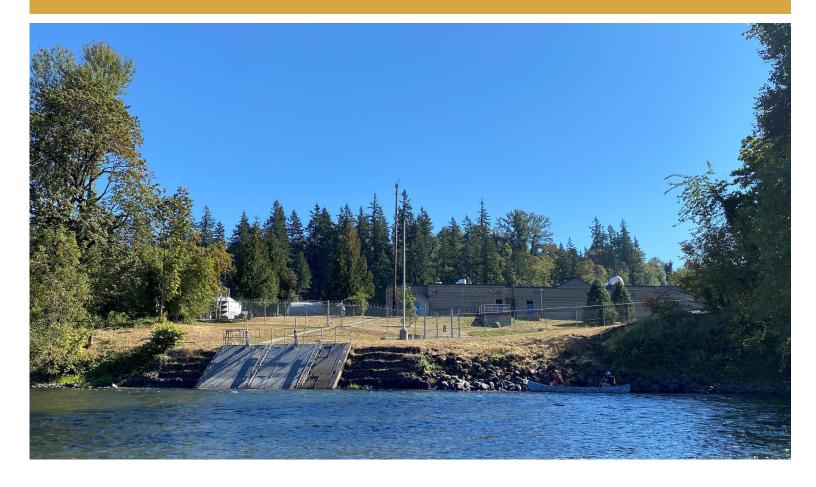


Adopted Budget 2023 - 2024



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Adopted Budget Fiscal Year 2023-2024

Budget Committee Members

Kevin Bailey Sunrise Water Authority

Chris Hawes Sunrise Water Authority

Paul Gornick Oak Lodge Water Services

Kevin Williams Oak Lodge Water Services

Luke Roberts City of Gladstone

Budget Officer

Gail Stevens, Finance Director Direct (503) 353-4203

Administrative Office 14496 SE River Road Milwaukie, OR 97267 Office (503) 654-7765

Fax (503) 653-1973

Peter Kreft Sunrise Water Authority

Michael Morrow Sunrise Water Authority

Ron Weigel Oak Lodge Water Services

Robert Weber Oak Lodge Water Services

Nina Stolyar City of Gladstone

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NORTH CLACKAMAS COUNTY WATER COMMISSION BUDGET CALENDAR Fiscal Year 2023-2024

January 26, 2023	- Appoint Budget Officer - Approve Budget Schedule
March 2, 2023	- Publish 1st notice of Budget Committee Meeting
March 16, 2023	- Publish 2nd notice of Budget Committee Meeting (5-30 days prior)
March 17, 2023	- Proposed budget sent to Budget Committee
March 23, 2023 5:30 P.M. Hybrid Meeting	- Appoint Budget Committee - Budget Committee Meeting
April 6, 2023	- Budget Committee Meeting (if necessary)
June 7, 2023	- Publish Notice and Summary of Budget Adoption hearing
June 22, 2023	- Budget Adoption

ADMINISTRATIVE OFFICE 14496 SE River Road Milwaukie, OR 97267 Tel. (503) 654-7765 Fax (503) 653-1973



TREATMENT PLANT 14275 S. Clackamas River Dr. Oregon City, OR 97045 Tel. (503) 723-3505 Fax (503) 723-350

March 23, 2023

North Clackamas County Water Commission Budget Committee Members:

Thank you for taking your time to participate in the budget process for the North Clackamas County Water Commission (NCCWC). We are pleased to present the NCCWC's proposed budget for fiscal year 2023-2024 for your consideration and approval.

Overall, the NCCWC is in sound financial condition. Adequate reserves are being accumulated in the Plant Reserve Fund, while operational costs in the General Fund are being carefully managed to limit wholesale water rate increases. Operations at the plant remain highly efficient and effective. Staff provide quality service in production while having adequate capacity to respond during irregular or emergency conditions. Staff is proud to continuously meet all State and Federal regulatory compliance standards.

