



Regular Meeting

North Clackamas County Water Commission
Board of Commissioners

Thursday, September 22, 2022

Virtual Meeting Online

<https://us02web.zoom.us/j/81933927444>

Call-In: (833) 548-0282

Meeting ID: 819 3392 7444

AGENDA

Convene Regular Board Meeting

1. **Open Regular Meeting**
2. **Welcome Visitors – Public**
3. **Public Comment**
4. **Approval of Minutes**
 1. Approval of Minutes June 23, 2022 Budget Hearing & Regular Meeting
5. **Adoption of Consent Calendar**
 1. Authorization of Checks June, July, and August 2022
 2. Appoint Legal Counsel of Record
 3. Appoint Insurance Agent of Record
 4. Approve Resolution 2022-5 Authorizing Disposal of Surplus Property
6. **Board Discussion**
 1. Election of Officers for FY2022-23
 2. 2022 SDAO Best Practices
7. **Monthly Items**
 1. Financial Reports
 2. Operations Report
 3. Manager's Report
 4. Business from the Board
8. **Adjourn Regular Meeting**



**BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES – 6:00 P.M.
JUNE 23, 2022**

THIS MEETING WAS CONDUCTED REMOTELY VIA TELECONFERENCE.

BOARD MEMBERS PRESENT:

Paul Gornick	Oak Lodge Water Services
Susan Keil	Oak Lodge Water Services
Matt Tracy	City of Gladstone
Chris Hawes	Sunrise Water Authority
Kevin Bailey	Sunrise Water Authority

STAFF PRESENT:

Wade Hathhorn	Sunrise Water Authority
Gail Stevens	Oak Lodge Water Services
Laural Casey	Oak Lodge Water Services

ATTENDEES:

Sarah Jo Chaplen	Oak Lodge Water Services
Rusty Garrison	Clackamas River Water

1. Convene Public Hearing on Approved Budget

Chair Hawes called the Board of Commissioners meeting to order at 5:30 p.m.

Chair Hawes opened the hearing for public testimony at 5:31 p.m.

There were no members of the public present.

Hearing no further testimony, Chair Hawes closed the public hearing at 5:31 p.m.

2. Convene Regular Meeting

Chair Hawes convened the regular meeting at 5:31 p.m.

3. Approve Agenda

Chair Hawes called for a motion. Commissioner Gornick moved to approve the agenda. Commissioner Tracy seconded. Commissioner Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

4. Public Comment

There were no members of the public present.

5. Approval of Minutes

4.1 Approval of Minutes of the March 24, 2022 Budget Committee and Regular Meetings

Commissioner Bailey moved to approve the March 24, 2022 minutes. Commissioner Tracy seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, and Bailey. Abstaining: Commissioners Gornick and Keil.

MOTION CARRIED

6. Adoption of Consent Calendar

5.1 Authorization of Checks for March, April, and May 2022

Chair Hawes called for a motion. Commissioner Gornick moved to approve the consent calendar as presented. Commissioner Bailey seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

7. Board Discussion

6.1 Adopt FY 2022-23 Budget and Authorize Appropriations (Resolution 2022-2)

Finance Director Stevens highlighted the new NCCWC logo and overviewed the Approved Budget.

The Board asked clarifying questions regarding slow sand filter cost estimates.

Chair Hawes called for a motion. Commissioner Gornick moved to approve the Resolution 2022-2 adopting the approved FY 2022-23 Budget in the amount of \$11,892,622 and so authorize the stated appropriations for the fiscal year beginning July 1, 2022, as presented. Commissioner Keil seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

6.2 Establish FY 2022-23 Wholesale Water Rate (Resolution 2022-3)

Finance Director Stevens overviewed the proposed resolution and FY 2022-23 wholesale water rate.

The Board asked clarifying questions regarding the calculation of the wholesale water rate increase.

Chair Hawes called for a motion. Commissioner Bailey moved to adopt Resolution 2022-3 setting the wholesale rate for FY 2022-23. Commissioner Gornick seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

6.3 Authorize New Water Supply Agreement with CRW (Resolution 2022-4)

General Manager Hathhorn detailed the proposed water supply agreement with Clackamas River Water.

Chair Hawes called for a motion. Commissioner Bailey moved to adopt Resolution 2022-4 authorizing a 20-year water supply agreement with CRW. Commissioner Tracy seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

6.4 Initiate FY 2021-22 Audit

Finance Director Stevens overviewed the engagement letter with Moss Adams.

The Board asked clarifying questions regarding the original Moss Adams contract and the recruitment of financial auditors.

Chair Hawes called for a motion. Commissioner Keil moved to authorize the General Manager to engage Moss Adams for the fiscal year 2021-22 audit as presented. Commissioner Gornick seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

8. Monthly Items

7.1 Financial Reports

Finance Director Stevens highlighted the current fiscal year's production and revenue data compared to fiscal year 2021.

There were no questions regarding the Financial Reports.

Chair Hawes acknowledged Board receipt of the Production and Financial Reports.

7.2 Operations Report

General Manager Hathhorn overviewed the Operations Report.

There were no questions regarding the Operations Report.

7.3 Manager's Report

General Manager Hathhorn highlighted the new logo and thanked OLWS staff member, Alexa Morris, for her work reviewing the submissions. He overviewed the Manager's Report including snowpack and river levels, CRW Plant Manager recruitment, the 12-month production average, and the dissolution of the Clackamas Regional Water Supply Commission.

The Board asked questions regarding the Plant Operator apprenticeship program.

7.4 Business from the Board

There were none.

9. Adjourn Regular Meeting

Chair Hawes adjourned the regular meeting at 6:14 p.m.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Agenda Item 5.1

Subject: Authorization of Checks for June, July, and August 2022

Presenter(s): Gail Stevens, Finance Director

Board Action: The Board is requested to formally authorize the check run.

Attachments: Bank Reconciliation Checks by Date Report

Background: The Board is responsible for reviewing and approving monthly check runs.

Analysis: In the three-month period June – August 2022, there were 29 electronic withdrawals totaling \$129,962.83 and 86 valid checks issued numbered 30546 through 30600 totaling \$489,844.11 – total period payments of \$619,806.94. There were no voided checks during current period.

Options: None

Staff Recommendation: Approve check run as presented for June, July, and August 2022.

Draft Motion: Move to approve all checks and electronic withdrawals for the period June, July, and August 2022 totaling \$619,806.94, noting there were no voided checks from previous periods.

Bank Reconciliation
 Checks by Date
 User: Gail
 Printed: 09/15/2022 - 7:33PM
 Cleared and Not Cleared Checks
 Print Void Checks

ACH Disbursement Activity

Number	Issue Date	Vendor	Comment	Module Void	Amount
0	6/3/2022	Internal Revenue Service-ACH		AP	4,022.80
0	6/3/2022	OR Department of Revenue		AP	1,039.39
0	6/3/2022	Payroll Direct Deposit		PR	8,814.96
0	6/9/2022	Wells Fargo Remittance Ctr MC		AP	5,356.32
0	6/10/2022	Oregon PERS		AP	6,698.19
0	6/13/2022	Wells Fargo Banks		AP	66.54
0	6/17/2022	Internal Revenue Service-ACH		AP	4,254.92
0	6/17/2022	OR Department of Revenue		AP	1,102.49
0	6/17/2022	Payroll Direct Deposit		PR	9,111.10
0	6/27/2022	Oregon PERS		AP	3,440.48
0	6/27/2022	Oregon PERS		AP	15.00
0	7/1/2022	Internal Revenue Service-ACH		AP	4,056.42
0	7/1/2022	OR Department of Revenue		AP	1,053.69
0	7/1/2022	Payroll Direct Deposit		PR	8,810.39
0	7/8/2022	Wells Fargo Remittance Ctr MC		AP	1,214.40
0	7/12/2022	Oregon PERS		AP	3,584.29
0	7/13/2022	Wells Fargo Banks		AP	-
0	7/15/2022	Internal Revenue Service-ACH		AP	5,698.82
0	7/15/2022	OR Department of Revenue		AP	1,539.94
0	7/15/2022	Payroll Direct Deposit		PR	12,104.08
0	7/29/2022	Internal Revenue Service-ACH		AP	4,754.69
0	7/29/2022	OR Department of Revenue		AP	1,223.84
0	7/29/2022	Payroll Direct Deposit		PR	9,874.80
0	8/12/2022	Internal Revenue Service-ACH		AP	5,033.97
0	8/12/2022	OR Department of Revenue		AP	1,296.12
0	8/12/2022	Payroll Direct Deposit		PR	10,319.34
0	8/26/2022	Internal Revenue Service-ACH		AP	4,602.09
0	8/26/2022	OR Department of Revenue		AP	1,191.30
0	8/26/2022	Payroll Direct Deposit		PR	9,682.46
ACH Disbursement Activity Subtotal				29	129,962.83
Voided ACH Activity					-
Adjusted ACH Disbursement Activity Subtotal					129,962.83

Paper Check Disbursement Activity

Number	Issue Date	Vendor	Comment	Module Void	Amount
30514	6/3/2022	Cintas Corporation - 463		AP	193.32
30515	6/3/2022	NW Natural		AP	149.01
30516	6/3/2022	OHA Cashier		AP	10,800.00
30517	6/3/2022	Univar USA Inc		AP	1,200.00
30519	6/3/2022	Portland General Electric		AP	26,866.91
30520	6/10/2022	Pump Dynamics, LLC		AP	85,200.00
30521	6/10/2022	RH2 Engineering, Inc		AP	3,498.71
30522	6/10/2022	Stein Oil Co.		AP	616.14
30523	6/10/2022	Univar USA Inc		AP	3,399.99
30524	6/17/2022	Cintas Corporation - 463		AP	294.98
30525	6/17/2022	Cintas Corporation No. 2		AP	99.00
30526	6/17/2022	Oregon City Garbage Co.		AP	51.55
30527	6/17/2022	Portland Engineering Inc.		AP	50.00
30528	6/17/2022	Employee Business Expense Reimbursement		AP	240.00
30529	6/17/2022	Verizon Wireless		AP	255.07
30530	6/20/2022	Univar USA Inc		AP	1,200.00
30531	6/23/2022	Employee Business Expense Reimbursement		AP	56.98
30532	6/24/2022	Hasa, Inc		AP	3,616.08
30533	6/24/2022	RH2 Engineering, Inc		AP	315.19
30534	6/24/2022	Stein Oil Co.		AP	218.85
30535	6/30/2022	Cintas Corporation - 463		AP	91.66
30536	6/30/2022	Ferguson Enterprises, Inc.		AP	60.04
30537	6/30/2022	Larry Potter Landscape Services		AP	396.00
30538	6/30/2022	Portland General Electric		AP	28,868.93
30539	7/1/2022	Bezates Construction Inc		AP	465.00
30540	7/1/2022	Pamplin Media Group		AP	273.54
30541	7/1/2022	Pump Dynamics, LLC		AP	16,925.00
30542	7/1/2022	Special Districts Insurance Sv		AP	14,376.70
30543	7/14/2022	Atlas Copco Compressors Inc		AP	4,241.77
30544	7/14/2022	Cintas Corporation - 463		AP	101.66
30545	7/14/2022	Clackamas River Water Provider		AP	37,927.00

