

OAK LODGE WATER SERVICES

RESOLUTION NO. 2023-0019

A RESOLUTION ADOPTING FISCAL YEAR 2024 SCHEDULE OF RATES, FEES, AND OTHER CHARGES FOR OAK LODGE WATER SERVICES AUTHORITY WITH AN EFFECTIVE DATE OF JULY 1, 2023.

WHEREAS, the Board of Directors for Oak Lodge Water Services (OLWS) establishes and adopts rates, fees, and other charges for OLWS, for use of the water distribution system, wastewater system, watershed protection management, and other services provided by OLWS; and

WHEREAS, the Board of Directors finds it necessary and proper to routinely review and from time to time revise such rates, fees, and other charges based on the cost of service and recommendations from OLWS' professional staff; and

WHEREAS, the Board of Directors finds it useful to make necessary revisions and adopt a master schedule of the rates, fees, and other charges on an annual basis around the start of each fiscal year so that OLWS' customer and staff have the updated rates, fees, and other charges readily available; and

WHEREAS, pursuant to ORS 261.312 and ORS 294.160, on June 20, 2023, the Board of Directors held a public meeting which includes a duly noticed public hearing to consider the proposed increase in rates, fees, and other charges, where the public was invited and provided an opportunity to comment; and

WHEREAS, the Board of Directors now wishes to adopt the rates, fees, and other charges as set forth in this Resolution to take effect beginning July 1, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE OAK LODGE WATER SERVICES BOARD OF DIRECTORS:

Section 1. The Board of Directors hereby adopts the Schedule of Rates, Fees, and Other Charges as set forth in Exhibit A, attached hereto and by this reference incorporated herein.

Section 2. The Schedule of Rates, Fees, and Other Charges shall take effect beginning on July 1, 2023. Until such a date OLWS' most recently adopted rates, fees, and other charges shall remain in full force and effect.

Section 3. This Resolution supersedes and replaces any and all previously adopted resolutions regarding rates, fees, and other charges for OLWS services.

INTRODUCED AND ADOPTED THIS 20th DAY OF JUNE 2023.

OAK LODGE WATER SERVICES

DocuSigned by:
Susan Keil
By 2079D01EF8844EF...
Susan Keil, Chair

DocuSigned by:
Kevin Williams
By BDB9E22AEC51454...
Kevin Williams, Vice Chair

Oak Lodge Water Services District

Schedule of Rates, Fees and Other Charges

Effective
7/1/2023

A. Rates, Fees and Charges

1. Water Service

a. Residential Service

	<u>Meter Size</u>	<u>Rate</u>
i. Fixed rate per meter size per 20 gallons per minute (GPM) - per month or per billing cycle	5/8" x 3/4"	\$ 23.48
		\$ 46.96
30 gallons per minute (GPM) - per month or per billing cycle	Full 3/4"	\$ 35.22
		\$ 70.44
ii. Consumption Rate per hundred cubic feet of water (CCF) per billing cycle (2 months)	<u>Usage Bracket</u>	<u>Rate</u>
Tier 1 (Lifeline)	1-10 CCF	\$ 1.56
Tier 2 (Main)	11-50 CCF	\$ 2.09
Tier 3 (Conservation)	51+ CCF	\$ 2.46

b. Large Residential, Commercial, and Industrial Service

	<u>Meter Size</u>	<u>Rate</u>
i. Fixed rate per meter size per month	1"	\$ 41.32
	1.5"	\$ 71.18
	2"	\$ 105.37
	3"	\$ 199.36
	4"	\$ 313.28
	6"	\$ 598.08
	8"	\$ 968.29
	10"	\$ 1,366.96
ii. Rate per hundred cubic feet of water (CCF) per month All services	<u>Usage Bracket</u>	<u>Rate</u>
	All usage	\$ 1.73

c. Fire Line Service

	<u>Meter Size</u>	<u>Rate</u>
i. Fixed rate per meter size per month	1"	\$ 32.74
	1.5"	\$ 46.97
	2"	\$ 65.46
	3"	\$ 112.51
	4"	\$ 170.89
	6"	\$ 318.91
	8"	\$ 484.16
	10"	\$ 694.88
ii. Rate per hundred cubic feet of water (CCF)	<u>Usage Bracket</u>	<u>Rate</u>
Tier 1	1 CCF	1.c.i. Fixed rate per meter
Tier 2	2+ CCF	\$ 2.17