Looking at the overall numbers, the General Fund budget is projected to be \$5.70 million. This total is comprised of an operating budget of \$3.51 million (for the NCCWC plant) that includes \$1.30 million in wholesale water purchases from Clackamas River Water (CRW). The projected increase in Operating Expenditures for this next year is 6.3%. This increase is comprised of an 10.5% increase in Personnel Services and a 5.2% increase in Material & Services. Much of the stated increase is owed to increases in labor costs, including PERS and medical coverage for staff, along with rising costs for key supplies such as treatment chemicals and electricity. That said, the projected budgetary increases are lower than the published inflation statistics for this past year – this is owed to specific controls put in place to reduce the increase in other expenditures.

The General Fund also includes Transfers to the Plant Reserve Fund totaling \$1.50 million, along with a first-time, non-recurring Special Payment to a PERS set aside account of \$150 thousand. The latter is an investment to offset the escalating costs of PERS and stabilize future overall labor costs. These Other Requirements are being funded by a portion of the expenditures being included in the annual water rates (\$800 thousand), along with the use of \$850 thousand from the General Fund (i.e. beginning fund balance).

The final requirements in the General Fund include a \$330 thousand Contingency (15% of operating expense), bringing the total anticipated expenditures to \$5.49 million, yielding an ending fund balance of just over \$206 thousand. These requirements are balanced by an estimate in water sales of \$3.03 million and wholesale water sales of \$1.30 million, along with a beginning fund balance and Interest of \$1.37 million.

In the Plant Reserve Fund, there are planned capital expenses totaling \$3.34 million, the majority of which is allocated to the continued replacement of sand in the slow sand filter beds. This project was originally to be done in two similar parts – each looking to replace the "sand" in two of the four filters beds in two consecutive years. Owing to supply issues, staff was only able to acquire half of the desired sand as part of last year's portion of the project with the remaining three-quarters of the sand replacement being included in this year's budget. The original estimate for the entire sand replacement project totaled \$3.00 million. Actual pricing has increased this amount by 10% to \$3.30 million; hence, the \$900 thousand

projected for this past year and another \$2.40 million to complete the project possibly this year.

The capital budget also includes \$200 thousand for SCADA and cybersecurity upgrades and another \$740 thousand for equipment, buildings, and other improvements. A detailed list of the planned capital projects is outlined in the appendix of this document. This fund also includes a \$700 thousand contingency, bringing the planned requirements to \$4.04 million.

It is of interest to note the NCCWC retired its long-term debt in FY 2021-22 and remains debt free as we head into FY 2023-24. Our ability to do so requires adherence to strict fiscal policies implemented by the Board of Directors and staff's ability to continue to operate and maintain the treatment plant in an effective and efficient manner.

Staff is always pleased to have the opportunity to present a fiscally responsible budget to the Board of Directors and the citizens of the communities they serve. As we move ahead, we wanted to thank each of you for taking time out of your busy schedules to assist in the budget process and for your dedication to the North Clackamas County Water Commission.

Respectfully submitted,

Ward fall-

Wade Hathhorn General Manager

Gail Stevens Finance Director/Budget Officer

North Clackamas County Water Commission All Fund Summary Fiscal Year 2023-2024

Funds		10		13	17		19	
	Ge	eneral Fund	Pla	ant Reserve	Bond Rese	erve	Bond Redemption	Totals
Resources								
Beginning Balance		1,368,149		4,938,999		-	-	\$ 6,307,148
Interest		5,000		50,000		-	-	\$ 55,000
Water Sales		4,325,000		-		-	-	\$ 4,325,000
Miscellaneous		-		-		-	-	\$ -
Transfers		-		1,500,000		-	-	\$ 1,500,000
Total Resources	\$	5,698,149	\$	6,488,999	\$	-	\$-	\$ 12,187,148
Expenditures								
Personnel Services		725,000		-		-	-	\$ 725,000
Material & Services		2,786,900		-		-	-	\$ 2,786,900
Capital Outlay		-		3,340,000		-	-	\$ 3,340,000
Debt		-		-		-	-	\$ -
Special Payment		150,000		-		-	-	\$ 150,000
Transfers & Contingency		1,830,000		700,000		-	-	\$ 2,530,000
Unappropriated fund balances		206,249		2,448,999		-	2,448,999	\$ 5,104,247
Total Requirements	\$	5,698,149	\$	6,488,999	\$	-	\$ 2,448,999	\$ 14,636,147

