CARD REWARDS CASH REBATE	1,250.00
<input type="checkbox"/> Vendor Name : WESTERN EXTERMINATOR COMPANY (Count: 2)							
117642	6/16/2017	002095	WESTERN EXTERMINATOR COMPANY	1507464	6/2/2017	SERVICE BLDG AND PLANT PEST CONTROL	168.00
117681	6/29/2017	002095	WESTERN EXTERMINATOR COMPANY	1508769	6/19/2017	ADMIN BLDG PEST CONTROL	83.00
<input type="checkbox"/> Vendor Name : WM LAMPTRACKER (Count: 1)							
117643	6/16/2017	002910	WM LAMPTRACKER	0012727-2819-5	6/1/2017	6 FOOT LAMPTRACKER (TRIGUARD®)	119.00
<input type="checkbox"/> Vendor Name : XEROX CORPORATION (Count: 1)							
117644	6/16/2017	001400	XEROX CORPORATION	089389939	6/1/2017	PRINTER COPIES	29.07
<b>Count: 252</b>							
Filter is Empty >							

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Oak Lodge Sanitary District

Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/> Check Transfer # : 1108 (Count: 1)							
1108	6/2/2017	002939	OPTUM BANK	1109	5/31/2017	HEALTH SAVINGS ACCOUNT PAYROLL DEDUCTIONS	25.00
<input type="checkbox"/> Check Transfer # : 1109 (Count: 1)							
1109	6/2/2017	001329	NATIONWIDE RETIREMENT SOLUTIONS, STANDARD CORE PAYROLL	1109	5/31/2017	457B PLAN PAYROLL DEDUCTIONS	2,153.21
<input type="checkbox"/> Check Transfer # : 1110 (Count: 1)							
1110	6/5/2017	002686	OPENEDGE	2017-05-31 OE	5/31/2017	OPENEDGE MERCHANT FEES	1,027.33
<input type="checkbox"/> Check Transfer # : 1111 (Count: 2)							
1111	6/7/2017	002957	FRESHWATERSYSTEMS.COM	WEBFWS778086	5/24/2017	FRESH WATER SYSTEMS - FITTINGS	18.54
1111	6/7/2017	002872	METAL SUPERMARKETS	212-101421	5/17/2017	METAL SUPERMARKETS - NITRATE PROBE PROJECT	113.98
<input type="checkbox"/> Check Transfer # : 1112 (Count: 1)							
1112	6/7/2017	002398	FEDEX OFFICE	9-787-82213	5/16/2017	LABORATORY SAMPLES SHIPPING EXPENSE	152.15
<input type="checkbox"/> Check Transfer # : 1113 (Count: 5)							
1113	6/7/2017	000062	APWA	5545737470D1LZJ1	5/15/2017	JOB ADVERTISEMENT - OPERATIONS MANAGER	295.00
1113	6/7/2017	000051	AWWA	00619691	5/25/2017	AWWA ACE REGISTRATION EXPENSE	910.00
1113	6/7/2017	002034	PARKING MANAGEMENT COMPANY	F111009	5/24/2017	EPA/DEQ MEETING	6.00
1113	6/7/2017	002034	PARKING MANAGEMENT COMPANY	F110609	5/24/2017	EPA/DEQ MEETING	4.00
1113	6/7/2017	001532	PNCWA	3000663	5/15/2017	JOB ADVERTISEMENT - OPERATIONS MANAGER	200.00
<b>Count: 52</b>							
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Oak Lodge Sanitary District

Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
☑ Check Transfer # : 1114 (Count: 11)							
1114	6/7/2017	001909	AMAZON.COM	111-1567555-0706617	5/23/2017	MOKO VERIZON ELLIPSIS 10 CASE - SLIM	53.64
1114	6/7/2017	002210	ANSWERNET	068-B05404	5/21/2017	TELEPHONE ANSWERING SERVICE	91.00
1114	6/7/2017	002210	ANSWERNET	068-B05404	4/21/2017	TELEPHONE ANSWERING SERVICE	82.00
1114	6/7/2017	001854	COMCAST CABLE	8778 10 899 00006634	5/9/2017	DATA LINES (INTERNET)	714.10
1114	6/7/2017	002591	LASERWERKS	3P6143Rev	5/3/2017	BOARD OF DIRECTOR NAME PLATES	49.00
1114	6/7/2017	000012	OFFICE DEPOT	926882372-001	5/16/2017	OFFICE SUPPLIES	13.96
1114	6/7/2017	000012	OFFICE DEPOT	926882091-001	5/10/2017	OFFICE SUPPLIES	9.63
1114	6/7/2017	002953	OFFICE SIGN COMPANY	110281	5/9/2017	BOARD OF DIRECTOR NAME PLATE FRAMES	151.95
1114	6/7/2017	001218	STEIN OIL CO INC	CL21557	5/15/2017	DIESEL FUEL FOR VEHICLES	889.46
1114	6/7/2017	001218	STEIN OIL CO INC	CL21788	5/31/2017	DIESEL FUEL FOR VEHICLES	740.51
1114	6/7/2017	001375	WELLS FARGO BUSINESS CARD	04470718	5/17/2017	BUSINESS CARD REWARDS CASH REBATE	1,250.00
☑ Check Transfer # : 1115 (Count: 2)							
1115	6/7/2017	000012	OFFICE DEPOT	927479934-001	5/11/2017	PAPER/PENCILS - OFFICE MAX	149.96
1115	6/7/2017	001300	UNITED STATES POSTAL SERVICE	988	5/15/2017	DISCHARGE MONITORING REPORT (DMR)	9.55
☑ Check Transfer # : 1116 (Count: 1)							
1116	6/9/2017	002730	OREGON EDUCATORS BENEFIT BOARD	S3990617	6/1/2017	EMPLOYEE INSURANCE	29,341.58
☑ Check Transfer # : 1117 (Count: 1)							
1117	6/12/2017	002277	WELLS FARGO BANK	2017-05-31 WFAN	5/31/2017	WEB PAYMENT MERCHANT VOLUME FEES	1,867.20
<b>Count: 52</b>							
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Oak Lodge Sanitary District

Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/> Check Transfer # : 1118 (Count: 1)							
1118	6/12/2017	002277	WELLS FARGO BANK	2017-05-31 WFOnsite	5/31/2017	ON-SITE PAYMENT MERCHANT VOLUME FEES	130.41
<input type="checkbox"/> Check Transfer # : 1119 (Count: 1)							
1119	6/12/2017	002276	WELLS FARGO BANK, N.A. (182)	2017-05-31 WFCCA	5/31/2017	COMMERCIAL CHECKING ANALYSIS SERVICE FEE	1,178.85
<input type="checkbox"/> Check Transfer # : 1120 (Count: 2)							
1120	6/13/2017	000219	CHEVRON U.S.A. INC.	50596593	6/6/2017	FUEL FOR VEHICLES	120.04
1120	6/13/2017	000219	CHEVRON U.S.A. INC.	50596593	6/7/2017	LATE PAYMENT PENALTY	78.83
<input type="checkbox"/> Check Transfer # : 1121 (Count: 1)							
1121	6/21/2017	002939	OPTUM BANK	1121	6/21/2017	HEALTH SAVINGS ACCOUNT PAYROLL DEDUCTIONS	25.00
<input type="checkbox"/> Check Transfer # : 1122 (Count: 1)							
1122	6/21/2017	001329	NATIONWIDE RETIREMENT SOLUTIONS, STANDARD CORE PAYROLL	1121	6/15/2017	457B PLAN PAYROLL DEDUCTIONS	2,153.21
<input type="checkbox"/> Check Transfer # : 1123 (Count: 3)							
1123	6/30/2017	001594	BATTERIES PLUS	213-396161	6/6/2017	BATTERIES	231.93
1123	6/30/2017	001594	BATTERIES PLUS	213-396198	6/6/2017	BATTERIES	29.97
1123	6/30/2017	001631	COASTAL FARM & HOME SUPPLY	983802051902	6/13/2017	SAFETY BOOT ALLOWANCE (BROWN)	207.98
<input type="checkbox"/> Check Transfer # : 1124 (Count: 3)							
1124	6/30/2017	000012	OFFICE DEPOT	937799261-001	6/22/2017	OFFICE MAX - BLACK TONER/STAPLES	145.98
Count: 52							
Filter by Supply							