d. Water Service Voluntary Backflow Assembly Testing Program

	<u>Device Size</u>	<u>Rate</u>
i. Fixed rate per device per year	0.5" - 2.0"	\$ 24.00
	2.5" - 4.0"	\$ 34.00
	6.0" - 12.0"	\$ 44.00
ii. Administrative Late Fee		\$ 30.00
iii. Appointment Fee (If customer requests an appointment)		\$ 5.00
iv. Confined Space Entry Charge per Vault (applies to devices in vaults)		\$ 27.00
v. Confined Space Pumping Charge per Minute (applies to vaults filled with water)		\$ 1.00
vi. Repairs and/or Replacements performed by Authority's Contractor Contracted parts and labor		Actual cost

Oak Lodge Water Services District

Schedule of Rates, Fees and Other Charges

		Effective 7/1/2023
2. Wastewater Collection and Treatment		Rate
a.	Fixed rate per Equivalent Dwelling Unit (EDU) per month	\$ 56.38
b.	Rate per hundred cubic feet (CCF) of average winter water consumption per month	\$ 3.20
3. Watershed Protection		Rate
a.	Fixed rate per Equivalent Service Unit (ESU) per month	\$ 10.62
b.	Stormwater Facility Maintenance Surcharge per ESU per month	\$ 5.31
4. Administration		Charge/Fee
a.	Interest penalty on delinquent utility billing service charges	12%
b.	NSF check/payment fee	\$ 28.00
c.	Water service disconnect notification (Red Tag) fee	\$ 7.00
d.	Water service disconnect fee (for nonpayment)	\$ 50.00
e.	After Hours turn on fee	\$ 200.00
f.	Hydrant meter deposit	\$ 3,000.00
	Water usage will be charged against the meter deposit and any remaining balance will be returned to the contractor	
g.	Hydrant Use Permit fee	\$ 100.00
h.	Title search fee	\$ 32.00
i.	Lock Cut Fee - Off and Locked is cut by other than District	\$ 150.00
j.	Water Meter Key	\$ 35.00
k.	Third-party collection agency	Actual Cost
l.	Public Record Requests	
	i. Photocopies per page/side	
	Letter (8.5x11)	
	- Black and White Copies	\$ 0.50
	- Color Copies	\$ 1.00
	Legal (8.5x14)	
	- Black and White Copies	\$ 0.75
	- Color Copies	\$ 1.50
	Tabloid (11x17)	
	- Black and White Copies	\$ 1.00
	- Color Copies	\$ 2.00
	Large Format (Larger than 11x17)	Based on Size and Complexity
	ii. Postage & Handling (Flat Fee + Postage Cost)	\$ 3.00 + Postage
	iii. Electronic Copies	
	Flash Drive (up to 32 GB)	\$ 10.00
	iv. Archive Retrieval Fees	
	Base Charge per Trip	\$ 135.00
	Charge per Box	\$ 5.00
	v. Record Research & Processing	
	Staff time up to 30 minutes	No Cost
	Staff time over 30 minutes in hour increments	\$ 25.00
	vi. Legal Review & Redaction Services	Actual Cost
l.	Other - Staff Time	Actual Cost
B. Fats, Oils, Grease Program Fees		Fee
1. Wastewater Collection System Line Maintenance Fees		
a.	Utility Worker Labor Rate per Hour	\$ 106.00
b.	Utility Truck Rate per Truck per Hour	\$ 35.00
c.	Hydro Cleaner Rate per Truck per Hour	\$ 100.00
d.	Vactor Rate per Truck per Hour	\$ 150.00
e.	CCTV Van Rate per Truck per Hour	\$ 200.00