Actual 2020-2021	Actual 2021-2022	Adopted Budget 2022-2023	FYE Projections 2022-2023	Fund - Acct	DESCRIPTION	Proposed Budget 2023-2024	Approved Budget 2023-2024	Adopted Budget 2023-2024
					GENERAL FUND			
				10	OLIVLIA LIGHT			
502,762	1,080,781	1,380,050	1,585,797	3000	Beginning Fund Balance	1,368,149	1,368,149	1,368,149
2,537	5,087	5,000	23,000	4010	Interest	5,000	5,000	5,000
2,841,457	2,723,149	2,866,000	2,866,000	4020	Water Sales	3,025,000	3,025,000	3,025,000
1,122,174	1,079,258	1,150,000	1,150,000	-01	OLWD 1,400,000 (ccf)	1,149,000	1,149,000	1,149,000
498,121	508,722	515,000	515,000	-02	City Gladstone 670,000 (ccf)	550,000	550,000	550,00
1,208,668	1,122,432 12,736	1,189,000	1,189,000	-03 -09	SWA 1,600,000 (ccf) Clackamas River Water	1,313,000	1,313,000	1,313,00
12,494	12,730	12,000	12,000	-09	Clackamas River Water	13,000	13,000	13,00
-	-	1,250,000	1,250,000	4025	Wholesale Water Sales	1,300,000	1,300,000	1,300,00
13,705	42,137	-	25,400	4060	Miscellaneous	-	-	-
-	-	107,277	106,302	4100	TRANSFERS IN	-	-	-
	-	102,049	103,000	-17	Revenue Bond Debt Service Reserve	-	-	
	-	5,228	3,302	-19	Revenue Bond Redemption Fund	-	-	
\$ 3,360,461	\$ 3,851,154	\$ 5,608,327	\$ 5,856,499	-	TOTAL RESOURCES	\$ 5,698,149	\$ 5,698,149	\$ 5,698,14
				10	GENERAL FUND (continued)			
				10	PERSONNEL SERVICES:			
040 570	000.050	240.000	224 000	5000		200.000	200,000	200.00
218,572 46,165	232,852 41,867	310,000 50,000	331,200 57,500		Plant Operators Overtime/On Call	360,000 50,000	360,000 50,000	360,00 50,00
37,044	41,007	- 50,000	57,500 -		Seasonal/Temporary	50,000	50,000	- 50,00
-	26,974	42,000	42,000		Apprenticeship	43,000	43,000	43,00
76,853	59,539	120,000	103,100		Medical, Dental, Vision	110,000	110,000	110,00
36,541	46,181	80,000	78,100	5060	Retirement	110,000	110,000	110,00
26,740	25,096	40,000	34,300	5070		40,000	40,000	40,00
4,222	8,478	14,000	6,800	5080	Workers' Compensation Ins.	12,000	12,000	12,00
\$ 446,139	\$ 440,987	\$ 656,000	\$ 653,000		TOTAL PERSONNEL SERVICES	\$ 725,000	\$ 725,000	\$ 725,00
				10	MATERIALS AND SERVICES:			
-	-	1,250,000	1,250,000	5204	Wholesale Water Purchases	1,300,000	1,300,000	1,300,00
127,709	130,661	133,000	132,400		Contracted Services	136,000	136,000	136,00
33,483	35,554	40,000	38,400	-10	Management	42,000	42,000	42,00
24,158 48,340	26,297 52,144	30,000 48,000	30,000 48,000	-12 -13	Plant Engineer Financial	30,000 48,000	30,000 48,000	30,00 48,00
46,340	52,144 -	40,000 -	40,000	-13	Membrane Maintenance	40,000	40,000	40,00
14,675	16,666	15,000	16,000	-16	HVAC Maintenance	16,000	16,000	16,00
5,297	4,244	8,500	6,000	5208	General Office Supplies/Postage	8,000	8,000	8,00
14,205	15,651	17,000	17,000		Permits/Licensing Fees	17,000	17,000	17,00
64,529	76,106	85,000	75,000		Insurance - General	85,000	85,000	85,00
827	9,300	10,000	10,000	5215	Computers/Technology	15,000	15,000	15,00
209,589	179,924	232,000	229,700		Professional Services	257,000	257,000	257,00
35,123 32,426	32,005 2,378	30,000 25,000	46,750 12,500	-04 -06	Audit Legal	45,000 25,000	45,000 25,000	45,00 25,00
32,420 -	3,069	25,000	12,500	-08	Eegal Engineering / General	25,000	25,000	25,00
142,040	142,472	152,000	151,700	-21	0 0	162,000	162,000	162,00
980	-	-	-	5235	Postage	-	-	-
102,132	108,103	145,000	156,700	5236	Water Treatment	190,000	190,000	190,00
6,470	2,435	15,000	12,600	-10	Water Analysis & Testing	15,000	15,000	15,00
86,646	91,411	120,000	117,500	-11	Chemicals	150,000	150,000	
86,646 9,016	91,411 14,257	120,000 10,000	117,500 26,600	-11 -12	Chemicals Instrumentation & Lab Supplies	150,000 25,000	150,000 25,000	150,00 25,00