Check Trar	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
1124	6/30/2017	000012	OFFICE DEPOT	938684498-001	6/23/2017	OFFICE MAX - DESKPAD/COFFEE/CREAMER	133.28
1124	6/30/2017	000012	OFFICE DEPOT	938684988-001	6/23/2017	COMMAND DAMAGE FREE PICTURE HANGING STRIPS	24.76
<input type="checkbox"/> Check Transfer # : 1125 (Count: 2)							
1125	6/30/2017	002195	BOXWOOD TECHNOLOGY	3014689	6/2/2017	PLANT SUPERINTENANT JOB ADVERTISEMENT	250.00
1125	6/30/2017	002195	BOXWOOD TECHNOLOGY	3018177	6/6/2017	GENERAL MANAGER JOB ADVERTISEMENT	250.00
<input type="checkbox"/> Check Transfer # : 1126 (Count: 5)							
1126	6/30/2017	000012	OFFICE DEPOT	931253479-001	5/25/2017	OFFICE MAX - OFFICE SUPPLIES	40.56
1126	6/30/2017	000012	OFFICE DEPOT	931253707-001	5/25/2017	OFFICE MAX - OFFICE SUPPLIES	16.29
1126	6/30/2017	000012	OFFICE DEPOT	931253706-001	5/25/2017	OFFICE MAX - OFFICE SUPPLIES	5.99
1126	6/30/2017	001300	UNITED STATES POSTAL SERVICE	284	6/12/2017	MAILING DMR - USPS OAK GROVE	9.55
1126	6/30/2017	001300	UNITED STATES POSTAL SERVICE	L091056	6/1/2017	EPA/DEQ MEETING	2.00
<input type="checkbox"/> Check Transfer # : 1127 (Count: 2)							
1127	6/30/2017	001631	COASTAL FARM & HOME SUPPLY	H00031	6/19/2017	PPE - TEMP WORKER	212.75
1127	6/30/2017	001617	K.ROGSTAD, JOHN	2017-05-27	5/27/2017	REIMBURSED BY EMPLOYEE ON JUNE 30, 2017 - SEE RCPT#11272	21.28
<input type="checkbox"/> Check Transfer # : 1128 (Count: 4)							
1128	6/30/2017	001909	AMAZON.COM	112-7335421-275541 9	6/16/2017	HP PLOTTER SUPPLIES	406.72
1128	6/30/2017	001909	AMAZON.COM	112-7335421-275541 9	6/16/2017	HP PLOTTER SUPPLIES	146.23
1128	6/30/2017	002966	SHUTTERSTOCK	001BB5199-2	6/8/2017	WEBSITE DEVELOPMENT	49.00
1128	6/30/2017	001218	STEIN OIL CO INC	CL22021	6/15/2017	DIESEL FUEL FOR VEHICLES	839.77
<b>Count: 52</b>							
<input type="checkbox"/> Filter is Empty							

Check Tran	Check Transfer Date	Vendor #	Vendor Name	Invoice #	Invoice Date	Description	Total Amount
<input type="checkbox"/> 1129	6/30/2017	002687	AUTHORIZE.NET	2017-06-30 AN	6/30/2017	WELLS FARGO E-CHECK WEB FEE	130.69
Count: 52							
<Filter is Empty>							

OAK LODGE SANITARY DISTRICT				
Bank Statement Reconciliation for June 30, 2017				
Wells Fargo Commercial Checking Accounts				
	Balance			Balance
	31-May-17	Receipts	Disbursements	30-Jun-17
<b>Per Bank Statement</b>				
Wells Commercial Checking	793,244.46	773,668.77	846,574.66	720,338.57
Wells Commercial Sub-Account	-	-	-	-
Authorize.Net Web E-Checking	149.00	12,284.12	12,120.31	312.81
Authorize.Net PPI Web E-Checking	0.00	-	-	0.00
<b>Outstanding Disbursements</b>				
@ May 31, 2017	(9,283.85)		(9,283.85)	
@ June 30, 2017			96,687.52	(96,687.52)
Transfers & Other Items	-			
Payroll Items	-			
Accounts Payable Items	96,687.52			
<b>Outstanding Deposits</b>				
@ May 31, 2017	1,505.62	(1,505.62)		
@ June 30, 2017		3,065.01		3,065.01
<b>Receipts in Current Month Settled in Next Month</b>				
2017-06-29 Cash Receipts	1,000.00			
2017-06-29 Cash Receipts	120.60			
2017-06-29 Cash Receipts	21.28			
2017-06-30 Cash Receipts	150.00			
2017-06-30 WF Authorize.net Credit Card Batch	1,535.46			
2017-06-29 WF Authorize.net E-Check Batch	237.67			
<b>Bank Adjustment(s)</b>				
Authorize Net Refund(s)	-	233.36	233.36	-
<b>Correct Amount</b>	<b>785,615.23</b>	<b>787,746.64</b>	<b>948,332.00</b>	<b>627,028.87</b>
GL/Register Control	785,615.23	787,746.64	948,332.00	627,028.87
<b>Variance</b>	<b>0.00</b>	<b>(0.00)</b>	<b>-</b>	<b>0.00</b>

<b>OAK LODGE SANITARY DISTRICT</b>				
<b>Bank Statement Reconciliation for June 30, 2017</b>				
<b>Wells Fargo Commercial Checking Accounts</b>				
	Balance 31-May-17	Receipts	Disbursements	Balance 30-Jun-17
<b>Per Bank Statement</b>				
Wells Commercial Checking	793,244.46	773,668.77	846,574.66	720,338.57
Wells Commercial Sub-Account	-	-	-	-
Authorize.Net Web E-Checking	149.00	12,284.12	12,120.31	312.81
Authorize.Net PPI Web E-Checking	0.00	-	-	0.00
<b>Outstanding Disbursements</b>				
@ May 31, 2017	(9,283.85)		(9,283.85)	
@ June 30, 2017			96,687.52	(96,687.52)
Transfers & Other Items	-			
Payroll Items	-			
Accounts Payable Items	96,687.52			
<b>Outstanding Deposits</b>				
@ May 31, 2017	1,505.62	(1,505.62)		
@ June 30, 2017		3,065.01		3,065.01
<b>Receipts in Current Month Settled in Next Month</b>				
2017-06-29 Cash Receipts	1,000.00			
2017-06-29 Cash Receipts	120.60			
2017-06-29 Cash Receipts	21.28			
2017-06-30 Cash Receipts	150.00			
2017-06-30 WF Authorize.net Credit Card Batch	1,535.46			
2017-06-29 WF Authorize.net E-Check Batch	237.67			
<b>Bank Adjustment(s)</b>				
Authorize Net Refund(s)	-	233.36	233.36	-
<b>Correct Amount</b>	<b>785,615.23</b>	<b>787,746.64</b>	<b>946,332.00</b>	<b>627,028.87</b>
<b>GL/Register Control</b>	<b>785,615.23</b>	<b>787,746.64</b>	<b>946,332.00</b>	<b>627,028.87</b>
<b>Variance</b>	<b>0.00</b>	<b>(0.00)</b>	<b>-</b>	<b>0.00</b>



OAK LODGE SANITARY DISTRICT				
Bank Statement Reconciliation for June 30, 2017				
State Pool - Account No. 5790				
	Balance 31-May-17	Receipts	Disbursements	Balance 30-Jun-17
Per Bank Statement	1,874,524.00	151,763.92	10.05	2,026,277.87
<b>Outstanding Deposits</b>				
@ May 31, 2017	-	-		-
@ June 30, 2017		-		-
<b>Outstanding Disbursements</b>				
@ May 31, 2017	-		-	-
@ June 30, 2017			-	-
<b>Correct Amount</b>	<u>1,874,524.00</u>	<u>151,763.92</u>	<u>10.05</u>	<u>2,026,277.87</u>
GL/Register Control	1,874,524.00	151,763.92	10.05	2,026,277.87
Variance	(0.00)	-	-	(0.00)
	<b>Beginning</b>			<b>Ending</b>
	<b>Balance</b>	<b>Debits</b>	<b>Credits</b>	<b>Balance</b>
Per Books	<u>1,874,524.00</u>	<u>151,763.92</u>	<u>10.05</u>	<u>2,026,277.87</u>
GL Adjustments		-	-	
Transfer Account Correction	-			-
<b>Correct Amount</b>	<u>1,874,524.00</u>	<u>151,763.92</u>	<u>10.05</u>	<u>2,026,277.87</u>
GL/Register Control	1,874,524.00	151,763.92	10.05	2,026,277.87
Variance	(0.00)	-	-	(0.00)

OAK LODGE SANITARY DISTRICT Bank Statement Reconciliation for June 30, 2017 State Pool - Account No. 3968				
	Balance 31-May-17	Receipts	Disbursements	Balance 30-Jun-17
Per Bank Statement	437,527.17	347,753.46	10.05	785,270.58
Outstanding Deposits				
@ May 31, 2017	-	-		-
@ June 30, 2017		-		-
Outstanding Disbursements				
@ May 31, 2017	-		-	-
@ June 30, 2017			-	-
Correct Amount	<u>437,527.17</u>	<u>347,753.46</u>	<u>10.05</u>	<u>785,270.58</u>
GL/Register Control	437,527.17	347,753.46	10.05	785,270.58
Variance	(0.00)	(0.00)	-	(0.00)
	<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
Per Books	437,527.17	347,753.46	10.05	785,270.58
GL Adjustments				
Transfer Account Correction	-	-	-	
Interfund Transfer(s)				
SSS CIF Transfer to GF	-	-	-	
GF Transfer to SSS CIF	-			
SWM CIF Transfer to GF	-			
GF Transfer to SWM CIF	-			
Correct Amount	<u>437,527.17</u>	<u>347,753.46</u>	<u>10.05</u>	<u>785,270.58</u>
GL/Register Control	437,527.17	347,753.46	10.05	785,270.58
Variance	(0.00)	(0.00)	-	(0.00)