Bank Reconciliation
 Checks by Date
 User: Gail
 Printed: 09/15/2022 - 7:33PM
 Cleared and Not Cleared Checks
 Print Void Checks

30546	7/14/2022	Hasa, Inc	AP	3,739.32
30547	7/14/2022	Employee Business Expense Reimbursement	AP	166.50
30548	7/14/2022	NW Natural	AP	113.33
30549	7/14/2022	Oregon City Garbage Co.	AP	51.55
30550	7/14/2022	Portland Engineering Inc.	AP	50.00
30551	7/14/2022	Special Districts Insurance Sv	AP	7,627.00
30552	7/14/2022	Team Electric Company	AP	20,504.00
30553	7/14/2022	Top Industrial Supply	AP	136.00
30554	7/25/2022	AFLAC	AP	536.86
30555	7/25/2022	RH2 Engineering, Inc	AP	448.69
30556	8/1/2022	Green Wrench Heavy Equipment LLC	AP	2,628.00
30557	8/1/2022	Hach Company	AP	374.69
30558	8/1/2022	LANDA NORTHWEST INC	AP	3,605.15
30559	8/1/2022	Oak Lodge Water Services District	AP	17,026.18
30560	8/1/2022	Portland General Electric	AP	19,524.26
30561	8/1/2022	Stein Oil Co.	AP	386.03
30562	8/1/2022	Verizon Wireless	AP	265.19
30563	8/1/2022	Cintas Corporation - 463	AP	91.66
30564	8/1/2022	Cintas Corporation No. 2	AP	99.00
30565	8/1/2022	Hach Company	AP	16.04
30566	8/1/2022	Hasa, Inc	AP	3,650.40
30567	8/1/2022	Larry Potter Landscape Services	AP	225.00
30568	8/1/2022	Oak Lodge Water Services District	AP	4,030.00
30569	8/1/2022	Oregon Business Forms	AP	156.54
30570	8/1/2022	Platt Electric	AP	511.47
30571	8/1/2022	Portland General Electric	AP	33,723.72
30572	8/1/2022	Stein Oil Co.	AP	286.15
30573	8/1/2022	Trotter & Morton - Portland	AP	3,968.12
30574	8/1/2022	Univar USA Inc	AP	3,639.98
30575	8/5/2022	Univar USA Inc	AP	7,279.96
30576	8/15/2022	Atlas Copco Compressors Inc	AP	1,153.12
30577	8/15/2022	Hach Company	AP	1,659.97
30578	8/15/2022	Hasa, Inc	AP	3,758.04
30579	8/15/2022	NW Natural	AP	88.73
30580	8/15/2022	Oregon City Garbage Co.	AP	52.90
30581	8/15/2022	Platt Electric	AP	164.01
30582	8/15/2022	Portland Engineering Inc.	AP	50.00
30583	8/15/2022	Stein Oil Co.	AP	455.92
30584	8/15/2022	Top Industrial Supply	AP	124.08
30585	8/15/2022	Cintas Corporation - 463	AP	101.66
30586	8/15/2022	Cintas Corporation No. 2	AP	99.00
30587	8/15/2022	Oak Lodge Water Services District	AP	4,410.00
30588	8/15/2022	Team Electric Company	AP	596.00
30589	8/22/2022	Stein Oil Co.	AP	245.00
30590	8/22/2022	Top Industrial Supply	AP	124.08
30591	8/22/2022	Univar USA Inc	AP	4,819.98
30592	8/25/2022	Bezates Construction Inc	AP	290.00
30593	8/25/2022	Cascade Columbia Distribution	AP	1,440.00
30594	8/25/2022	Hach Company	AP	110.87
30595	8/25/2022	Hasa, Inc	AP	3,793.92
30596	8/25/2022	Platt Electric	AP	47.31
30597	8/25/2022	Portland General Electric	AP	31,880.36
30598	8/25/2022	Pump Dynamics, LLC	AP	24,869.08
30599	8/25/2022	Team Electric Company	AP	32,335.00
30600	8/25/2022	Verizon Wireless	AP	265.21
Paper Check Disbursement Activity Subtotal			86	489,844.11
Voided Paper Check Disbursement Activity				-
Adjusted Paper Check Disbursement Activity Subtotal				489,844.11

Total Void Check Count:	-
Total Void Check Amount:	-
Total Valid Check Count:	115.00
Total Valid Check Amount:	619,806.94
Total Check Count:	115.00
Total Check Amount:	619,806.94

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Agenda Item 5.2

Subject: Appoint Legal Counsel of Record

Presenter(s): Wade Hathhorn, General Manager

Board Action: Adoption by approval consent calendar

Attachments: None

Background: Organizational best practices suggest the NCCWC formally appoint its legal counsel of record on a regular basis.

Analysis: For several years now, the NCCWC has used Cable Huston, LLC. as its primary source of legal assistance. The General Manager is asking the Board to formally re-appoint Cable Huston, LLC. as the legal counsel of record for the NCCWC for FY2022-23.

Options: Appoint an alternative legal counsel of record.

Staff

Recommendation: Appoint Cable Huston, LLC as the legal counsel of record.

Draft Motion: Appoint Cable Huston, LLC as the NCCWC's legal counsel of record for FY2022-23.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Agenda Item 5.3

Subject: Appoint Insurance Agent of Record

Presenter(s): Wade Hathhorn, General Manager

Board Action: Adoption by approval consent calendar

Attachments: None

Background: Organizational best practices suggest the NCCWC formally appoint its insurance agent of record on a regular basis.

Analysis: For several years now, the NCCWC has used the firm of Brown & Brown, Inc. as the organization's insurance agent. The General Manager is asking the Board to formally re-appoint Brown & Brown, Inc. as the insurance agent of record for the NCCWC for FY2022-23.

Options: Appoint an alternative legal counsel of record.

Staff

Recommendation: Appoint Brown & Brown as the insurance agent of record.

Draft Motion: Appoint Brown & Brown, Inc. as the NCCWC's insurance agent of record for FY2022-23.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Agenda Item 5.4

Subject:	Approve Resolution 2022-5 Authorizing Disposal of Surplus Property
Presenter(s):	Wade Hathhorn, General Manager
Board Action:	Adoption of Resolution 2022-5 (by consent)
Attachments:	Resolution 2022-5 Authorizing Disposal of Surplus Property
Background:	<p>The NCCWC, from time to time, may dispose of public property. The State of Oregon rules (for State agencies) generally require such disposal to be done by sealed competitive public bidding. However, there are no such specific rules for local government, rather this function is left to process under each agency's Local Contract Review Board rules.</p> <p>Presently, staff is looking to properly dispose of a 2013 Ford F-150 pickup with an estimated residual value of \$18,500.</p>
Analysis:	<p>The NCCWC has yet to adopt formal rules for disposing surplus property. Most local governments, however, do so through a publicly advertised auction but may also include a liquidation sale, fixed price sale, trade-in, other preferred option.</p> <p>In coordination with other public agencies, staff has determined one of the "best options" for recovering the highest net value for a particular surplus item is through a private auction company, open to the public (without fee). The auction company takes a percentage (e.g. 10%) of the sales price (to the highest bidder) and in return handles all the marketing, sale, and recording of the transaction. The public agency then receives payment for the net recovered value of the item. Nominal staff and agency resources are required in this manner of disposal.</p>
Options:	Direct the use of an alternative form of disposal, including sealed competitive bids from the public.
Staff Recommendation:	Adopt Resolution 2022-5 authorizing the General Manager to dispose of the stated surplus property by means of private public auction.
Draft Motion:	Approve Resolution 2022-5 authorizing the disposal of surplus property, as presented.

NORTH CLACKAMAS COUNTY WATER COMMISSION

Resolution No. 2022-5

A RESOLUTION AUTHORIZING THE DISPOSAL OF
SURPLUS PUBLIC PROPERTY

WHEREAS, from time to time, the Board of Directors (Board) of the North Clackamas County Water Commission (Commission) shall determine the need to dispose of various surplus public property; and

WHEREAS, The Board hereby resolves that the property is no longer needed for public use; and

WHEREAS, said property is a 2013 Ford F-150 pickup (approx. 72,000 miles) with an estimated market value of \$18,500; and

WHEREAS, the net value of the surplus property shall include the amount derived by the sale of said public property less the administrative cost derived in disposing of this property; and

WHEREAS, the Board of Directors acting as the Local Contract Review Board further determines the “best option” to recover the net value of said property is by private auction, open to the general public without fee; and

WHEREAS, the date, time, and location of that private auction shall be noticed to the public by either electronic means through one or more of the Commission’s Member Agency’s websites or a local newspaper of common distribution.

NOW, THEREFORE BE IT RESOLVED, BY THE NORTH CLACKAMAS COUNTY WATER COMMISSION BOARD OF DIRECTORS THAT:

The Board so authorizes the General Manager to dispose of the following public property through private auction, open to the general public without fee:

2013 Ford F-150 Pickup, VIN 1FTEX1EM9DKF67577

Approved by the Board of Director’s on this 22rd day of September 2022.