		Adopted	FYE	Fund		Proposed	Approved	Adopted
Actual	Actual	Budget	Projections	-		Budget	Budget	Budget
2020-2021	2021-2022	2022-2023	2022-2023	Acct	DESCRIPTION	2023-2024	2023-2024	2023-2024
				10	GENERAL FUND (continued)			
				10	MATERIALS AND SERVICES: (continued)		
10,927	7,103	10,000	6,400		Telemetry (SCADA)	10,000	10,000	10,000
482,450	477,724	550,000	527,300		Electricity	550,000	550,000	550,000
7,486	17,972	17,250	16,100	5244	Education/Training/Dues	24,200	24,200	24,200
8,681	9,376	8,500	7,600		Telephone	8,500	8,500	8,500
-	-	500	250		Travel/Mileage	500	500	500
914	84	1,000	500		Books and Publications	1,000	1,000	1,000
746	825	1,000	1,000	5248	Public notices	1,000	1,000	1,000
2,537	2,765	3,000	3,000	5250	Other Utilities	3,000	3,000	3,000
1,928	1,979	2,000	2,000	-10	Natural Gas	2,000	2,000	2,000
609	786	1,000	1,000	-20	Garbage	1,000	1,000	1,000
507	3,206	1,000	4,000	5252	Miscellaneous	5,000	5,000	5,000
-	-	1,200	300	5256	Commissioner Expenses	1,200	1,200	1,200
27,506	28,583	32,500	35,100	5300	Vehicle Equipment Maintenance	32,500	32,500	32,500
11,870	4,538	5,000	5,800	-10	Vehicle Maintenance	5,000	5,000	5,000
3,661	7,854	7,500	9,300	-20	Fuels/Oils	9,000	9,000	9,000
50	1,657	5,000	5,000	-30	Equipment Rental	3,500	3,500	3,500
11,924	14,533	15,000	15,000	-40	Equipment Maintenance	15,000	15,000	15,000
83,447	64,207	132,000	147,000	5305	Building & Grounds Maintenance	132,000	132,000	132,000
10,487	9,985	15,000	15,000	-10	Building Maintenance	15,000	15,000	15,000
37,962	9,284	25,000	20,000	-11	Grounds Maintenance	25,000	25,000	25,000
1,767	1,644	2,000	2,000	-13	Janitorial Supply	2,000	2,000	2,000
1,881	5,597	5,000	5,000	-14	Security Monitoring/Maintenance	5,000	5,000	5,000
22,832	27,963	40,000	60,000	-15	Plant Maintenance	40,000	40,000	40,000
443	916	10,000	10,000	-16	Intake Structure Maintenance	10,000	10,000	10,000
-	2,023	20,000	20,000	-17	Membrane Maintenance	20,000	20,000	20,000
8,075	6,796	15,000	15,000	-20	Safety Supplies	15,000	15,000	15,000
3,071	8,539	10,000	10,000	5310	Small Tools & Equipment	10,000	10,000	10,000
\$ 1,153,541	\$ 1,144,370	\$ 2,648,450	\$ 2,635,350		TOTAL MATERIAL & SERVICES	\$ 2,786,900	\$ 2,786,900	\$ 2,786,900
\$ 1,599,680	\$ 1,585,357	\$ 3,304,450	\$ 3,288,350	-	TOTAL OPERATING EXPENDITURES	\$ 3,511,900	\$ 3,511,900	\$ 3,511,900
				10	OTHER REQUIREMENTS			
_	_	_	_	6900	Special Payments	150,000	150,000	150,000
-	-	-	-	-00	PERS Side Account Contribution	150,000	150,000	150,000
680,000	680,000	1,200,000	1,200,000	7300	TRANSFERS OUT	1,500,000	1,500,000	1,500,000
600,000	600,000	1,200,000	1,200,000	-13	Plant Reserve	1,500,000	1,500,000	1,500,000
80,000	80,000	-	-	-19	Revenue Bond Debt Redemption	-	-	-
-	-	310,000	-	9000	Fund Contingency	330,000	330,000	330,000
680,000	\$ 680,000	\$ 1,510,000	\$ 1,200,000		TOTAL OTHER EXPENDITURES	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000
5 2,279,680	\$ 2,265,357	\$ 4,814,450	\$ 4,488,350		TOTAL APPROPRIATIONS	\$ 5,491,900	\$ 5,491,900	\$ 5,491,900
5 1,080,781	\$ 1,585,797	\$ 793,877	\$ 1,368,149		UNAPPROPRIATED FUND BALANCE	\$ 206,249	\$ 206,249	\$ 206,249
3,360,461	\$ 3,851,154	\$ 5,608,327	\$ 5,856,499	-	TOTAL REQUIREMENTS	\$ 5,698,149	\$ 5,698,149	\$ 5,698,149
	w 0.001.104		w w.www.www			w 0.030.143		