OAK LODGE SANITARY DISTRICT Bank Statement Reconciliation for June 30, 2017 State Pool - Account No. 3889				
	Balance 31-May-17	Receipts	Disbursements	Balance 30-Jun-17
Per Bank Statement	1,572,553.08	1,660.56	347,268.05	1,226,945.59
Outstanding Deposits				
@ May 31, 2017	-	-		-
@ June 30, 2017		-		-
Outstanding Disbursements				
@ May 31, 2017	-		-	-
@ June 30, 2017			-	-
Correct Amount	<u>1,572,553.08</u>	<u>1,660.56</u>	<u>347,268.05</u>	<u>1,226,945.59</u>
GL/Register Control	1,572,553.08	1,660.56	347,268.05	1,226,945.59
Variance	(0.00)	-	(0.00)	(0.00)
	Beginning Balance	Debits	Credits	Ending Balance
Per Books	<u>1,572,553.08</u>	<u>348,918.56</u>	<u>694,526.05</u>	<u>1,226,945.59</u>
GL Adjustments				
Transfer Account Correction	-			
Interfund Transfer(s)				
SSS SL DSF Transfer to SSS GO DSF	347,258.00	(347,258.00)	(347,258.00)	
Correct Amount	<u>1,572,553.08</u>	<u>1,660.56</u>	<u>347,268.05</u>	<u>1,226,945.59</u>
GL/Register Control	1,572,553.08	1,660.56	347,268.05	1,226,945.59
Variance	(0.00)	(0.00)	-	(0.00)

OAK LODGE SANITARY DISTRICT Bank Statement Reconciliation for June 30, 2017 State Pool - Account No. 3810				
	Balance 31-May-17	Receipts	Disbursements	Balance 30-Jun-17
<b>Per Bank Statement</b>	319,178.03	342.35	10.00	319,510.38
<b>Outstanding Deposits</b>				
@ May 31, 2017	-	-		-
@ June 30, 2017		-		-
<b>Outstanding Disbursements</b>				
@ May 31, 2017	-		-	-
@ June 30, 2017			-	-
<b>Correct Amount</b>	<u>319,178.03</u>	<u>342.35</u>	<u>10.00</u>	<u>319,510.38</u>
GL/Register Control	319,178.03	342.35	10.00	319,510.38
Variance	-	-	-	-
	<b>Beginning</b>			<b>Ending</b>
	<u>Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
<b>Per Books</b>	319,178.03	342.35	10.00	319,510.38
<b>GL Adjustments</b>				
Transfer Account Correction	-	-	-	-
<b>Correct Amount</b>	<u>319,178.03</u>	<u>342.35</u>	<u>10.00</u>	<u>319,510.38</u>
GL/Register Control	319,178.03	342.35	10.00	319,510.38
Variance	-	-	-	-

<b>OAK LODGE SANITARY DISTRICT</b>				
<b>Bank Statement Reconciliation for June 30, 2017</b>				
<b>State Pool - Account No. 5002</b>				
	<u>Balance</u> 31-May-17	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> 30-Jun-17
Per Bank Statement	2,726,152.89	282,500.55	10.45	3,008,642.99
Outstanding Deposits				
@ May 31, 2017	-	-		-
@ June 30, 2017		-		-
Outstanding Disbursements				
@ May 31, 2017	-		-	-
@ June 30, 2017			-	-
Correct Amount	<u>2,726,152.89</u>	<u>282,500.55</u>	<u>10.45</u>	<u>3,008,642.99</u>
GL/Register Control	2,726,152.89	282,500.55	10.45	3,008,642.99
Variance	0.00	-	-	0.00
	<u>Beginning</u> <u>Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending</u> <u>Balance</u>
Per Books	2,726,152.89	293,124.23	10,634.13	3,008,642.99
Outstanding Item(s)				
Transfer to State Pool Account(s)	-	-		-
GL Adjustments				
Transfer Account Correction		-		
Interfund Transfer(s)				
GF Transfer to SSS CIF	10,623.68	(10,623.68)	(10,623.68)	
Correct Amount	<u>2,726,152.89</u>	<u>282,500.55</u>	<u>10.45</u>	<u>3,008,642.99</u>
GL/Register Control	2,726,152.89	282,500.55	10.45	3,008,642.99
Variance	(0.00)	-	(0.00)	(0.00)

Oak Lodge Water Services District  
Minutes of Regular Meeting  
June 20, 2017

Directors Present

Lynn Fisher, Director  
Nancy Gibson, Director  
Susan Keil, Vice Chair  
Jim Martin, Chair  
Kevin Williams, Director

Absent: Lynn Fisher, Director

Staff Present

Jason Rice, Acting General Manager  
Kelly Stacey, Finance Director  
Rich Ludlow, Interim Operations Manager  
Todd Knapp, Field Operations Superintendent  
Clark Balfour, District Attorney

Visitors

Robb Van Cleave, staff of Multi-Government Personnel Institute  
Randy Leniger, OLWS Staff  
Bev Carlson, Local Resident  
Jason Ellerby, Local Resident  
Andrea Pennick, Gresham Resident  
John Self: Denver, Colorado Resident  
Eric Hofeld, Sunrise Water District Representative  
Thelma Haggemiller, Local Resident  
Brad Lyon, OLWS Staff  
Pat McDonald, Local Resident  
Dave Phelps, Local Resident

**Regular Meeting**

**(1) Call to Order/Pledge of Allegiance**

Chair Martin called the regular meeting to order at 6:00 p.m. and led the pledge of allegiance.

**(2) Executive Session**

After the pledge, the Board of Directors recessed to Executive Session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.

- (3) Adjourn Executive Session – no action taken.**
- (4) Call for Public Testimony – there was none.**
- (5) Sanitary Sewer Bond Refunding Conversation**

Acting General Manager Jason Rice introduced two Wells Fargo Staff – Andrea Pennick and John Self concerning the possibility of refinancing the Sanitary Sewer General Obligation Bonds. John Self presented three options for the District: a 7-year initial term with a 10-year amortization a 10-year initial term with a 10-year amortization, and a 10-year initial term with a 13-year amortization. The base interest rates range between 2.02% and 2.18% and interest on longer term loans have not been effected by the Federal Interest Rate changes. With the current 2020 loan call date, this refunding would allow for prepayment. Director Keil asked about how the rates presented would affect ratepayers. Finance Director Kelly Stacey outlined the cost savings in board materials, with true cost savings not coming in until the last 3 years of the loan. In option one, ratepayers will pay about \$10 per bill more in order to save net \$1,087,730.00. Option two, ratepayers would pay and increase of about \$4 per bill and would save \$894,525.00. In option 3, there would be no rate increase needed, and a \$750,000.00 net savings. Question about initial terms – interest rates are reset after the initial term rates; loan is prepayable, District can also reissue a new bond to taxpayers if needed, and this is a one-time “advanced refunding”. Questions from Eric Hofeld, Sunrise Water District, about terms, interest rates and bond types.

**Vice Chair Keil moved that the board requests for staff to review the 10/13 General Obligation “Option 3”, evaluate it and come back to the board with comments and recommendations. Board communicated that outside financial expertise could be brought in to consult if needed. Director Gibson seconded the motion.**

**Ayes: Gibson, Keil, Martin, Williams**

**Nays: None**

**The motion carried 4-0.**

Board requested the possibility of an extension on the 30-day Wells Fargo offer, and staff will bring back comments to the Board sooner if possible.

- (6) Recess to Executive Session**

**Convene Executive Session under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiation.**

- (7) Adjourn Executive Session – Board may act if necessary, see Item #8.**
- (8) Resolution 2017-09 Approving Interim General Manager to Sign Collective Bargaining Agreement for Ratification**

Staff recommends that OLWS sign the collective bargaining agreement as was negotiated for the next labor contract term of 3 years. Staff report outlined details.

**Director Gibson moved to approve Resolution 2017-09 approving Interim General Manager Jason Rice to sign the Collective Bargaining Agreement with AFSCME Local 350-10. Vice Chair Keil seconded the motion.**

**Ayes: Gibson, Keil, Martin, Williams**

**Nays: None**

**The motion carried 4-0.**

**(9) Resolutions 2017-10 Adoption of FY 2018 Budget and Appropriations and 2017-11 Adoption of FY 2018 Fee Schedule**

Finance Director shared FY 2018 Budget, **Chair Jim Martin called for a Public Hearing in review of the budget as presented. There were no comments from the Public. Reconvened Regular Board Meeting.** Finance Director Kelly Stacey recommended Adoption of FY 2017-2018 Budget and Appropriations and 2017-11 Adopting the FY 2017-2018 Fee Schedule.

