



**OAK LODGE WATER SERVICES
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
APRIL 16, 2024**

Board of Directors

Kevin Williams	Vice Chair
Paul Gornick	Treasurer
Ginny Van Loo	Director
Heidi Bullock	Director

Oak Lodge Water Services Staff

Brad Albert	Interim General Manager
Gail Stevens	Finance Director
David Hawkins	Plant Superintendent
Lindsey Kangiser	HR/Payroll Manager
Laural Casey	District Recorder

Consultants & Organizational Representatives

Laura Westmeyer	Cable Huston
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1. Call to Order

Vice Chair Williams called the meeting to order at 6:00 p.m. and facilitated the flag salute.

2. Call for Public Comment

Vice Chair Williams acknowledged one written public comment and there were questions regarding the public right of way and good neighbor efforts made by staff.

3. Consent Agenda

Items on the Consent Agenda included:

- The February 2024 Financial Report,
- March 19, 2024 Board Meeting Minutes, and
- Approval of Contract for Paving Services with Brix Paving Northwest Inc.

Director Van Loo moved to approve the Consent Agenda. Treasurer Gornick seconded. District Recorder Casey conducted a roll call vote. Voting Aye: Directors Williams, Gornick, Van Loo, and Bullock.

MOTION CARRIED

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4. Consideration of Resolution No. 2024-0026 Establishing a Date, Time, and Location of Regular Board Meetings

Interim General Manager Albert overviewed the proposed changes to the regular public meeting date and time.

The Board made comments and asked questions regarding creating a hardship on staff and providing notice to customers.

An amendment was discussed, and the Board consensus was to implement this change in July 2024.

Director Bullock moved to adopt Resolution No. 2024-0026 establishing a new date and time for the Board's regular meetings with an amendment to start in July 2024. Treasurer Gornick seconded. District Recorder Casey conducted a roll call vote. Voting Aye: Directors Williams, Gornick, Van Loo, and Bullock.

MOTION CARRIED

5. Business from the Board

Vice Chair Williams acknowledged the written reports. There was no discussion.

6. Department Reports

Interim General Manager Albert provided an update on work with the Oregon Governor's Office on the proposed line-item vetoes that would impact the grant funds allocated to OLWS, including submitting letters of support from various partner agencies.

The Board asked about the implications of a gubernatorial veto on the OLWS budget process and asked Interim General Manager Albert to invite congressional delegates and electoral candidates to visit the Wastewater Treatment Plant.

The Management Team provided highlights from their written reports.

The Board asked questions about monthly billing, banking and card use costs, non-revenue water tracking, and the search for a new external laboratory.

7. Adjourn Meeting

Clackamas River Water Liaison, Sherry French, inquired about the budget process.

Vice Chair Williams adjourned the meeting at 6:24 p.m.

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Respectfully submitted,

Susan Keil

Susan Keil
Chair, Board of Directors

Date: 5/29/2024

Kevin Williams

Kevin Williams
Vice Chair, Board of Directors

Date: 5/30/2024