Oak Lodge Water Services District

Schedule of Rates, Fees and Other Charges

Effective
7/1/2023

C. Industrial Wastewater Pretreatment Program Fees

	Fee
1. Wastewater Discharge Permit Application and Review Fee	
a. Upon issuance	\$ 1,500.00
b. Upon each anniversary date of permit issuance	\$ 1,500.00
2. Significant Industrial User Fee (DEQ Pass-through)	
a. Upon issuance	Actual Cost
b. Upon each anniversary date of permit issuance	Actual Cost
3. Monitoring and Inspection Fee	\$ 175.00
a. Laboratory costs	Actual Cost
4. Accidental Discharge Fee	\$ 1,000.00
5. Industrial Pretreatment Permit Appeal Fee	\$ 2,000.00

D. Permit and Development Review Fees

	Fee
1. Utility Connection Permit	
a. Plan Review (per EDU or ESU)	\$ 225.00
b. Initial Inspection - water and sewer only	\$ 340.00
c. Additional Inspections - water and sewer only	Per Section E
2. Site Development Permit	
a. Plan Review - greater of	
i.	\$ 1,000.00
ii. or	2.5% of Engineer's Estimate
iii. or	\$ 225.00
b. Initial Inspection - Water and Wastewater - greater of	\$ 550.00
or	2.5% of Engineer's Estimate
c. Additional Inspections - Water and Wastewater	Per Section E
d. Initial Inspection - Surface Water	\$ 550.00
or	2.5% of Engineer's Estimate
e. Additional Inspections - Surface Water	Per Section E
3. Post-Approval Plan Review and/or Design Review (Modifications to Approved Plans)	
a. Plan Review (minimum)	50% of original plan review fee
4. Erosion Prevention and Sediment Control (less than one acre)	
a. Plan Review	\$ 225.00
b. Surface Water Inspection (one initial, one monthly, and one final)	
i. 1200 CN (lots or projects with disturbance areas 1-5 acres)	\$ 340.00
ii. Plan Review Minimum Base Fee for 1 acre	\$ 475.00
iii. Additional fee per acre	\$ 340.00
c. Initial Inspection - other	\$ 340.00
d. Additional Inspection - other	Per Section E

E. Additional and After-Hours Inspections

	Rate
1. Additional Inspection Fee Rate per Hour	\$ 150.00
Minimum two hour charge	\$ 300.00
2. Additional Inspection Fee Rate per Hour - After Hours	\$ 200.00
Minimum three hour charge	\$ 600.00

Oak Lodge Water Services District

Schedule of Rates, Fees and Other Charges

		Effective 7/1/2023 Fee
F. Connection/Meter Set Fees		
1. Wastewater Connection Fee		See section G.1.
2. Water Service Installation Fee	Meter Size	
	5/8" x 3/4"	\$ 1,950.00
	Full 3/4"	\$ 2,075.00
	1"	\$ 2,100.00
	1.5"	\$ 4,975.00
	2"	\$ 5,050.00
	3" to 10"	Actual Cost
3. Water Meter Set Fee	Meter Size	
	5/8" x 3/4"	\$ 690.00
	Full 3/4"	\$ 830.00
	1"	\$ 850.00
	1.5"	\$ 1,250.00
	2"	\$ 1,325.00
	3" to 10"	Actual Cost
	Approved Contractor	
4. Water Meter Relocation Fee		Actual Cost
5. Water Meter Testing Request Fee - per Rules and Regulations §4.15.1.3		Actual Cost
G. System Development Charges (SDC)		
1. Watershed Protection SDC per ESU		\$ -
2. Wastewater SDC per EDU		\$ 5,165.00
3. Water Distribution SDC per water meter size	Meter Size	
	5/8" x 3/4"	\$ 12,496.00
	Full 3/4"	\$ 18,744.00
	1"	\$ 31,241.00
	1.5"	\$ 62,484.00
	2"	\$ 99,974.00
	3"	\$ 199,946.00
	4"	\$ 312,416.00
	6"	\$ 624,832.00
	8"	\$ 999,732.00
	10"	\$ 1,437,115.00
4. Water Meter Size Upgrades (SDC)		Diff in SDC's as listed above

Equivalent Service Unit (ESU) = 2,500 square feet of impervious surface area
 Engineer's Estimate includes cost of public infrastructure and all installation costs
 Fractions of an acre count as full acre
 One and two lot partitions are assessed minimum charge unless public infrastructure is installed