**Director Williams moved to approve Resolution 2017-10 Adopting FY 2017-2018 Budget in the amount of \$29,544,461. Director Gibson seconded the motion.**

**Ayes: Gibson, Keil, Martin, Williams**

**Nays: None**

**The motion carried 4-0.**

**Director Gibson moved to adopt the amounts as stated in Resolution 2017-10 for fiscal year beginning July 1, 2017 and appropriate the funds as outlined. Director Keil seconded the motion.**

**Ayes: Gibson, Keil, Martin, Williams**

**Nays: None**

**The motion carried 4-0.**

**Vice Chair Keil moved to adopt Resolution 2017-11 adopting rates, fees and other charges for FY 2017-2018 with the elimination of the Fats, Oils, Grease Program's "Application Fee and Non-Compliance Fee" as shown on page 2 of the Resolution 2017-11. Director Gibson seconded the motion.**

**Ayes: Gibson, Keil, Martin, Williams**

**Nays: None**

**The motion carried 4-0.**

Vice Chair Keil asked about the Fats, Oils, and Grease program's annual fee/fine – Interim General Manager Jason Rice had asked OLWS staff about this item, and found that the District has never charged for this item. He recommended that the



District review this item. Items #1 Application Fee and #2 Non-Compliance Fee in the FOG Program will be deleted from the Fee Schedule until that program can be revisited for next year. If there is an event that needs cost recovery, staff will use the Wastewater Collection System Line Maintenance Fees.

**(10) Resolution 2017-12 Approving Certification of outstanding Sanitary Customers**

Interim General Manager Jason Rice presented Resolution 2017-12, which lists the accounts for Certification of outstanding Sanitary Customers. In the future code, the District will shut off water for OLWS customers outstanding more than \$175, or just over one bills worth of service (4 months of service). Questions included landlord/tenant relationship around bills, including larger apartment buildings. Attorney Balfour recommended contacting him before having to distribute notices to tenants because of the Residential Landlord/Tenant Notification Act.

Public comment from Thelma Hagenmiller that this information needs to be shared out to the public, and that ratepayers might not have voted for the consolidation had they known their water could be shut off if their sewer bill wasn't paid. Staff responded that a letter will be sent to all ratepayers informing them of the changes. Public comment stating that elderly customers will be challenged because they are on fixed incomes and don't have the money to pay charges for sewer portion of the OLWS bill. Finance Director Kelly Stacey shared about the Low-Income Utility Rate Relief Program for water and sewer bills.

Board requested that staff presents an approach for moving forward and addressing this issue moving forward. Director Williams asked about property tax "coverage" for elderly, which basically defers the property taxes like a "reverse mortgage" in partnership with Clackamas County and the State of Oregon. Chair Martin recommended they get into the low-income program. Vice Chair Keil recommended that the District begin using a single application for low-income applicants.

Public comment about requirement that Social Security forms to be submitted as part of the low-income program and that it takes longer than that to get the forms they need to apply. Staff responded that applicants can come in any time of year and that there is more flexibility in the program.

**Director Gibson moved to adopt Resolution 2017-12 directing staff to certify to Clackamas County Assessor those accounts remaining delinquent as of June 15, 2017 in accordance with the provided confidential list. Vice Chair Keil seconded the motion.**

**Ayes: Gibson, Keil, Martin, Williams**

**Nays: None**  
**The motion carried 4-0.**

**(11) Consent Agenda**

**Director Gibson moved to approve the consent agenda. Director Williams seconded the motion.**

**Ayes: Gibson, Keil, Martin, Williams**

**Nays: None**

**The motion carried 4-0.**

Finance Director Kelly Stacey shared with the board that Accountant Jeff Voreis will be reconciling the bank statements moving forward, but will not have signing authority, so the District will not have to include bank statements in Board packets.

**(12) Department Reports**

**Finance Report:** Financial Director Kelly Stacey shared timeline around general ledger implementation and forward movement on the Accela implementation. On track for an October payroll combination and a January roll out for combined billing. Goal for double *water* bill on the back to back bill cycle. They will implement parallel processes to input data.

**Sanitary Operations Report:** Interim Operations Manager Rich Ludlow shared that their focus is on T.V. cleaning, so that lowered the sewer cleaning numbers. Director Williams shared positive comments around the job completed at the manholes on his property.

**Water Operations Report:** Operations Manager Todd Knapp shared that the fiber line is on hold temporarily because of a delay on approval of the permit provisioning. Jeff and Rebecca will then move over to the former Water Building. He provided information on some challenges on the reservoir project and will share any additional costs with the project if they are over 25% over original costs of the project.

**Technical Services Report:** Interim General Manager Jason Rice had nothing to add to this report.

**General Manager Update:** Interim General Manager Jason Rice updated the board that the Employee Handbook is in final stages of review for an August/September public/Board review. The District is also well into the Rules and Regulations document for an August/September public/Board review. District is mostly on schedule for consolidation activities, except for the building remodel. He updated the Board about the Operations Superintendent application process, and

that the WET job bank added 5-6 more applicants to the pool. There is a chance that they will extend the application date again.

**(13) Public Comment**

Thelma Haggemiller directed a question to District Attorney Balfour about what will happen to customers who are just under sewer service and not water customers. Staff response that the number of those customers is very limited, and that they will be moving to a collections process for overdue customers, and away from certification all together.

**(14) Business from the Board**

Director Williams Jennings Lodge CPO meeting focused on Scott Fisher and about Happy Valley moving away from the NCPRD. Jennings Lodge residents requested additional parks from the district, and that should be addressed in part through the new Capital Improvement Program. He shared information about the Evangelical Retreat Center and that required permitting through the Army Corps of Engineers will likely require some land set aside for ecological use and that the project is in review.

Director Gibson reported that the Regional Water Providers Consortium executive team will be working on leading the charge around messaging for water conservation, resiliency and planning for resiliency. They celebrated their 20-year anniversary with a party and she forwarded a video to Acting General Manager Jason Rice to share out with the public on the commemoration. New chair for Consortium is Russ Axelrod from City of West Linn. She reported that in C4 they've entered transportation project ranking and planning. Although there is much more needed to cover the projects that are outlined, the committee has 25 million for designation to projects, so they are in a ranking process. One highlight is that the I-205 in Clackamas County is slated for widening up from 2 lanes. Another overarching project that C4 is working on is projecting jobs → income → needed housing for the county to line up housing that costs what people working in the county earn.

President Martin reported on the North Clackamas County Water Commission IGA update: name change for OLWS has been completed; rate structure is being addressed – Gladstone is concerned that they will have the water they need and will have a new commissioner put in place. They are continuing to make progress.

Director Keil added that the Chamber of Commerce Public Policy meeting included a presentation from WES' Greg Eyerly on the consolidation of treatment plants and processing of biosolids. Councilor Linda Neese from Gladstone asked if they were paying too much for their treatment costs, and received response from WES that their Inflow and Infiltration (I&I) was costing them extra. Gladstone said that they are making repairs. Director Gibson mentioned that this is true for their

water leakage as well, up to 30% water loss. Vice Chair recommended that OLWS make a presentation to the Chamber of Commerce as well.

Director Fisher was absent, so did not report.

**No other business.**

**(15) Adjourn**

Meeting is adjourned at 7:58 p.m.

Respectfully submitted,

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Jason Rice, Acting General Manager

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Jim Martin, Chair

## **Oak Lodge Water Services District General Manager Recruitment Timeline**

April 28:	Finalize Services Agreement Schedule 1st Meeting w/ Selection Committee
May 1 – 16:	Discuss Position Expectations & Competency Criteria Review Job Description, and Update as Needed Establish Hiring Compensation & Benefit Package Develop Recruitment Strategy Determine Recruitment Period Finalize List of Recruitment Outlets
May 16 – 26:	Develop & Finalize Recruitment Materials Develop Supplemental Questionnaire
May 29-June 2:	Submit Recruitment Ads - Recruitment Opens
June 2 - July 3:	Recruitment Period
June 1 - June 9:	Develop Screening Criteria & Finalize Screening Process Develop Interview Questions & Finalize Interview Process
June 13:	Adopt Screening Criteria, Finalize Screening Process Adopt Interview Questions, Finalize Interview Process
July 3–7:	First Review of Applications by LGPI
July 10-21:	Review of Applications by OLWSD
July 24:	Finalize Top Candidate Listing - Invite Candidates to Interview Send Email to Candidates not Selected for Interview
August 15:	Interview Panel Briefing Conduct Applicant Interviews Debrief Following Interviews - Select Preferred Candidate
August 21-25:	Negotiate Salary & Hiring Timeline - Present Conditional Offer
August 28 - September 8:	Conduct Pre-Employment Background Check
September 12:	Finalize Candidate Recruitment Send Regret Letters to Applicants not Selected

**Oak Lodge Water Services District  
General Manager Recruitment Posting Sites:**

Oak Lodge Website

LGPI Website (no cost)

Regional Water Providers Consortium Members – List Serve

Oregon Water Utility Council – List Serve

OCCMA – List Serve

American Water Works Association – PNW section: (\$90/90 days)

Oregon Association of Water Utilities (no cost)

Special Districts Association of Oregon:

LOC Website (\$20/month)

American Public Works Association – Oregon Chapter

**Job Title:** General Manager, Oak Lodge Water Services  
**Department:** Administration  
**FLSA:** Exempt  
**Reports To:** Board of Directors

**GENERAL PURPOSE:**

Serves as General Manager of the District, under policy direction from the Board of Directors; plans, manages, and directs the operations of the District to ensure compliance with State statues, District goals, policies, and applicable governmental regulations to support high quality, cost effective, and dependable potable water service, wastewater collection and treatment, and surface water management; implements Board of Directors' policies and procedures, and performs related duties as required.

