OAK LODGE WATER SERVICES
BOARD OF DIRECTORS
PUBLIC MEETING MINUTES
JULY 8, 2025 AT 4:00 PM

---

1. Call to Order

There were technical difficulties providing public access to the meeting. After reasonable efforts were made, the meeting was held with no virtual option available.

Chair Williams called the meeting to order at 4:00 PM.

2. Administration of Oaths of Office

District Recorder Casey administered the Oath of Office for the directors elected to the Oak Lodge Water Services' Board during the May 20, 2025: Kevin Williams, Paul Gornick, and Ginny Van Loo.

3. Call for Public Comment

Eugene Whitley thanked Director Keil for speaking up at the Oak Grove Community Council meeting.

4. Consent Agenda

   a. May 2025 Financial Report

   b. Approval of June 10, 2025 Board Meeting Minutes

Director Van Loo moved to approve the consent agenda. Director Gornick seconded. District Recorder Casey conducted a roll call vote. Voting Aye: Directors Susan Keil, Kevin Williams, Paul Gornick, Ginny Van Loo, Heidi Bullock. Voting Nay: None. Abstentions: None.

MOTION PASSED

5. Items for Consideration

a. Consideration of Contract with Landis and Landis Construction, LLC for the Construction of the LS 5 Pipe Rehabilitation Phase 2 Project

Assistant District Engineer Prentice overviewed the competitive bidding process and presented the contract.

The board provided comments and asked clarifying questions regarding Phase 1 of the project and overall project cost.

Director Gornick moved to approve the General Manager to sign a Public Improvement Contract with Landis & Landis Construction, LLC for the construction of Phase 2 of the LS5 I&I Project for $2,063,535.00, and an additional contingency amount of $210,000.00 as a reserve to be used only for unforeseen work related to the project. Director Keil seconded. District Recorder Casey conducted a roll call vote. Voting Aye: Directors Susan Keil, Kevin Williams, Paul Gornick, Ginny Van Loo, Heidi Bullock. Voting Nay: None. Abstentions: None.

MOTION PASSED

b. Consideration of Purchase of Aerzen Blower

Public Works Director Janicke detailed the replacement of blowers at the WWTP.

The board asked clarifying questions regarding replacement cadence of the blowers.

Director Keil moved to approve the General Manager to authorize the purchase of a D62S blower from Aerzen USA in the amount of $106,234. Director Gornick seconded. District Recorder Casey conducted a roll call vote. Voting Aye: Directors Susan Keil, Kevin Williams, Paul Gornick, Ginny Van Loo, Heidi Bullock. Voting Nay: None. Abstentions: None.

MOTION PASSED

c. Consideration of Agreement for Government Affairs Services with Thorn Run

General Manager Albert summarized the contract details.

The board provided comments regarding lobbying efforts.

Director Van Loo moved to approve the General Manager to sign the Personal Services Agreement for Government Affairs Services with Thorn Run Partners, LLC., as presented. Director Keil seconded. District Recorder Casey conducted a roll call vote. Voting Aye: Directors Susan Keil, Kevin Williams, Paul Gornick, Ginny Van Loo, Heidi Bullock. Voting Nay: None. Abstentions: None.

MOTION PASSED

6. Business from the Board

Director Keil and Chair Williams overviewed the written reports.

The board discussed the community's concord school project.

7. Department Reports

   a. Administration

   b. Finance

   c. Public Works

   d. Plant Operations

The Management Team provided highlights from their written reports, including:

- Lobbying efforts to receive state and federal funding,
- Financial Audit progress,
- Finance Department staffing, and
- Project bidding and completion.

The board provided comments and asked clarifying questions regarding:

- Communicating with customers regarding lobbying efforts and highlighting projects,
- Leniency on payment plans for delinquent accounts and contracting for collections, and
- Status of the Lift Station 2 project.

8. Other Items

There were none.

9. Adjourn Meeting

Chair Williams adjourned the meeting at 4:42 PM