Actual 2020-2021	Actual 2021-2022	Adopted Budget 2022-2023	FYE Projections 2022-2023	Fund - Acct	DESCRIPTION	Proposed Budget 2023-2024	Approved Budget 2023-2024	Adopted Budget 2023-2024
				13	PLANT RESERVE FUND			
4,336,066	4,781,560	4,952,018	5,058,689	3000	Beginning Fund Balance	4,938,999	4,938,999	4,938,999
35,456 -	26,776 -	25,000 -	75,000 27,940		Interest Miscellaneous Income	50,000 -	50,000 -	50,000 -
600,000 600,000	600,000 600,000	1,200,000 1,200,000	1,200,000 1,200,000	4100 -10	TRANSFERS IN General Fund	1,200,000 1,200,000	1,500,000 1,500,000	1,500,000 1,500,000
\$ 4,971,522	\$ 5,408,336	\$ 6,177,018	\$ 6,333,689		TOTAL RESOURCES	\$ 6,188,999	\$ 6,488,999	\$ 6,488,999
189,962	349,647	1,919,000	1,394,690		CAPITAL OUTLAY	3,340,000	3,340,000	3,340,000
- 162,940	277.205	- 149.000	203.700	-10 -20	Computers/SCADA/Technology Equipment	230,000 260.000	230,000 260,000	230,000 260,000
-	-	1,500,000	900,000	-30	Sand	2,400,000	2,400,000	2,400,000
-	-	-	-	-40	Membranes	-	-	-
18,552	50,177	20,000	40,990	-50	Buildings	250,000	250,000	250,000
8,470	22,265	250,000	250,000	-60	Other	200,000	200,000	200,000
-	-	350,000	-	9000	Fund Contingency	700,000	700,000	700,000
189,962	349,647	2,269,000	1,394,690		TOTAL CAPITAL OUTLAY & OTHER EXP.	4,040,000	4,040,000	4,040,000
189,962	349,647	2,269,000	1,394,690		TOTAL APPROPRIATIONS	4,040,000	4,040,000	4,040,000
\$ 4,781,560	\$ 5,058,689	\$ 3,908,018	\$ 4,938,999		PLANT RESERVE BALANCE	\$ 2,148,999	\$ 2,448,999	\$ 2,448,999
\$ 4,971,522	\$ 5,408,336	\$ 6,177,018	\$ 6,333,689	-	TOTAL REQUIREMENTS	\$ 6,188,999	\$ 6,488,999	\$ 6,488,999