Responsibilities and assignments are broad in scope and require independent judgment on issues that are complex, interpretive, and evaluative in nature. The work of this position involves significant accountability and decision-making responsibilities.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

GENERAL

- In execution of all duties and responsibilities, works collaboratively with subordinate managers and staff.
- Develops, implements, and monitors work programs, plans, processes, systems, and procedures to achieve District mission, goals, and performance measures consistent with the Oak Lodge community's expectations for quality and service.

PERSONNEL

To carry out the District's mission, objectives, and service expectations, develops and retains highly competent, service-oriented staff:

- Exercises full authority to employ and discharge all employees; prescribes the duties and employees; provides final approval of personnel actions including hiring of new employees, formal disciplinary actions and separations in accordance with human resources policies and labor contract agreements and state and federal laws; establishes and adjusts compensation of employees with the annual salary schedule approved by the Board of OLWS.
- Evaluates the performance of managers and staff; establishes performance requirements and personal development targets; regularly monitors performance and provides training, coaching, and day-to-day management practices for performance improvement and development.
- Provides leadership and participates in programs and activities that promote workplace diversity and a positive employee relations environment.
- Establishes and maintains an effective system of open communication throughout the organization; maintains visibility and direct contact with employees to ensure the development of a work environment that supports open communication, collaboration, accountability, and high productivity among employees.

Oak Lodge Water Services District  
General Manager Recruitment  
Competency Criteria Review

Reviewer Name: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Competency #1: Strong financial management skills;

Score (1-5): \_\_\_\_\_

Notes/Comments:

Competency #2: Strategic leader with experience applying problem solving methods to successfully integrate diverse cultures.

Score (1-5): \_\_\_\_\_

Notes/Comments:

Competency #3: Ability to foster and maintain an environment of open, honest, ethical and transparent communications.

Score (1-5): \_\_\_\_\_

Notes/Comments:

Competency #4: Demonstrated experience in managing operations of an organization in a public-sector environment.

Score (1-5): \_\_\_\_\_

Notes/Comments:

Competency #5: Proven ability to develop and maintain effective relationships with citizens, staff, board members and representatives of other jurisdictions.

Score (1-5): \_\_\_\_\_

Notes/Comments:

General Overview:

Professional presentation of application materials:

Score (1-5): \_\_\_\_\_  
Weight (1)

Notes/Comments:





## STAFF REPORT

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**To:** Oak Lodge Water Services Board of Directors  
**From:** Kelly Stacey, Finance Director  
**Agenda Item:** Monthly Finance Report  
**Item No.:** 5a  
**Subject:** June 2017 Financial/Admin Update

Below is an update of various efforts of the Finance/Administration department.

### **Accela implementation:**

Accela implementation is well underway. We have provided our chart of accounts and vendors in preparation of our first go live session. July 18-20, we will be doing our business process study for Utility Billing so we can begin working on that portion of the conversion while Accela works in the background on other areas.

### **Office Clean-up:**

Our temporary person, Jeanice, was offered a permanent position so Friday July 7 was her last day. She was an excellent worker and completed most of the tasks we wanted done. The backroom at the water building is mostly empty and we have shredded all of our documents that were set for disposal. We were not able to send her to the sanitary office for a few days so we may need to consider another temp. We will see how things transpire over the next few weeks before making that decision.

### **Office Staff Changes and Training:**

We have posted the position of Human Resource Manager to fill the position that Tara will be vacating in August. In the meantime, Jeff will be filling in the payroll duties and Elaine is speeding up her training to take over utility billing. We are hoping to have Rebecca and Jeff in the Water by the first of August. This will help in the distribution of duties and provide extra phone coverage during the many conversion dates we have coming in August.

### **Bond Refinance:**

I am continuing the investigation of the bond refinance. We are seeking to get some clarity on our debt distribution plan and working through the necessary steps to move forward.

### **Vacation:**

I will be on vacation from July 21 through Aug 4. I have plans in place to keep things moving forward during this time. I will have some access to my email and will be checking it occasionally.



## Sanitary Staff Report

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**To:** Board of Directors  
**From:** Rich Ludlow, Interim Operations Manager  
**Agenda Item:** Sanitary Operations Report  
**Item No.:** 5b  
**Date:** July 18, 2017

### **Background:**

The Board has requested updates at the Regular Meetings of the Board on the status of the District's Operations.

### **Operations Administration**

Sanitary Operations brought in temp help for seasonal work. Ashley Reeder is a graduate of the Clackamas Community College Water and Environmental program. She is performing odd jobs and plant clean up duties as well as assisting with utility locates and other entry level type tasks. Reviewing and commenting on Employee Handbook and District Rules updates.

### **Water Reclamation Facility Operations for June 2017**

All NPDES permit and safety compliance requirements were met for the month of June.

The treatment plant continues to perform well with excellent effluent quality. Plant process continues to move into summer mode with nitrification/denitrification for ammonia control in warmer temperatures. Plant staff are lowering the solids inventories to manage the increased rate of biological activity in warmer weather. Inventory reduction is accomplished by increased processing and hauling of biosolids.

Samples results indicate Oak Lodge is meeting Class 'A' biosolids which allows increased flexibility in how and where we land apply. The Biosolids Management Plan will need to be updated to accommodate beneficial re-use of this high-quality product which will require additional testing protocols. Our Operations Specialist Monica Stone is spearheading this effort.

Treatment plant effluent quality continues to be pristine with sample results consistently meeting the more stringent requirements we anticipate arriving with the permit renewal. Plant operators are doing an excellent job of optimizing the facility performance in a conventional activated sludge configuration.

**Field Operations Monthly Report for June 2017**

Staff Availability:

Working Hours in Month	Leave/Training/Paid Breaks	Actual Attendance/Available Hours (working hours minus leave/training)
704	165	539

Accomplishments:

	Goal	Actual	% Goal Met	Field Crew Hours	
Sewer Cleaning (linear feet)	9450	2445	26%	47	
TV Inspections (linear feet)	9450	12,753	135%	108.25	
Grease Line Cleaning		11,061	100%	17	
Sewer Line/Manhole Repair/Inspect/Install				23.25	
Utility Locates				97	
SWM Work by Line Maintenance Techs				14.25	
Fleet Support Work				18.25	
Sewer Overflow Response				0	
Plant/PS Equipment Work Orders				2.25	
Customer Service/Investigations				8.75	
Program Support				30.5	
				Total Work Order Hours	366.5
				Staff Time Utilized on Work Orders	68%

\*TV Inspections are short sections that require increased mobilization

Meeting/training/other details:

Total staff hours

Staff meetings	6 hours
CPR/First Aid	26 hours
Lucity RUG	8 hours
DOT Physical	3 hours

**WRF Maintenance Monthly Report for June 2017**

Staff Availability:

Working Hours in Month	Leave/Training/Paid Breaks	Actual Attendance/Available Hours (working hours minus leave/breaks)
346	47	299

	Count	Hours
Number of Preventive Work Orders Completed	57	61.3
Number of Repair Work Orders Completed	22	47.45
Note: Counts differ between Complete Work Orders and Time Charged because not all Work Orders are completed during the month.		
Time Charged to Preventive Works Order Count/Time	40	72.45
Time Charged to Repair Work Orders Count/Time	46	87.25
	Hours charged to Work Orders in month	159.70
	Staff Time Utilized on <u>all</u> Work Orders	53%
	Utilization Toward PM Work Orders	24%

Meeting/training/other details:

Total staff hours

Staff Meetings:	4 hours
Lucity RUG	8 hours
CPR/First Aid	13 hours

Maintenance work highlights for the month:

- Replaced battery packs in all UPS units
- Repaired failed emergency light at PS #3
- Rebuilt Digested Sludge Pump
- Pulled MLR pump #1 for rebuild
- Unplugged pumps at pump stations 6 times
- Removed Screened Mixed Liquor pump #2 for warranty repair
- Repaired oilers on Mixed Liquor pumps
- Repaired polymer mixing system for BFP
- Performed preventive maintenance on the following equipment:
  - Clarifiers #1 and #2; Generator Transfer Switches; Screens on strainer; Assist contractor installing blind flange on IBR drain; etc.

## WATER DIVISION OPERATIONS STAFF REPORT

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**To:** Board of Directors  
**From:** Todd Knapp, Operations Manager  
**Agenda Item:** Operations Report, June 2017  
**Item No.:** 5c  
**Date:** July 18, 2017

### **Background**

The Board has requested updates at the Regular Meetings of the Board on the status of the District's Operations.