By _____
Matt Tracy, Chair

By _____
Wade Hathhorn, General Manager

Attest this 22rd day of September 2022

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Agenda Item 6.1

Subject: Election of Officers

Presenter(s): Wade Hathhorn, General Manager

Board Action: Open discussion regarding the election of officers

Attachments: None

Background: The current NCCWC Board is composed of the following members:

Oak Lodge Water Services: Directors Williams and Gornick

Sunrise Water Authority: Directors Hawes and Bailey

City of Gladstone: Director Tracey

Current Officers:

Chair: Chris Hawes (Sunrise)

Vice-Chair: Paul Gornick (Oak Lodge)

Analysis: The NCCWC Agreement calls for the annual election of officers, including a Chair and Vice-Chair. The position as Chair is to rotate among the member parties. This past year, the position as Chair was held by Sunrise. This year the position as Chair would rotate to the member from Gladstone. The remaining position as Vice-Chair can be filled by a member from either Sunrise or Oak Lodge.

These elections only require a simple majority of the Board of Directors.

Options: The City of Gladstone board may select a representative to serve as Chair.

Staff

Recommendation: Open to discussion regarding election of Chair and Vice-Chair

Draft Motion: Open discussion and motion(s) to elect officers as needed.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Agenda Item 7.1

Subject: Year to Date Production and Financial Statements

Presenter(s): Gail Stevens, Finance Director

Board Action: None Required

Attachments:

- .1 Monthly Water Production and Cost Summary May 2022
- .2 Monthly Water Production and Cost Summary June 2022
- .3 YTD Water Production and Cost Summary FY 2021-22 June 2022
- .4 Monthly Water Production and Cost Summary July 2022
- .5 YTD Water Sales FY 2020-21 and Comparison to FY 2021-22
- .6 YTD Water Sales FY 2021-22 and Comparison to FY 2022-23
- .7 Budget to Actuals Report FY 2021-22 YTD Period 11 May 2022
- .8 Budget to Actuals Report FY 2021-22 YTD Period 12 June 2022
- .9 Budget to Actuals Report FY 2022-23 YTD Period 01 July 2022

Background: A summary of financial reports is presented for review.

FY 2021-22: Report is through the end of June (Period 12). These are pre-audit Budget to Actual Reports.

FY 2022-23: Report is through the end of July (Period 1). July represents 8.3% of the budget year.

Analysis: FY 2021-22: As of June 2022, Water Sales are 104.7% of budget. All customers, except OLWSD, exceeded budgeted sales. There is a significant variance in sales for May and June in comparison the prior year. This is due to much cooler temperatures in 2022.

Expenditures are 69.9% of budget.

Personnel Services	77.9%
Materials & Services	78.8%
Capital Outlay	81.1%

FY 2022-23: As of July 2022, Water Sales are 10.4% of budget. This is the first month with Wholesale Water from CRW reported.

Expenditures are 69.9% of budget.

Personnel Services	9.1%
Materials & Services	8.0%
Capital Outlay	0.0%

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Options: None

Staff Review financial statements as presented.

Recommendation:

Draft Motion: None required. Chair should acknowledge receipt of the production and financial reports for the periods of May, June and July 2022 as presented.

NCCWC Monthly Water Production and Cost Summary -

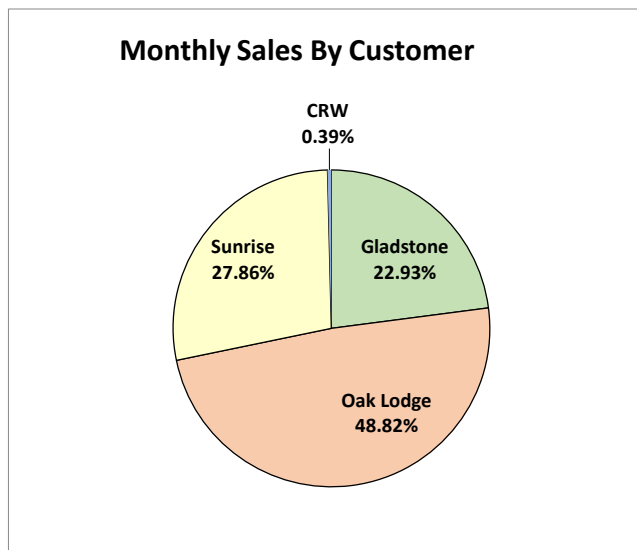
May 2022

	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Average Daily Production (MG)	4.72	4.70	-	0.02

	<u>TOTAL</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Water Production/Purchases (MG)	146.31	145.75	-	0.56
Water Production/Purchases (ccf) (divide MG by 0.000748)	195,604	194,852	-	752

NCCWC Expenditures (\$):		<u>SSF/Membrane</u>	<u>SFWB</u>	<u>CRW</u>
Operations:				
Personnel Services	\$ 47,568	\$ 47,568	\$ -	\$ -
Electricity	\$ 27,053	\$ 27,053	\$ -	\$ -
Water Treatment	\$ 6,457	\$ 6,457	\$ -	\$ -
Other - Material & Services	\$ 25,229	\$ 25,229	\$ -	\$ -
Capital Outlay	\$ - (In Transfers)	\$ -	\$ -	\$ -
Transfer	\$ 50,000 (Excludes Debt Service Transfer)	\$ 50,000	\$ -	\$ -
Administration:				
Contracted Services	\$ 17,138	\$ 17,138	\$ -	\$ -
Professional Services	\$ -	\$ -	\$ -	\$ -
Wholesale Purchases	\$ -	\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 173,444	\$ 173,444	\$ -	\$ -
Cost w/out Debt: \$/(ccf):	\$ 0.89	\$ 0.89	\$ -	\$ -

<u>VOLUME PURCHASED:</u>	<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	144.75	33.19	70.67	40.33
Water Sales (ccf)	193,514	44,368	94,477	53,917
% Water Sales per Entity (ccf)	100%	22.93%	48.82%	27.86%
GLAD Rate	\$ 0.76670	\$34,017		
OLWD Rate	\$ 0.76670		\$72,436	
SWA Rate	\$ 0.76670		\$41,338	
CRW Water Rate(\$0.74535*1.4) /ccf	\$ 1.04349			\$785
Monthly Weighted Avg Cost	\$ 0.76778			
Monthly Gain/(Loss) w/out Debt	\$ (0.11894)			



NCCWC Monthly Water Production and Cost Summary -

June 2022

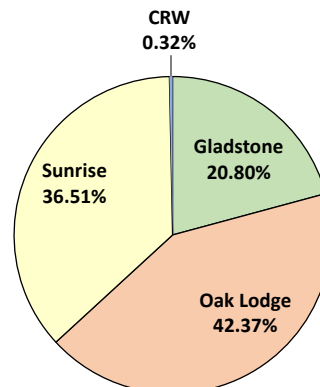
	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Average Daily Production (MG)	5.82	5.80	0.00	0.02

	<u>TOTAL</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Water Production/Purchases (MG)	174.69	174.12	0.00	0.56
Water Production/Purchases (ccf) (divide MG by 0.000748)	233,539	232,781	5	753

NCCWC Expenditures (\$):		<u>SSF/Membrane</u>	<u>SFWB</u>	<u>CRW</u>
Operations:				
Personnel Services	\$ 46,571	\$ 46,571	\$ -	\$ -
Electricity	\$ 48,393	\$ 48,393	\$ -	\$ -
Water Treatment	\$ 7,391	\$ 7,391	\$ -	\$ -
Other - Material & Services	\$ 8,913	\$ 8,913	\$ -	\$ -
Capital Outlay	\$ - (In Transfers)	\$ -	\$ -	\$ -
Transfer	\$ 50,000 (Excludes Debt Service Transfer)	\$ 50,000	\$ -	\$ -
Administration:				
Contracted Services	\$ 9,218	\$ 9,218	\$ -	\$ -
Professional Services	\$ 727	\$ 727	\$ -	\$ -
Wholesale Purchases	\$ -	\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 171,214	\$ 171,214	\$ -	\$ -
Cost w/out Debt: \$/(ccf):	\$ 0.73	\$ 0.74	\$ -	\$ -

<u>VOLUME PURCHASED:</u>	<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	36.27	73.88	63.67	0.56
Water Sales (ccf)	48,487	98,772	85,127	753
% Water Sales per Entity (ccf)	20.80%	42.37%	36.51%	0.32%
GLAD Rate	\$ 0.76670	\$37,175		
OLWD Rate	\$ 0.76670		\$75,728	
SWA Rate	\$ 0.76670		\$65,267	
CRW Water Rate(\$0.74535*1.4) /ccf	\$ 1.04349			\$786
Monthly Weighted Avg Cost	\$ 0.76759			
Monthly Gain/(Loss) w/out Debt	\$ 0.03447			

Monthly Sales By Customer



NCCWC

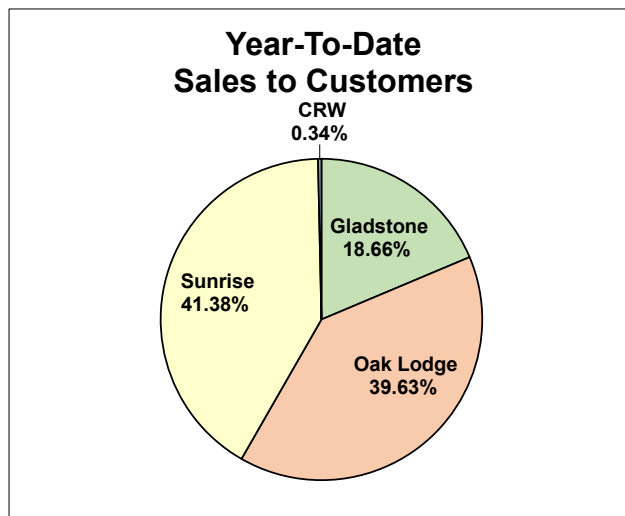
Water Production and Cost Summary - Year to Date 07/01/21 - 06/30/22

	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Average Daily Production (MG)	7.38	7.36	(0.00)	0.30

	<u>TOTAL</u>	<u>NCCWC Plant</u>	<u>SFWB</u>	<u>Production CRW</u>
Water Production/Purchases (MG)	2,694.04	2,685.27	(0.30)	9.07
Water Production/Purchases (ccf) (divide MG by 0.000748)	3,601,662	3,589,931	(399)	12,130