### **Operations Administration**

The fiber line has run into a problem with CenturyLink denying our request to use their poles, talking with the contractor, he said our best alternative is to install our own pole(s), this option is believed to be cheaper than boring or open trench, given the very rocky conditions that exist in River Road, at this particular geographical location and the 36" depth requirements, contractor has not given the District any firm pricing in time for this report.

Valley View reservoir project update, work on the north tank continues, Seismic expansion joints are shown being installed, left picture before, right picture shows after both installations, just for size comparisons, the hole was 15' deep.

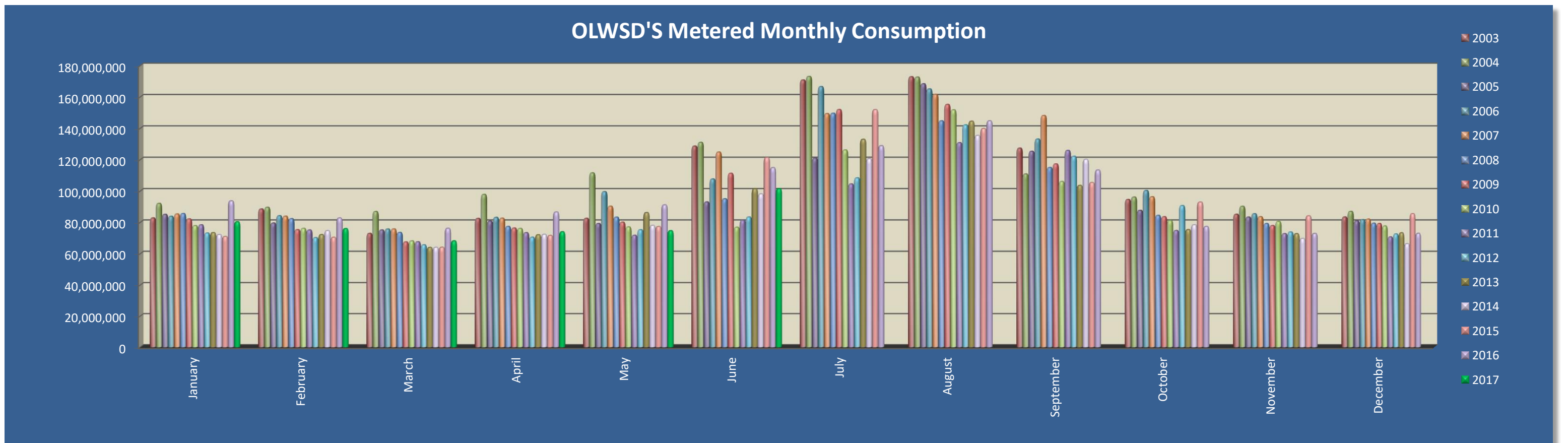


## **Field Operations Monthly Report for May 2017**

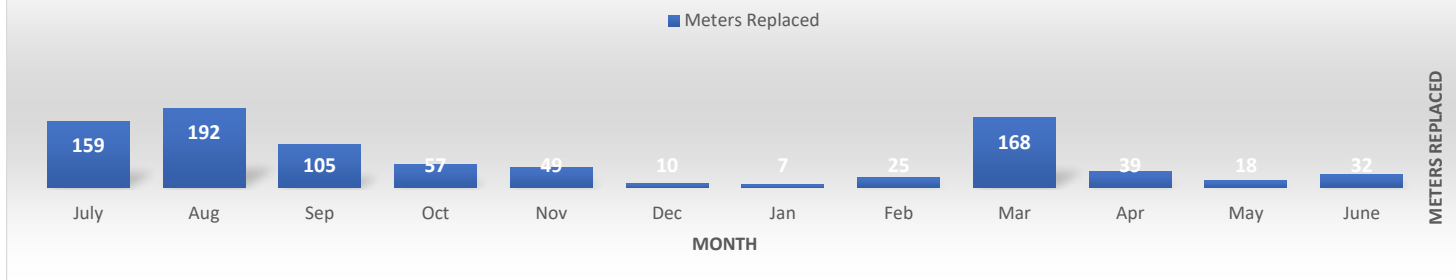
Maintenance work highlights for the month:

- Leak Detection has started
- Hydrant painting continues
- Meters replaced, services and leaks (See chart)
- Water consumption for **June 101,310,000 Gallons** slightly up from the 10-year average.  
(See metered monthly consumption chart)

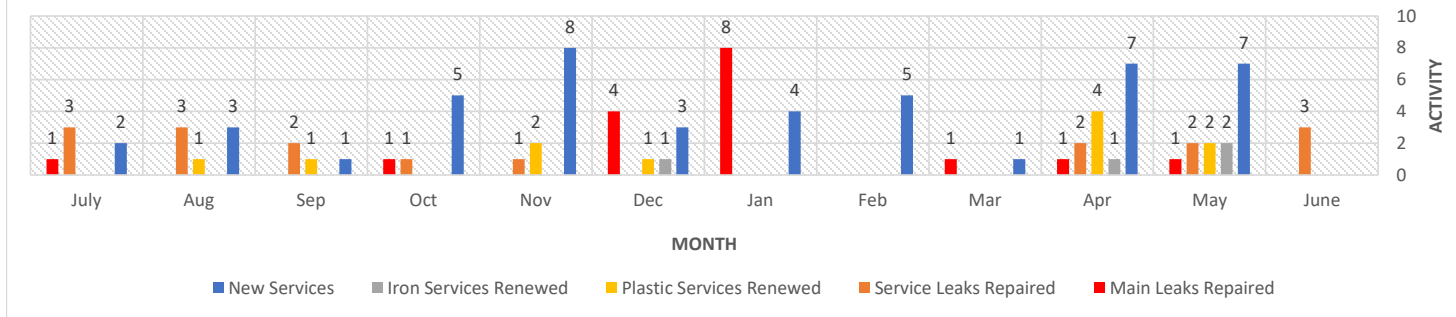
Year	Month												Total Yearly Con	Average Daily Demand
	January	February	March	April	May	June	July	August	September	October	November	December		
2003	82,674,600	88,370,400	72,820,000	82,357,000	82,416,000	128,520,000	170,652,000	172,726,000	127,198,000	94,416,000	85,037,000	83,285,000	1,270,472,000	3.48
2004	91,933,000	89,441,000	86,755,000	97,665,000	111,392,000	130,863,000	172,883,000	172,499,000	110,696,000	95,973,000	90,079,000	86,823,000	1,337,002,000	3.66
2005	84,976,000	79,415,000	74,996,000	80,616,000	79,088,000	92,885,000	120,871,000	168,248,000	125,172,000	87,512,000	83,230,500	80,773,500	1,157,783,000	3.17
2006	83,697,000	84,098,667	75,580,333	83,028,000	99,436,000	107,501,000	166,449,000	164,957,000	132,989,000	100,180,000	85,350,000	81,587,000	1,264,853,000	3.47
2007	85,179,000	83,766,000	75,622,455	82,508,545	90,129,000	124,696,000	149,207,000	161,512,000	147,980,000	96,159,000	83,445,000	81,921,000	1,262,125,000	3.46
2008	85,466,000	82,200,000	73,405,000	77,221,722	83,162,278	94,885,000	149,422,000	144,592,000	114,830,000	84,307,000	79,094,000	79,319,000	1,147,904,000	3.14
2009	82,042,000	75,196,000	67,364,000	76,238,000	79,968,000	111,127,286	151,804,000	155,069,000	117,099,000	83,457,000	77,782,000	79,107,000	1,156,253,286	3.17
2010	77,735,000	75,975,000	67,986,000	75,943,000	76,903,000	76,720,000	125,996,000	151,590,000	105,880,000	81,052,000	80,389,000	77,515,000	1,073,684,000	2.94
2011	78,266,000	74,983,000	67,462,000	73,285,000	71,613,000	81,189,000	104,328,000	130,684,000	125,733,000	74,646,000	72,657,000	70,555,000	1,025,401,000	2.81
2012	73,041,000	70,104,000	65,501,000	70,380,000	75,148,000	83,256,000	108,236,000	142,023,000	121,981,000	90,545,000	73,672,000	72,454,000	1,046,341,000	2.87
2013	73,277,000	72,051,000	63,866,000	71,906,000	86,085,000	101,278,000	132,837,000	144,354,000	103,403,000	75,217,000	72,624,000	73,180,000	1,070,078,000	2.93
2014	72,052,000	74,566,000	63,886,000	72,171,000	77,889,000	97,978,000	120,411,000	135,271,000	120,008,000	78,257,000	69,534,000	66,200,143	1,048,223,143	2.87
2015	70,840,857	70,318,000	63,972,000	71,515,000	77,173,000	121,185,000	151,728,000	139,696,000	105,238,000	92,781,000	83,966,000	85,368,000	1,133,780,857	3.11
2016	93,522,000	82,637,000	76,044,000	86,443,000	90,989,000	114,745,667	128,722,333	144,599,000	113,212,000	77,196,000	72,766,000	72,839,000	1,153,715,000	3.16
2017	80,205,000	75,867,000	68,040,000	73,822,000	74,515,000	101,310,000								
2018														
2019														
2020														
10 Year Average	78,644,686	75,389,700	67,752,600	74,892,472	79,344,528	98,367,395	130,387,148	143,097,556	114,153,778	81,939,778	75,831,556	75,170,794		10 Year ADD 3.05



## REPLACED METER CHART 2016 - 2017



## SERVICE and MAIN ACTIVITY 2016 - 2017



Fiscal Year	Month	Meters Replaced	New Services	Iron Services Renewed	Plastic Services Renewed	Service Leaks Repaired	Main Leaks Repaired
2017	June	32				3	
2017	May	18	7	2	2	2	1
2017	Apr	39	7	1	4	2	1
2017	Mar	168	1				1
2017	Feb	25	5				
2017	Jan	7	4				8
2016	Dec	10	3	1	1		4
2016	Nov	49	8		2	1	
2016	Oct	57	5			1	1
2016	Sep	105	1		1	2	
2016	Aug	192	3		1	3	
2016	July	159	2			3	1
<b>Yearly Total</b>		<b>861</b>	<b>46</b>	<b>4</b>	<b>11</b>	<b>17</b>	<b>17</b>





## STAFF REPORT

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**To:** Board of Directors  
**From:** Jason Rice, Interim General Manager  
**Agenda Item:** Technical Services Report  
**Item No.:** 5d  
**Date:** July 18, 2017

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Below is an update of various efforts for the Technical Services Program.

### **Capital Improvement Program:**

#### Vactor Unit

Staff is making steps through the State of Oregon's pre-approved vendor list to acquire a vactor for the use of all utilities. Staff has been waiting for this piece of equipment for quite some time and are excited to be able to do their jobs more efficiently and safely.

#### Water Master Plan

Staff is preparing a Request for Proposals to perform Water Master Planning services for the District. This plan will include at least:

- An updated list of Capital Project needs for the next 10 years
- Rate Study
- System Development Charge (SDC) Study

#### OLWSD Master On-call Contract

The Sanitary District had an active contract that expires December 31, 2017. Since this contract is about to expire, Staff is preparing an RFP for Master On-call Services that can be released to the public on or around October 1, 2017.

#### Janitorial and Landscaping Services Contract

The Sanitary District had an active contract that expires October 31, 2017. Since this contract is about to expire, Staff is preparing to seek out savings and security through a newly updated contract.

## **Other Projects:**

### Water Building Expansion

Technical Services Expansion (west side): Nearing Engineering Completion

Field Services Expansion (east side): Floor Plan has been approved by Staff and is being sent to Engineering.

### Rules and Regulations Update

This document has now been reviewed by Staff and will be sent to Legal Counsel for final review and formatting. Staff's goal is to have this document ready for Board Approval (via Ordinance) at the September and October Board Meetings.

### Design and Construction Standards Update

Staff is in the process of combining the Sanitary, Watershed Protection and Water Design and Construction Standards. This process is taking some time to work through the differences in how Water and Sanitary Staff managed situations. Staff's goal is to have this document ready for Board Approval at the August Board Meeting.

## **Outreach and Education**

Summer months bring coordination and planning tasks for the OLWS Outreach and Education programs.

As the fiscal year ended, final reports and invoicing wrapped up partnerships from last year, and with the passage of the FY 2017-2018 Budget, staff time has focused on updating contracts with our partners.

Tours drop off until the fall, although we will host the "Posey Pickers Garden Club" this August, and there will likely be a tour scheduled with Willamette View residents, who recently requested a visit.

OLWS staff represented the district's drinking water, stormwater, and sewer services at the first annual Oak Lodge Trolley Trail Festival on Saturday, July 15<sup>th</sup>. The event was well publicized and was the first of its kind in the District.

As the summer progresses, OLWS staff will formalize programming for the coming year with outreach partners including: Clackamas River Water Providers, North Clackamas Urban Watershed Council, Dig In (formerly SOLVE), Schoolyard Farms, Ecology in Classrooms and the Outdoors (ECO), Portland Audubon/Columbia Land Trust, and the Clackamas County Sheriff.

OLWS' partnership strategy allows the District to meet permit requirements effectively within a streamlined program budget. By working with many partners, OLWS broadens community awareness of the importance of clean water, and our role in the process of providing drinking water to customers.

**Permitting**

	<b>This Month</b>	<b>Last Month</b>	<b>Year-to-Date</b>	<b>This Month Last Year</b>	<b>Last Year-to-Date</b>
Building Permits Review	12	17	102	-	-
Fees Received	\$0.00	\$0.00	\$0.00	-	-
Erosion Control Permits	1	3	28	6	43
Fees Received	\$513.15	\$364.76	\$12,582.38	\$1,725.00	\$10,925.00
P/E Cost	\$377.10	\$613.92	\$7,906.20	-	-
Ops Cost	\$496.23	\$590.75	\$7,209.99	-	-
SS Connections (New EDUs)	6	4	42	1	35
SDC Fees Received	\$30,990.00	\$20,660.00	\$222,095.00	\$5,165.00	\$112,278.81
SS Permits	8	7	65	2	61
Fees Received	\$3,508.50	\$2,136.99	\$16,669.01	\$0.00	\$1,196.00
P/E Cost	\$1,317.78	\$1,267.87	\$18,635.00	-	-
SS Inspections	8	14	153	20	133
Residential	5	14	112	-	-
Commercial	1	0	11	-	-
Main	2	0	10	-	-
Staff Cost	\$291.13	\$294.90	\$586.03	\$236.00	\$7,180.00
Pre-applications	1	1	22	-	-
Fees Received	\$0.00	\$0.00	\$0.00	-	-
Development Review	0	0	20	-	-
Review Fees Recv'd	\$2,927.75	\$0.00	\$35,258.12	-	-
Ops Cost	\$189.99	\$0.00	\$1,870.56	-	-
P/E Cost	\$1,125.15	\$3,664.24	\$46,886.49	-	-

Permit Fees Outstanding            23,206.92

Note: Service Request hourly information now migrated to Lucity and out of EDEN. It is anticipated to be included next FY.

Note: Figures are reported on a fiscal year basis.

" - " indicates unavailable or not applicable data

**Attachments**

1. "Development Review Status" tracker

<i>Project Status</i>	<i>Address</i>	<i>Type of Development</i>	<i>Notes</i>	<i>Last Updated</i>
Complete	15415 SE River Rd.	3-parcel Partition (2 new homes)	Project complete. Inspections complete. Erosion Control ongoing. Awaiting asbuilts. Unknown timeline.	7/7/17
Under Construction	3127 SE Concord Rd. (Concord Oaks, formerly Concord Vineyards II)	6-acre development (32 residential lots.)	Development Inspections complete. Ongoing building permits / sanitary sewer connections (SFD). Unknown timeline.	7/7/17
Under Construction	17624 SE Rose St.	2-parcel Partition	Erosion Control inspections ongoing. Awaiting sanitary sewer permits for front SFD. OLWSD permits expired. Unknown timeline.	7/7/17
Under Construction	14400 SE Lee Ave.	Z0071-16 Duplex on existing lot. (SFR previously demolished)	Erosion Control inspections ongoing. Sanitary Sewer installed. Unknown Timeline	7/7/17
Under Construction	2009 SE Courtney Ave.	3-parcel Partition (1 new home & 1 new duplex. Existing home is on the Historical Register as a duplex.)	Erosion Control inspections ongoing. Sanitary Sewer installed. Sewer connections pending. Unknown timeline.	7/7/17
Under Construction	15448 SE East Ave. (Zetterberg Estates)	18-Unit Multi-Family	Sanitary sewer Inspections complete. Erosion Control inspetions ongoing.	7/7/17
Under Construction	2721 SE Swain Ave.	2-parcel Partition (2 new homes)	SS Inspections complete. Erosion Control inspetions continuing. Unknown timeline.	7/7/17
Under Construction	5210 SE Roethe Rd.	6-lot Subdivision (5 new homes)	Public infrastructure installed and approved. In 11-month warranty period. SFDs under construction. Warranty period ends July 2017.	7/7/17
Under Construction	14620 SE McLoughlin Blvd. (Fred Meyer)	Demo bottle return facility and construct pick-up delivery area.	Construction plans approved. Erosion control inspections ongoing.	7/7/17
Under Construction	Lot east of 18390 SE Woodcock Ave.	2-parcel partition	Plans approved. Inspections ongoing (EPSC) SS inspections complete.	7/7/17
Under Construction	14911 SE McLoughlin	Lew's Dairy Freeze Remodel to MOD Pizza	Engineering plans approved. Building permit approved. Under construction. Erosion control ongoing.	7/7/17
Under Construction	2312 SE Risley Ave	3-lot partition	Engineering plans approved. Building permits approved. Expire March 2018.	7/7/17
Under Construction	4900 SE Meldrum	2-lot partition ZPAC0181-16	Public infrastructure installed and approved. In 11-month warranty period. SFDs under construction. Warranty period ends March 20183.	7/7/17
Approved for Construction	17722 SE Rose St., 17832 SE Rose St.	Two 2-parcel partitions (2 new homes, 2 replacement homes)	Awaiting utility construction plans (sanitary sewer connection / erosion control). OLWSD permits expire July 2017.	7/7/17
Approved for Construction	19416 SE River Rd.	2-parcel partition, 2 new duplexes, Existing SFR to be demolished	Plans approved. Sanitary sewer inspections pending. Erosion control inspections ongoing. Erosion control expires June 2018	7/7/17
Approved for Construction	14824 SE Laurie Ave. 14830 SE Laurie Ave.	2-parcel Partition, 14830 SE Laurie Ave.	Awaiting building permit submittal. OLWSD permits expire May 2017	7/7/17
Approved for Construction	15026 SE Linden Ln.	3-parcel Partition	Engineering plans approved. Awaiting building permit. Expires July 2017	7/7/17
Plan Review	4150 SE ROETHE RD	Commercial Structures Relocation	Land Use Decision received. Awaiting engineering plans. County Land Use Expiration date.	7/7/17
Plan Review	14119 SE Mcloughlin Blvd	Z0260-16 Nonconforming Use - Alteration/Verification. Medical Marijuana Production	Design Review Plans Submitted. OLSD Submitted Comments. Pre-treatment analysis. Awaiting construction plans. County Land Use Expiration date.	7/7/17
Plan Review	13409 SE McLoughlin Blvd	3 New Slips Mobile Home Park	Z0430-14. Land use approved. Awaiting engineering planset. County land use expiration date.	7/7/17
Plan Review	13012 SE Oatfield	Proposed subdivision; 9 potential lots.	Engineering planset (2nd review) submitted. Revised set submitted and under review.	7/7/17
Plan Review	18122 SE McLoughlin Blvd	Z0482-16-D Commercial Design Review: Fuel Island	Engineering plans (1st review) complete. Awaiting revised plans.	#REF!