NCCWC Expenditures (\$):		<u>NCCWC Plant</u>	<u>SFWB</u>	<u>CRW</u>
Operations				
Personnel Services	\$ 443,329	\$ 443,329	\$ -	\$ -
Electricity	\$ 488,133	\$ 488,133	\$ -	\$ -
Water Treatment	\$ 108,103	\$ 108,103	\$ -	\$ -
Other -Material & Services	\$ 316,330	\$ 316,330	\$ -	\$ -
Capital Outlay	\$ - (In Transfers)	\$ -	\$ -	\$ -
Transfer	\$ 600,000 (Excludes Debt Service Transfer)	\$ 600,000	\$ -	\$ -
Administration				
Contracted Services	\$ 130,661	\$ 130,661	\$ -	\$ -
Professional Services	\$ 179,934	\$ 179,934	\$ -	\$ -
Wholesale Purchases	\$ -	\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 2,266,490	\$ 2,266,490	\$ -	\$ -
Cost: w/o Debt \$/(ccf):	\$ 0.63	\$ 0.63	\$ -	\$ -

<u>VOLUME PURCHASED:</u>		<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	2,672.84	498.65	1,059.19	1,105.92	9.07
Total Water Sales (ccf)	3,573,315	666,646	1,416,033	1,478,506	12,130
% Water Sales per Entity (ccf)	100%	18.66%	39.63%	41.38%	0.34%
Gladstone Rate	\$ 0.76670	\$ 511,117			
OLWD Rate	\$ 0.76670		\$ 1,085,673		
SWA Rate	\$ 0.76670			\$ 1,133,571	
CRW Water Rate(\$0.74535*1.4) /ccf	\$ 1.04349				\$ 12,658
YTD Weighted Avg Cost	\$ 0.76764				
YTD Gain/(Loss) w/out Debt	\$ 0.13835				



NCCWC Monthly Water Production and Cost Summary -

July 2022

Average Daily Production (MG)	<u>Combined</u>	Production	Production	Production
		SSF/Membrane	SFWB	CRW
	14.73	12.26	0.01	2.45

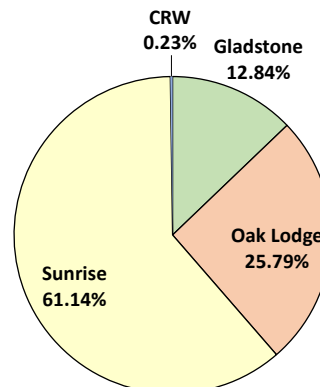
Water Production/Purchases (MG)	<u>TOTAL</u>	Production	Production	Production
		SSF/Membrane	SFWB	CRW
456.54		380.19	0.36	75.99
Water Production/Purchases (ccf)				
(divide MG by 0.000748)	610,348	508,275	480	101,593

NCCWC Expenditures (\$):		SSF/Membrane	SFWB	CRW
Operations:				
Personnel Services	\$ 59,993	\$ 59,993	\$ -	\$ -
Electricity	\$ 33,724	\$ 33,724	\$ -	\$ -
Water Treatment	\$ 20,104	\$ 20,104	\$ -	\$ -
Other - Material & Services	\$ 18,417	\$ 18,417	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfer	\$ 100,000	\$ 100,000	\$ -	\$ -
Administration:				
Contracted Services	\$ 13,468	\$ 13,468	\$ -	\$ -
Professional Services	\$ 37,927	\$ 37,927	\$ -	\$ -
Wholesale Purchases	\$ 87,353	\$ -	\$ -	\$ 87,353
Total Requirements w/out Debt	\$ 370,984	\$ 283,631	\$ -	\$ 87,353
Cost w/out Debt: \$/(ccf):	\$ 0.61	\$ 0.56	\$ -	\$ 0.86

<u>VOLUME PURCHASED:</u>	<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	462.54	59.38	119.31	282.79
Water Sales (ccf)	618,363	79,381	159,501	378,062
% Water Sales per Entity (ccf)	100%	12.84%	25.79%	61.14%

GLAD Rate	\$ 0.79290	\$62,941		
OLWD Rate	\$ 0.79290		\$126,468	
SWA Rate	\$ 0.79290		\$218,104	
CRW Water Rate 1	\$ 1.02190		\$99,368	\$1,450
Monthly Weighted Avg Cost	\$ 0.66137			
Monthly Gain/(Loss) w/out Debt	\$ 0.05354			