<b>Project Status</b>	<b>Address</b>	<b>Type of Development</b>	<b>Notes</b>	<b>Last Updated</b>
Plan Review	5790 SE McNary Rd.	2-parcel Partition. Z0312-15-M; Godfrey Partition	Final engineering approval. Sewer permits issued and installed. Erosion Control inspections ongoing. Expires December 2017	7/7/17
Plan Review	3816 SE Hill Rd	Z0428-16 8-lot subdivision	Received Engineering Plans (2nd review) comments sent. Awaiting 3rd plan submittal.	7/7/17
Plan Review	14335 SE WAGNER LN	Carport and wall. Floodplain. Will. River Greenway	Land Use Decision received. Awaiting engineering plans. Clackamas County Land Use timeline.	7/7/17
Plan Review	6460 Glen Echo Avenue	Z0461-16_Gladstone_Glen_Echo. (OLSD Service area / out of OLSD Boundary).	Pre-app comments submitted. Awaiting Land Use Application. Expires Dec. 2017.	7/7/17
Plan Review	4281 SE Manewell Lane	A four-lot SFR minor subdivision.	Land use comments sent. Awaiting engineering plans. County expiration timeline.	7/7/17
Plan Review	17908 and 17900 SE Addie Street.	Z0200-17-D_BOARDMAN_WETLAND	Land use comments sent. Awaiting engineering plans. County timeline for expiration.	7/7/17
plan review	5215 SE Roethe Rd	2-parcel partition / 2-year extension Z0014-17. previous Z0555-12-M	Land use comments sent. Awaiting engineering plans. Land Use timeline.	7/7/17
Plan Review	19120 McLoughlin Blvd.	Z0048-17-D Design Review Tebos Restaurant Occupancy Change: Auto Sales	Land use comments sent. Awaiting building permit application. Gladstone PC Decision approval. Out of OLWSD boundary; in service area. County expiration timeline.	7/7/17
Plan Review	SE Manewal at SE Towery LN	Z0156-17_Manewal_South_Manewal_South. 2-lot partition.	Land Use / Partition under review.	7/7/17
Plan Review	SE Manewal at SE Towery LN	Z0157-17_Manewal_South	Land Use / Partition under review.	7/7/17
Plan Review	SE Courtney at SE Rupert	Z0061-17-D 10-unit apartment	Land Use Comments sent. Awaiting engineering plans. County Land Use Timeline.	7/7/17
Plan Review	15510 SE Wallace Street	Z0593-16 13 lot subdivision	Land Use Comments sent. Awaiting engineering plans. County Land Use Timeline.	7/7/17
Plan Review	13715 SE River Road	Zone Change	Rose Villa Zone Change Z0066-17	7/7/17
Pre-Application	4207 SE Hull Ave	3-5 lot subdivision	Pre-app Comment sent to County. Awaiting land use application. County pre-app timeline.	7/7/17
Pre-Application	3303 SE Concord Road	two-parcel partition	Pre-app Comment sent to County. Awaiting land use application. Expires June 2017	7/7/17
Pre-Application	18121 SE River Rd. (Jennings Lodge Estates)	62-lot Subdivision (Zone Change R-10 to R-8.5 not approved by CC. (Applicant has filed an appeal with the Land Use Board of Appeals)	Received Engineering Plans (2nd review) comments sent. Awaiting 3rd plan submittal.	7/7/17
Pre-Application	13715 SE River Road	ZPAC0136-16_Rose_Villa Redevelopment Phase II	Pre-app comments submitted. Awaiting Land Use Application. County expiration timeline.	7/7/17
Pre-Application	3905 SE WILLAMETTE DR	ZPAC0134-16_Willamette_Dr_Partition	Pre-app comments submitted. Awaiting Land Use Application. County expiration timeline.	7/7/17
Pre-Application	3901 SE NAEF RD	ZPAC0124-16 A Partition application with two existing light industrial buildings.	Pre-application comments sent. Awaiting land use / subdivision application. Expires Sept. 2017.	7/7/17
Pre-Application	18107 SE Addie Street.	ZPAC0167-16 4-plex	Pre-application comments sent. Awaiting land use / subdivision application. Expires Dec. 2017	7/7/17
Pre-Application	12811 SE Oatfield Road	4-plex Multi Family.	Pre-app comments submitted. Awaiting Land Use Application. County expiration timeline.	7/7/17
Pre-Application	14501 SE Laurie Ave	Z0050-17 2-lot partition	Land use comments sent. Awaiting engineering plans. County expiration timeline.	7/7/17

<i><b>Project Status</b></i>	<i><b>Address</b></i>	<i><b>Type of Development</b></i>	<i><b>Notes</b></i>	<i><b>Last Updated</b></i>
Pre-Application	Willamette View	Riverview Dining Facility Replacement / Expansion; ZPAC0003-17	Pre-app comments submitted. Awaiting Land Use Application. County expiration timeline.	7/7/17
Pre-Application	2818 SE Park Avenue	Commercial with underground parking	Pre-app comments submitted. Awaiting Land Use Application. County expiration timeline.	7/7/17
Pre-Application	3260 SE Oak Grove Blvd	130000+ mini storage facility	Land use comments sent. Awaiting engineering plans.	7/7/17
Pre-Application	15007 SE McLoughlin Blvd	LA Fitness TI	ZPAC0031-17.Awaiting land use/design review application.	7/7/17
Pre-Application	16005 SE River Forest Pl	two-parcel partiion	ZPAC0027-17.Awaiting land use application.	7/7/17
Pre-Application	18107 SE Blanton	3-lot partition	ZPAC0063-17 Awaiting land use application.	7/7/17
Pre-Application	18107 SE Addie Street	Subdivision: 5 units / 6 lots	ZPAC0096-17 to build 5 units and partition 6 lots at	7/7/17



## AGENDA ITEM

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**Agenda Item:** Public Comment Period  
**Item No.:** 6  
**Presenters:** N/A

*Members of the public are invited to address the Board on any relevant topic. The Board may elect to limit the total time available for public comment or for any single speaker depending on meeting length.*



## AGENDA ITEM

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**Agenda Item:** Business from the Board  
**Item No.:** 7  
**Presenters:** Board Members

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### **Background:**

The Board of Directors appoints District representatives from time to time to serve as liaisons or representatives of the District to committees or community groups.

Directors assigned specific roles as representatives of the District are placed on the agenda to report to the Board on the activities, issues, and policy matters related to their assignment.





## AGENDA ITEM

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**Agenda Item:** Executive Session  
**Item No.:** 8  
**Presenters:** Board Members

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### **Background:**

Convene Executive Session under ORS 192.660(2)(i) to consider the employment of a public officer, employee, staff member or individual agent.



## AGENDA ITEM

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**Agenda Item:** Adjourn Executive Session  
**Item No.:** 9  
**Presenters:** Board Members

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**Background:**

Adjourn Executive session and make any necessary motions as a result of Executive Session discussions.