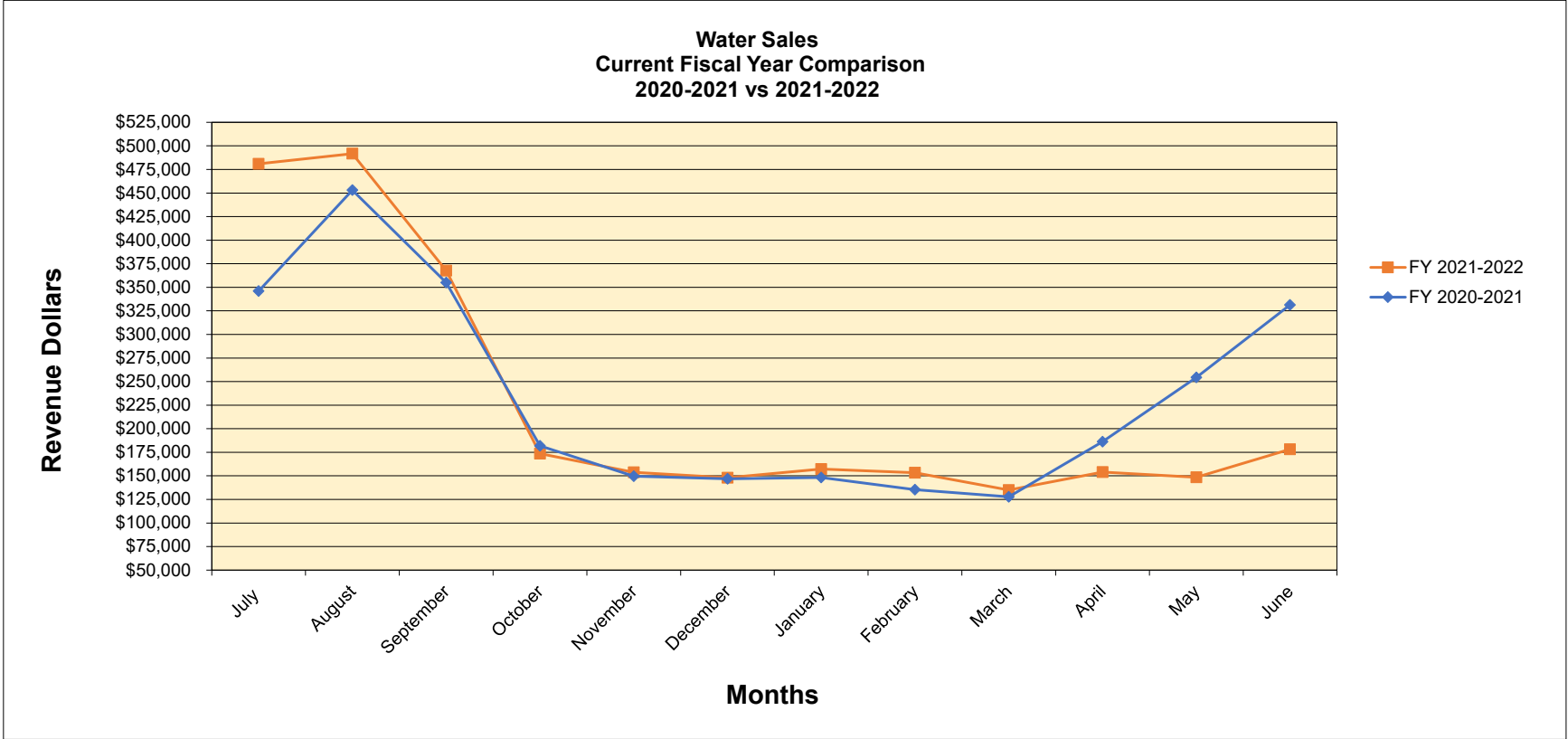
Monthly Sales By Customer



NORTH CLACKAMAS COUNTY WATER COMMISSION

Water Sales Fiscal Year Comparison 2020-2021 vs 2021-2022

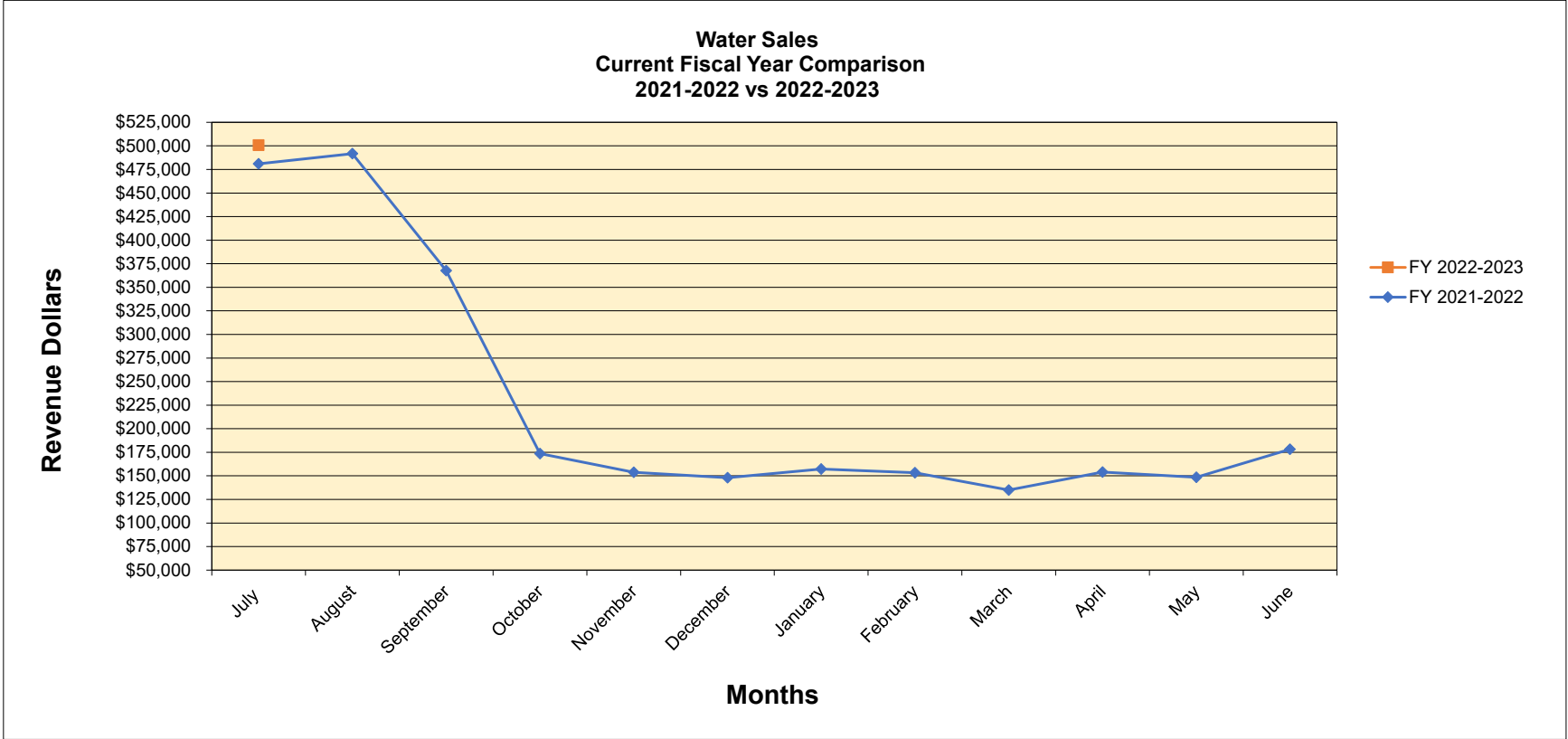
	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
GRAPH:													
FY 2020-2021	\$ 346,054	\$ 453,047	\$ 355,034	\$ 181,896	\$ 149,595	\$ 146,775	\$ 148,220	\$ 135,464	\$ 127,756	\$ 186,207	\$ 254,394	\$ 331,290	\$ 2,815,733
FY 2021-2022	\$ 480,881	\$ 491,729	\$ 367,753	\$ 173,635	\$ 153,885	\$ 147,970	\$ 157,301	\$ 153,241	\$ 134,974	\$ 153,981	\$ 148,576	\$ 178,170	\$ 2,742,097
FY % Comparison	38.96%	8.54%	3.58%	-4.54%	2.87%	0.81%	6.13%	13.12%	5.65%	-17.31%	-41.60%	-46.22%	-2.62%



NORTH CLACKAMAS COUNTY WATER COMMISSION

Water Sales Fiscal Year Comparison 2021-2022 vs 2022-2023

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
GRAPH:													
FY 2021-2022	\$ 480,881	\$ 491,729	\$ 367,753	\$ 173,635	\$ 153,885	\$ 147,970	\$ 157,301	\$ 153,241	\$ 134,974	\$ 153,981	\$ 148,576	\$ 178,170	\$ 2,742,097
FY 2022-2023	\$ 500,837												\$ 500,837
FY % Comparison	4.15%	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	-81.74%



General Ledger Budget to Actual Report

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Period 11 - 11
Fiscal Year 2022



Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
10	General Fund				
	<i>Beginning Fund Balance</i>				
10-3000-00	Fund Balance	676,662.00	0.00	1,080,780.50	159.72
	<i>Beginning Fund Balance</i>	676,662.00	0.00	1,080,780.50	159.72
	<i>Revenue</i>				
10-4010-00	Interest Income	13,000.00	688.61	4,251.93	32.71
10-4020-01	Water Sales-OLWSD	1,127,000.00	72,435.52	1,009,944.02	89.61
10-4020-02	Water Sales-City of Gladstone	498,000.00	34,016.95	473,942.51	95.17
10-4020-03	Water Sales-SWA	1,073,000.00	41,338.16	1,068,303.68	99.56
10-4020-09	Water Sales-Clackamas RiverWtr	12,000.00	785.23	11,872.31	98.94
10-4060-00	Miscellaneous Income	0.00	2,537.65	38,411.88	0.00
	<i>Revenue</i>	2,723,000.00	151,802.12	2,606,726.33	95.73
	<i>Personnel Services</i>				
10-5000-00	Plant Operators	240,000.00	24,601.15	209,068.72	87.11
10-5005-00	OvertimeOn-Call	50,000.00	2,149.97	38,832.97	77.67
10-5030-00	Part-Time Operator	0.00	0.00	0.00	0.00
10-5040-00	Apprenticeship	42,000.00	3,418.00	23,678.80	56.38
10-5050-00	MedicalDentalVision Ins.	120,000.00	9,165.36	52,001.62	43.33
10-5060-00	Retirement	70,000.00	5,720.05	42,701.20	61.00
10-5070-00	Payroll Taxes	40,000.00	2,513.27	22,585.06	56.46
10-5080-00	Workers Compensation	7,000.00	0.00	7,889.63	112.71
	<i>Personnel Services</i>	569,000.00	47,567.80	396,758.00	69.73
	<i>Materials & Services</i>				
10-5204-00	Water Purchases	10,000.00	0.00	0.00	0.00
10-5206-10	Contracted Services-Management	40,000.00	3,042.00	32,431.20	81.08
10-5206-11	Contracted Svcs-Operations Mgt	93,000.00	0.00	0.00	0.00
10-5206-12	Contracted Svcs-Plant Engineer	25,000.00	2,095.60	24,201.29	96.81
10-5206-13	Contracted Services-Financial	48,000.00	12,000.00	48,143.75	100.30
10-5206-16	HVAC	15,000.00	0.00	16,666.16	111.11
10-5208-00	General Office Expenses	8,500.00	86.33	4,182.71	49.21
10-5210-00	PermitsLicensing Fees	17,000.00	11,548.00	15,650.50	92.06
10-5212-00	General Insurance	80,000.00	6,625.25	69,480.75	86.85

Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
10-5215-00	ComputersTechnology	10,000.00	0.00	8,802.69	88.03
10-5230-04	Audit Services	25,000.00	0.00	32,005.00	128.02
10-5230-06	Legal Services	50,000.00	0.00	2,291.15	4.58
10-5230-08	Engineering - General	10,000.00	0.00	2,439.00	24.39
10-5230-21	Watershed Services	143,000.00	0.00	142,472.00	99.63
10-5236-10	Water Analysis and Testing	15,000.00	0.00	2,059.92	13.73
10-5236-11	Chemicals	100,000.00	5,994.24	84,395.02	84.40
10-5236-12	Instrumentation & Lab Supplies	10,000.00	462.66	14,257.37	142.57
10-5238-00	Telemetry (SCADA)	10,000.00	140.00	7,023.00	70.23
10-5240-00	Electricity	550,000.00	27,053.41	439,739.68	79.95
10-5244-00	EducationTraining and Dues	17,250.00	2,181.87	16,285.10	94.41
10-5245-00	Telephone	8,500.00	255.07	7,978.41	93.86
10-5246-00	Travel Expenses	500.00	0.00	0.00	0.00
10-5247-00	Books & Publications	1,000.00	83.50	83.50	8.35
10-5248-00	Public Notices	1,000.00	299.00	551.14	55.11
10-5250-10	Natural Gas	2,000.00	149.01	1,865.54	93.28
10-5250-20	Garbage	1,000.00	51.55	699.37	69.94
10-5252-00	Miscellaneous Expense	1,000.00	583.62	2,728.24	272.82
10-5256-00	Commissioner FeesExpenses	1,200.00	0.00	0.00	0.00
10-5300-10	Vehicle Maintenance	5,000.00	280.72	4,353.68	87.07
10-5300-20	FuelsOils	5,000.00	1,104.90	7,235.91	144.72
10-5300-30	Equipment Rental	5,000.00	0.00	0.00	0.00
10-5300-40	Equipment Maintenance	15,000.00	0.00	11,503.41	76.69
10-5305-10	Building Maintenance	15,000.00	161.18	9,952.89	66.35
10-5305-11	Grounds Maintenance	20,000.00	285.00	8,195.65	40.98
10-5305-13	Janitorial Supplies	2,000.00	50.79	1,468.45	73.42
10-5305-14	Security MonitoringMaint	5,000.00	0.00	2,432.92	48.66
10-5305-15	Plant Maintenance	40,000.00	0.00	25,064.57	62.66
10-5305-16	Intake Structure Maintenance	10,000.00	3.94	10,080.93	100.81
10-5305-17	Membrane Maintenance	15,000.00	0.00	1,258.06	8.39
10-5305-20	Safety Supplies	10,000.00	485.64	6,305.22	63.05
10-5310-00	Small Tools & Equipment	10,000.00	853.16	4,234.13	42.34
	<i>Materials & Services</i>	<i>1,449,950.00</i>	<i>75,876.44</i>	<i>1,068,518.31</i>	<i>73.69</i>
	<i>Transfers & Contingencies</i>				
10-7300-13	Transfer to Plant Reserve	600,000.00	50,000.00	550,000.00	91.67
10-7300-19	Transfer Rev Bond Redemption	80,000.00	0.00	80,000.00	100.00
10-9000-00	Operating Contingency	350,000.00	0.00	0.00	0.00
	<i>Transfers & Contingencies</i>	<i>1,030,000.00</i>	<i>50,000.00</i>	<i>630,000.00</i>	<i>61.17</i>
10	General Fund	350,712.00	-21,642.12	1,592,230.52	454.00
13	Plant Reserve				
	<i>Beginning Fund Balance</i>				
13-3000-00	Fund Balance	4,680,270.00	0.00	4,781,560.03	102.16
	<i>Beginning Fund Balance</i>	<i>4,680,270.00</i>	<i>0.00</i>	<i>4,781,560.03</i>	<i>102.16</i>
	<i>Revenue</i>				
13-4010-00	Interest Income	50,000.00	3,026.43	23,105.71	46.21

Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
13-4100-10	Transfer In - General Fund <i>Revenue</i>	600,000.00 <i>650,000.00</i>	50,000.00 <i>53,026.43</i>	550,000.00 <i>573,105.71</i>	91.67 <i>88.17</i>
	<i>Capital Outlay</i>				
13-7000-20	Equipment	317,000.00	0.00	167,682.02	52.90
13-7000-50	Buildings	63,000.00	0.00	33,110.00	52.56
13-7000-60	Other <i>Capital Outlay</i>	75,000.00 <i>455,000.00</i>	315.19 <i>315.19</i>	25,610.72 <i>226,402.74</i>	34.15 <i>49.76</i>
	<i>Transfers & Contingencies</i>				
13-9000-00	Operating Contingency <i>Transfers & Contingencies</i>	300,000.00 <i>300,000.00</i>	0.00 <i>0.00</i>	0.00 <i>0.00</i>	0.00 <i>0.00</i>
13	Plant Reserve	4,575,270.00	52,711.24	5,128,263.00	112.09
17	Bond Reserve				
	<i>Beginning Fund Balance</i>				
17-3000-00	Fund Balance <i>Beginning Fund Balance</i>	102,472.00 <i>102,472.00</i>	0.00 <i>0.00</i>	102,321.03 <i>102,321.03</i>	99.85 <i>99.85</i>
	<i>Revenue</i>				
17-4010-00	Interest Income <i>Revenue</i>	1,000.00 <i>1,000.00</i>	65.03 <i>65.03</i>	501.80 <i>501.80</i>	50.18 <i>50.18</i>
17	Bond Reserve	103,472.00	65.03	102,822.83	99.37
19	Bond Redemption				
	<i>Beginning Fund Balance</i>				
19-3000-00	Fund Balance <i>Beginning Fund Balance</i>	318.00 <i>318.00</i>	0.00 <i>0.00</i>	2,327.85 <i>2,327.85</i>	732.03 <i>732.03</i>
	<i>Revenue</i>				
19-4010-00	Interest Income	7.00	2.09	10.60	151.43
19-4100-10	Transfer In - General Fund <i>Revenue</i>	80,000.00 <i>80,007.00</i>	0.00 <i>2.09</i>	80,000.00 <i>80,010.60</i>	100.00 <i>100.00</i>
	<i>Materials & Services</i>				
19-5390-20	Principal	75,000.00	0.00	75,000.00	100.00
19-5390-25	Interest	2,025.00	0.00	2,025.00	100.00
19-5390-50	Fiscal Agent Fees <i>Materials & Services</i>	750.00 <i>77,775.00</i>	0.00 <i>0.00</i>	0.00 <i>77,025.00</i>	0.00 <i>99.04</i>
19	Bond Redemption	2,550.00	2.09	5,313.45	208.37
Revenue Total		3,454,007.00	204,895.67	3,260,344.44	0.9439
Expense Total		3,881,725.00	173,759.43	2,398,704.05	0.6179
Grand Total		5,032,004.00	31,136.24	6,828,629.80	1.357

General Ledger Budget to Actual Report

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Period 12 - 12
Fiscal Year 2022



Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
10	General Fund				
	<i>Beginning Fund Balance</i>				
10-3000-00	Fund Balance	676,662.00	0.00	1,080,780.50	159.72
	<i>Beginning Fund Balance</i>	676,662.00	0.00	1,080,780.50	159.72
	<i>Revenue</i>				
10-4010-00	Interest Income	13,000.00	835.22	5,087.15	39.13
10-4020-01	Water Sales-OLWSD	1,127,000.00	94,950.43	1,104,894.45	98.04
10-4020-02	Water Sales-City of Gladstone	498,000.00	45,420.84	519,363.35	104.29
10-4020-03	Water Sales-SWA	1,073,000.00	97,684.48	1,165,988.16	108.67
10-4020-09	Water Sales-Clackamas RiverWtr	12,000.00	785.22	12,657.53	105.48
10-4060-00	Miscellaneous Income	0.00	3,724.88	42,136.76	0.00
	<i>Revenue</i>	2,723,000.00	243,401.07	2,850,127.40	104.67
	<i>Personnel Services</i>				
10-5000-00	Plant Operators	240,000.00	23,783.26	232,851.98	97.02
10-5005-00	OvertimeOn-Call	50,000.00	3,034.01	41,866.98	83.73
10-5030-00	Part-Time Operator	0.00	0.00	0.00	0.00
10-5040-00	Apprenticeship	42,000.00	3,294.80	26,973.60	64.22
10-5050-00	MedicalDentalVision Ins.	120,000.00	8,239.45	60,241.07	50.20
10-5060-00	Retirement	70,000.00	5,709.24	48,410.44	69.16
10-5070-00	Payroll Taxes	40,000.00	2,510.65	25,095.71	62.74
10-5080-00	Workers Compensation	7,000.00	0.00	7,889.63	112.71
	<i>Personnel Services</i>	569,000.00	46,571.41	443,329.41	77.91
	<i>Materials & Services</i>				
10-5204-00	Water Purchases	10,000.00	0.00	0.00	0.00
10-5206-10	Contracted Services-Management	40,000.00	3,122.64	35,553.84	88.88
10-5206-11	Contracted Svcs-Operations Mgt	93,000.00	2,095.60	2,095.60	2.25
10-5206-12	Contracted Svcs-Plant Engineer	25,000.00	0.00	24,201.29	96.81
10-5206-13	Contracted Services-Financial	48,000.00	4,000.00	52,143.75	108.63
10-5206-16	HVAC	15,000.00	0.00	16,666.16	111.11
10-5208-00	General Office Expenses	8,500.00	63.96	4,246.67	49.96
10-5210-00	PermitsLicensing Fees	17,000.00	0.00	15,650.50	92.06
10-5212-00	General Insurance	80,000.00	6,625.25	76,106.00	95.13

Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
10-5215-00	ComputersTechnology	10,000.00	551.56	9,354.25	93.54
10-5230-04	Audit Services	25,000.00	0.00	32,005.00	128.02
10-5230-06	Legal Services	50,000.00	97.12	2,388.27	4.78
10-5230-08	Engineering - General	10,000.00	630.00	3,069.00	30.69
10-5230-21	Watershed Services	143,000.00	0.00	142,472.00	99.63
10-5236-10	Water Analysis and Testing	15,000.00	374.69	2,434.61	16.23
10-5236-11	Chemicals	100,000.00	7,016.07	91,411.09	91.41
10-5236-12	Instrumentation & Lab Supplies	10,000.00	0.00	14,257.37	142.57
10-5238-00	Telemetry (SCADA)	10,000.00	80.00	7,103.00	71.03
10-5240-00	Electricity	550,000.00	48,393.19	488,132.87	88.75
10-5244-00	EducationTraining and Dues	17,250.00	1,686.63	17,971.73	104.18
10-5245-00	Telephone	8,500.00	1,397.45	9,375.86	110.30
10-5246-00	Travel Expenses	500.00	0.00	0.00	0.00
10-5247-00	Books & Publications	1,000.00	0.00	83.50	8.35
10-5248-00	Public Notices	1,000.00	273.54	824.68	82.47
10-5250-10	Natural Gas	2,000.00	113.33	1,978.87	98.94
10-5250-20	Garbage	1,000.00	86.55	785.92	78.59
10-5252-00	Miscellaneous Expense	1,000.00	477.69	3,205.93	320.59
10-5256-00	Commissioner FeesExpenses	1,200.00	0.00	0.00	0.00
10-5300-10	Vehicle Maintenance	5,000.00	184.32	4,538.00	90.76
10-5300-20	FuelsOils	5,000.00	618.38	7,854.29	157.09
10-5300-30	Equipment Rental	5,000.00	1,657.17	1,657.17	33.14
10-5300-40	Equipment Maintenance	15,000.00	3,030.07	14,533.48	96.89
10-5305-10	Building Maintenance	15,000.00	31.74	9,984.63	66.56
10-5305-11	Grounds Maintenance	20,000.00	1,087.98	9,283.63	46.42
10-5305-13	Janitorial Supplies	2,000.00	176.01	1,644.46	82.22
10-5305-14	Security MonitoringMaint	5,000.00	-630.00	1,802.92	36.06
10-5305-15	Plant Maintenance	40,000.00	-4,993.85	20,070.72	50.18
10-5305-16	Intake Structure Maintenance	10,000.00	-9,164.54	916.39	9.16
10-5305-17	Membrane Maintenance	15,000.00	765.00	2,023.06	13.49
10-5305-20	Safety Supplies	10,000.00	490.29	6,795.51	67.96
10-5310-00	Small Tools & Equipment	10,000.00	4,304.64	8,538.77	85.39
	<i>Materials & Services</i>	<i>1,449,950.00</i>	<i>74,642.48</i>	<i>1,143,160.79</i>	<i>78.84</i>
	<i>Transfers & Contingencies</i>				
10-7300-13	Transfer to Plant Reserve	600,000.00	50,000.00	600,000.00	100.00
10-7300-19	Transfer Rev Bond Redemption	80,000.00	0.00	80,000.00	100.00
10-9000-00	Operating Contingency	350,000.00	0.00	0.00	0.00
	<i>Transfers & Contingencies</i>	<i>1,030,000.00</i>	<i>50,000.00</i>	<i>680,000.00</i>	<i>66.02</i>
10	General Fund	350,712.00	72,187.18	1,664,417.70	474.58
13	Plant Reserve				
	<i>Beginning Fund Balance</i>				
13-3000-00	Fund Balance	4,680,270.00	0.00	4,781,560.03	102.16
	<i>Beginning Fund Balance</i>	<i>4,680,270.00</i>	<i>0.00</i>	<i>4,781,560.03</i>	<i>102.16</i>
	<i>Revenue</i>				
13-4010-00	Interest Income	50,000.00	3,670.78	26,776.49	53.55

Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
13-4100-10	Transfer In - General Fund <i>Revenue</i>	600,000.00 <i>650,000.00</i>	50,000.00 <i>53,670.78</i>	600,000.00 <i>626,776.49</i>	100.00 <i>96.43</i>
	<i>Capital Outlay</i>				
13-7000-20	Equipment	317,000.00	125,175.32	292,857.34	92.38
13-7000-50	Buildings	63,000.00	17,067.00	50,177.00	79.65
13-7000-60	Other <i>Capital Outlay</i>	75,000.00 <i>455,000.00</i>	448.69 <i>142,691.01</i>	26,059.41 <i>369,093.75</i>	34.75 <i>81.12</i>
	<i>Transfers & Contingencies</i>				
13-9000-00	Operating Contingency <i>Transfers & Contingencies</i>	300,000.00 <i>300,000.00</i>	0.00 <i>0.00</i>	0.00 <i>0.00</i>	0.00 <i>0.00</i>
13	Plant Reserve	4,575,270.00	-89,020.23	5,039,242.77	110.14
17	Bond Reserve				
	<i>Beginning Fund Balance</i>				
17-3000-00	Fund Balance <i>Beginning Fund Balance</i>	102,472.00 <i>102,472.00</i>	0.00 <i>0.00</i>	102,321.03 <i>102,321.03</i>	99.85 <i>99.85</i>
	<i>Revenue</i>				
17-4010-00	Interest Income <i>Revenue</i>	1,000.00 <i>1,000.00</i>	78.88 <i>78.88</i>	580.68 <i>580.68</i>	58.07 <i>58.07</i>
17	Bond Reserve	103,472.00	78.88	102,901.71	99.45
19	Bond Redemption				
	<i>Beginning Fund Balance</i>				
19-3000-00	Fund Balance <i>Beginning Fund Balance</i>	318.00 <i>318.00</i>	0.00 <i>0.00</i>	2,327.85 <i>2,327.85</i>	732.03 <i>732.03</i>
	<i>Revenue</i>				
19-4010-00	Interest Income	7.00	2.53	13.13	187.57
19-4100-10	Transfer In - General Fund <i>Revenue</i>	80,000.00 <i>80,007.00</i>	0.00 <i>2.53</i>	80,000.00 <i>80,013.13</i>	100.00 <i>100.01</i>
	<i>Materials & Services</i>				
19-5390-20	Principal	75,000.00	0.00	75,000.00	100.00
19-5390-25	Interest	2,025.00	0.00	2,025.00	100.00
19-5390-50	Fiscal Agent Fees <i>Materials & Services</i>	750.00 <i>77,775.00</i>	0.00 <i>0.00</i>	0.00 <i>77,025.00</i>	0.00 <i>99.04</i>
19	Bond Redemption	2,550.00	2.53	5,315.98	208.47
Revenue Total		3,454,007.00	297,153.26	3,557,497.70	1.03
Expense Total		3,881,725.00	313,904.90	2,712,608.95	0.6988
Grand Total		5,032,004.00	-16,751.64	6,811,878.16	1.3537

General Ledger Budget to Actual Report

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Period 01 - 01
Fiscal Year 2023



Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
10	General Fund				
	<i>Beginning Fund Balance</i>				
10-3000-00	Fund Balance	1,380,050.00	0.00	1,668,193.52	120.88
	<i>Beginning Fund Balance</i>	<i>1,380,050.00</i>	<i>0.00</i>	<i>1,668,193.52</i>	<i>120.88</i>
	<i>Revenue</i>				
10-4010-00	Interest Income	5,000.00	1,153.78	1,153.78	23.08
10-4020-01	Water Sales-OLWSD	1,150,000.00	106,589.55	106,589.55	9.27
10-4020-02	Water Sales-City of Gladstone	515,000.00	47,277.46	47,277.46	9.18
10-4020-03	Water Sales-SWA	1,189,000.00	185,686.87	185,686.87	15.62
10-4020-09	Water Sales-Clackamas RiverWtr	12,000.00	2,029.39	2,029.39	16.91
10-4025-00	Wholesale Water Sales	1,250,000.00	87,353.24	87,353.24	6.99
10-4100-17	Transfer from Bond Reserve	102,049.00	102,901.71	102,901.71	100.84
10-4100-19	Transfer from Bond Redemption	5,228.00	3,301.99	3,301.99	63.16
	<i>Revenue</i>	<i>4,228,277.00</i>	<i>536,293.99</i>	<i>536,293.99</i>	<i>12.68</i>
	<i>Personnel Services</i>				
10-5000-00	Plant Operators	310,000.00	27,547.28	27,547.28	8.89
10-5005-00	OvertimeOn-Call	50,000.00	4,458.23	4,458.23	8.92
10-5040-00	Apprenticeship	42,000.00	3,646.40	3,646.40	8.68
10-5050-00	MedicalDentalVision Ins.	120,000.00	7,924.86	7,924.86	6.60
10-5060-00	Retirement	80,000.00	6,774.60	6,774.60	8.47
10-5070-00	Payroll Taxes	40,000.00	2,846.81	2,846.81	7.12
10-5080-00	Workers Compensation	14,000.00	6,794.40	6,794.40	48.53
	<i>Personnel Services</i>	<i>656,000.00</i>	<i>59,992.58</i>	<i>59,992.58</i>	<i>9.15</i>
	<i>Materials & Services</i>				
10-5204-00	Wholesale Water Purchases	1,250,000.00	87,353.24	87,353.24	6.99
10-5206-10	Contracted Services-Management	40,000.00	3,194.10	3,194.10	7.99
10-5206-11	Contracted Svcs-Operations Mgt	0.00	2,305.31	2,305.31	0.00
10-5206-12	Contracted Svcs-Plant Engineer	30,000.00	0.00	0.00	0.00
10-5206-13	Contracted Services-Financial	48,000.00	4,000.00	4,000.00	8.33
10-5206-16	HVAC	15,000.00	3,968.12	3,968.12	26.45
10-5208-00	General Office Expenses	8,500.00	156.54	156.54	1.84
10-5210-00	PermitsLicensing Fees	17,000.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
10-5212-00	General Insurance	85,000.00	6,625.25	6,625.25	7.79
10-5215-00	ComputersTechnology	10,000.00	0.00	0.00	0.00
10-5230-04	Audit Services	30,000.00	0.00	0.00	0.00
10-5230-06	Legal Services	25,000.00	0.00	0.00	0.00
10-5230-08	Engineering - General	25,000.00	0.00	0.00	0.00
10-5230-21	Watershed Services	152,000.00	37,927.00	37,927.00	24.95
10-5236-10	Water Analysis and Testing	15,000.00	0.00	0.00	0.00
10-5236-11	Chemicals	120,000.00	18,427.72	18,427.72	15.36
10-5236-12	Instrumentation & Lab Supplies	10,000.00	1,676.01	1,676.01	16.76
10-5238-00	Telemetry (SCADA)	10,000.00	80.00	80.00	0.80
10-5240-00	Electricity	550,000.00	33,723.72	33,723.72	6.13
10-5244-00	EducationTraining and Dues	17,250.00	30.00	30.00	0.17
10-5245-00	Telephone	8,500.00	638.36	638.36	7.51
10-5246-00	Travel Expenses	500.00	0.00	0.00	0.00
10-5247-00	Books & Publications	1,000.00	0.00	0.00	0.00
10-5248-00	Public Notices	1,000.00	0.00	0.00	0.00
10-5250-10	Natural Gas	2,000.00	88.73	88.73	4.44
10-5250-20	Garbage	1,000.00	95.90	95.90	9.59
10-5252-00	Miscellaneous Expense	1,000.00	654.37	654.37	65.44
10-5256-00	Commissioner FeesExpenses	1,200.00	0.00	0.00	0.00
10-5300-10	Vehicle Maintenance	5,000.00	599.99	599.99	12.00
10-5300-20	FuelsOils	7,500.00	742.07	742.07	9.89
10-5300-30	Equipment Rental	5,000.00	1,617.98	1,617.98	32.36
10-5300-40	Equipment Maintenance	15,000.00	371.17	371.17	2.47
10-5305-10	Building Maintenance	15,000.00	1,181.14	1,181.14	7.87
10-5305-11	Grounds Maintenance	25,000.00	334.08	334.08	1.34
10-5305-13	Janitorial Supplies	2,000.00	38.97	38.97	1.95
10-5305-14	Security MonitoringMaint	5,000.00	0.00	0.00	0.00
10-5305-15	Plant Maintenance	40,000.00	2,099.84	2,099.84	5.25
10-5305-16	Intake Structure Maintenance	10,000.00	0.00	0.00	0.00
10-5305-17	Membrane Maintenance	20,000.00	0.00	0.00	0.00
10-5305-20	Safety Supplies	15,000.00	876.39	876.39	5.84
10-5310-00	Small Tools & Equipment	10,000.00	2,185.89	2,185.89	21.86
	<i>Materials & Services</i>	<i>2,648,450.00</i>	<i>210,991.89</i>	<i>210,991.89</i>	<i>7.97</i>
	<i>Transfers & Contingencies</i>				
10-7300-13	Transfer to Plant Reserve	1,200,000.00	100,000.00	100,000.00	8.33
10-9000-00	Operating Contingency	310,000.00	0.00	0.00	0.00
	<i>Transfers & Contingencies</i>	<i>1,510,000.00</i>	<i>100,000.00</i>	<i>100,000.00</i>	<i>6.62</i>
10	General Fund	793,877.00	165,309.52	1,833,503.04	230.96
13	Plant Reserve				
	<i>Beginning Fund Balance</i>				
13-3000-00	Fund Balance	4,952,018.00	0.00	5,039,242.77	101.76
	<i>Beginning Fund Balance</i>	<i>4,952,018.00</i>	<i>0.00</i>	<i>5,039,242.77</i>	<i>101.76</i>
	<i>Revenue</i>				
13-4010-00	Interest Income	25,000.00	5,183.35	5,183.35	20.73

Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
13-4100-10	Transfer In - General Fund <i>Revenue</i>	1,200,000.00 <i>1,225,000.00</i>	100,000.00 <i>105,183.35</i>	100,000.00 <i>105,183.35</i>	8.33 <i>8.59</i>
	<i>Capital Outlay</i>				
13-7000-20	Equipment	149,000.00	0.00	0.00	0.00
13-7000-30	Sand	1,500,000.00	0.00	0.00	0.00
13-7000-50	Buildings	20,000.00	0.00	0.00	0.00
13-7000-60	Other	250,000.00	0.00	0.00	0.00
	<i>Capital Outlay</i>	<i>1,919,000.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
	<i>Transfers & Contingencies</i>				
13-9000-00	Operating Contingency	350,000.00	0.00	0.00	0.00
	<i>Transfers & Contingencies</i>	<i>350,000.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
13	Plant Reserve	3,908,018.00	105,183.35	5,144,426.12	131.64
17	Bond Reserve				
	<i>Beginning Fund Balance</i>				
17-3000-00	Fund Balance	102,049.00	0.00	102,901.71	100.84
	<i>Beginning Fund Balance</i>	<i>102,049.00</i>	<i>0.00</i>	<i>102,901.71</i>	<i>100.84</i>
	<i>Transfers & Contingencies</i>				
17-7300-10	Transfer to General Fund	102,049.00	102,901.71	102,901.71	100.84
	<i>Transfers & Contingencies</i>	<i>102,049.00</i>	<i>102,901.71</i>	<i>102,901.71</i>	<i>100.84</i>
17	Bond Reserve	0.00	-102,901.71	0.00	0.00
19	Bond Redemption				
	<i>Beginning Fund Balance</i>				
19-3000-00	Fund Balance	5,113.00	0.00	5,315.98	103.97
	<i>Beginning Fund Balance</i>	<i>5,113.00</i>	<i>0.00</i>	<i>5,315.98</i>	<i>103.97</i>
	<i>Revenue</i>				
19-4010-00	Interest Income	115.00	0.00	0.00	0.00
	<i>Revenue</i>	<i>115.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
	<i>Transfers & Contingencies</i>				
19-7300-10	Transfer to General Fund	5,228.00	3,301.99	3,301.99	63.16
	<i>Transfers & Contingencies</i>	<i>5,228.00</i>	<i>3,301.99</i>	<i>3,301.99</i>	<i>63.16</i>
19	Bond Redemption	0.00	-3,301.99	2,013.99	0.00
Revenue Total		5,453,392.00	641,477.34	641,477.34	0.1176
Expense Total		7,190,727.00	477,188.17	477,188.17	0.0664
Grand Total		4,701,895.00	164,289.17	6,979,943.15	1.4845

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Agenda Item 7.2

Subject: Operations Report

Presenter(s): Joe Rogers, Plant Supervisor

Board Action: Open discussion

Attachments: None

Topics

Monthly Production

June: The plant produced a total of 207.70 million gallons at an average day rate of 6.92 MGD. Of the total water produced, the slow sand filter produced 151.43 million gallons and the membrane filters produced 57.49 million gallons. The highest production day for the month was 14.60 MGD. The Commission did not purchase or sell water to South Fork during this month.

July: The plant produced a total of 418 million gallons at an average day rate of 13.48 MGD. Of the total water produced, the slow sand filter produced 242.75 million gallons and the membrane filters produced 177.04 million gallons. The highest production day for the month was 16.51 MGD. The Commission did not purchase or sell water to South Fork during this month.

August: The plant produced a total of 445.70 million gallons at an average day rate of 14.38 MGD. Of the total water produced, the slow sand filter produced 259.05 million gallons and the membrane filters produced 188.05 million gallons. The highest production day for the month was 16.10 MGD. The Commission did not purchase or sell water to South Fork during this month.

Staff Notes

The LED lighting project has been completed. All lights on the premises are now LED. The finished water pump number 4 has been replaced and finished water pump number 1 has been rebuilt. All pumps have had oil and vibration analysis and will not need to be rebuilt this year. Pump room exhaust fans have been replaced due to a catastrophic failure. Major landscaping and yard maintenance has been the main focus due to such a calm summer. Utilization of the County Work Crews has been a great success in keeping up with property maintenance.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Agenda Item 7.3

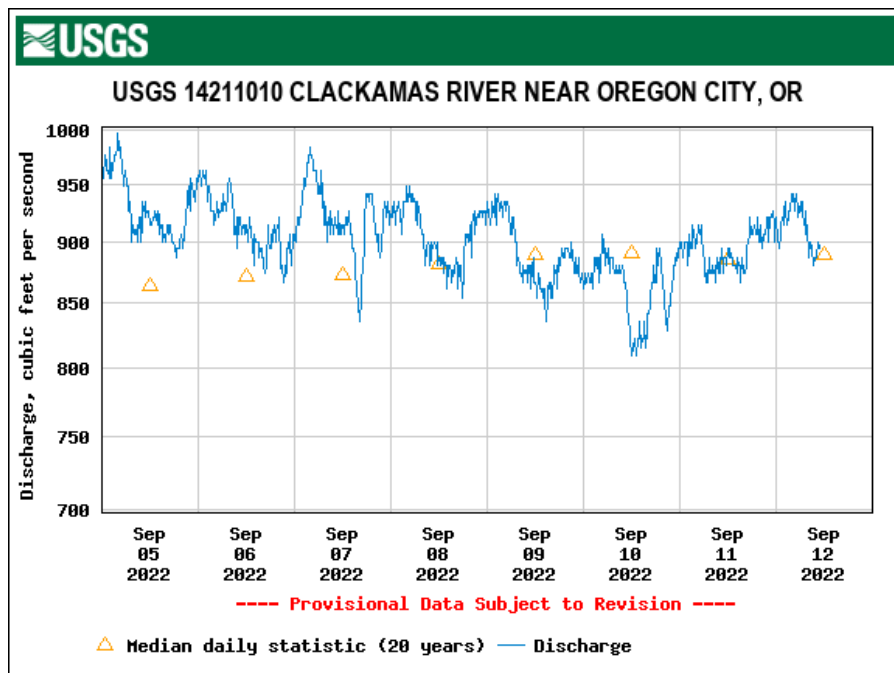
Subject: Manager's Report

Presenter(s): Wade Hathhorn, General Manager

Board Action: Open discussion

Attachments: None

Update on River Flow Levels River flows remain around historic medians, reflecting support from the late spring snow and rainfall. This is one of the better "flow conditions" we've seen in the last couple of years, where levels appear to be holding above the 800 cfs threshold.



These numbers, however, have to be corrected for the Lake Oswego-Tigard withdrawal that occurs below (downstream) this river gage, which has recently been around 25-30 cfs. This makes the "corrected flow levels" closer to the noted target threshold of 800 cfs.

CRWP Watershed Tour

It's back!! After a two-year break during COVID, the CRWP is once again planning its annual watershed tour. In years past, there were rotating tours of the upper and lower watershed. This year, it's the lower tour and that means "rafting," from Carver Park to Clackamette Park. The date and time are Saturday, October 1 from 8 am to 3:30 pm(?). If you're interested sign-up with Kim Swan at: kims@clackamasproviders.org Reservation are being asked by 9/23.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Fish on the Run Campaign

As we move into late summer, the goal is to reduce (even eliminate) outdoor use (e.g. lawn watering) among the Member organizations. Starting in mid-August, the Clackamas River Water Providers (CRWP) launched its water conservation campaign “Fish on the Run, Irrigation Done,” focused on reducing outdoor use.

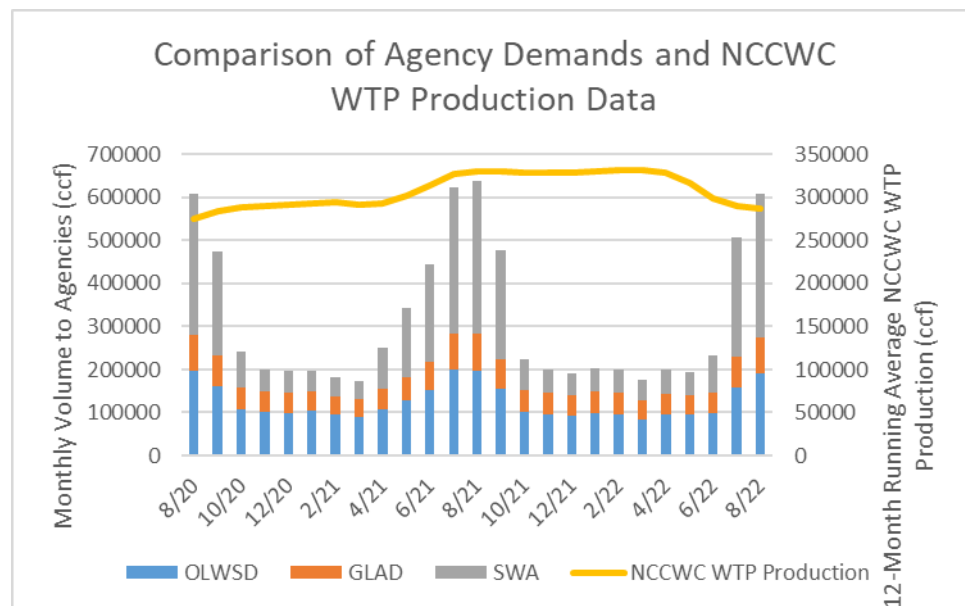


The goal every year is reduce withdrawals in coordination with declining river flows. The objective is to keep river flows above 800 cfs after mid-September in response to anticipated future in-stream flow requirements. This is a messaging campaign that is encouraged for NCCWC based customers. A link to the conservation campaign can be found at:

<https://www.clackamasproviders.org/fish-on-the-run/>

Summary of Production and Deliveries

The graph below shows a 12-month rolling average of total production and monthly deliveries to member agencies:



The sharp seasonal impacts on demand (deliveries) are evidenced in the “peak” summer periods. There doesn’t appear to be a strong upward trend in response to the continued growth in Sunrise; rather, peak demands continue to be controlled by weather. Note, because of the wet, cool spring and late start to summer, June and July demand this year is much lower than last but jumped back up in August.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 22, 2022

Apprentice Program Update

The apprentice program got off to a great start with our first two candidates – one at So. Fork and one at NCCWC. Both candidates have been very productive. The one at the NCCWC has already sat for their level 1 certification. Unfortunately, we lost the candidate at So. Fork this past spring. They'd decided to return to school and pursue a degree program. More recently, the candidate at the NCCWC is being recruited and may leave for employment prior to completing their second year.

We've learned a lot about the "program" through our first two candidates. Notably, those looking to "change their careers" may also pose some level of risk with regards to not completing the program simply because they may decide to do something else. We also have a fundamental "conflict" in the two-year training requirement under BOLI (for standard apprentice programs) and the State's own water treatment certification requirements, allowing candidates to sit for their level 1 with only one year of training.

As we move forward, we have some important decisions to make regarding the program, either to replace the candidates and start anew or suspend the program and look to make some revisions. We are also talking with several utilities involved in the Willamette River project regarding possible future collaboration in either the apprentice program or a similar on the job (OTJ) training program.