	Actual		Actual	В	dopted Budget		ojections	Fund		в	posed udget	Approved Budget	Adopted Budget
20	020-2021	20	021-2022	20	22-2023	20	022-2023	Acct	DESCRIPTION	202	3-2024	2023-2024	2023-2024
								17	REVENUE BOND DEBT SERVICE RESERV	E			
	101,513		102,321		102,049		102,902	3000	Beginning Fund Balance		-	-	-
	808		581		-		-	4010	Interest		-	-	-
	-		-		-		-	4100 -10	TRANSFERS IN General Fund		-	-	-
\$	102,321	\$	102,902	\$	102,049	\$	102,902		TOTAL RESOURCES	\$	-	\$-	\$-
	-		-		102,049 102,049		103,000 103,000	4100 -10	TRANSFERS OUT General Fund		-	-	-
	-		-		-			9000	Fund Contingency		-	-	-
\$	-	\$	-	\$	102,049	\$	103,000		TOTAL APPROPRIATIONS	\$	-	\$-	\$-
\$	102,321	\$	102,902	\$	-	\$	(98)		BOND RESERVE BALANCE	\$	-	\$-	\$-
\$	102,321	\$	102,902	\$	102,049	\$	102,902		TOTAL REQUIREMENTS	\$	-	\$-	\$-

Actual 20-2021	Actual 21-2022	Adopted Budget 022-2023	FYE ojections)22-2023	Fund - Acct	DESCRIPTION	E	oposed Budget 23-2024	E	pproved Budget 023-2024	Buc	pted Iget -2024
				19	REVENUE BOND REDEMPTION FUND						
2,138	314	5,113	3,302	3000	Beginning Fund Balance		-		-		-
1	13	115	-	4010	Interest		-		-		-
80,000 80,000	80,000 80,000	-	-	4100 -10	TRANSFERS IN General Fund		-		-		-
\$ 82,139	\$ 80,327	\$ 5,228	\$ 3,302		TOTAL RESOURCES	\$	-	\$	-	\$	-
\$ 81,825 75,000 6,075 750	\$ 77,025 75,000 2,025	\$ - - - -	\$ - - - -	5390 -20 -25 -50	DEBT SERVICE Principal Payment Interest Payment Fiscal Agent Fees, Misc. TOTAL DEBT SERVICE	\$	- - - -	\$	- - - -	\$	- - -
-	-	5,228 5,228	3,302 3,302	7300 -10	TRANSFERS OUT General Fund		-		-		-
 -	 -	 -	 -	9000	Fund Contingency		-		-		-
\$ 81,825	\$ 77,025	\$ 5,228	\$ 3,302		TOTAL APPROPRIATIONS	\$	-	\$	-	\$	-
\$ 314	\$ 3,302	\$ -	\$ -		REDEMPTION FUND BALANCE	\$	-	\$	-	\$	-
\$ 82,139	\$ 80,327	\$ 5,228	\$ 3,302		TOTAL REQUIREMENTS	\$	-	\$	-	\$	-

Description Account # Budget 5204 Wholesale Water Purchase 1,300,000 Cost of purchasing water from other sources in the event that current production cannot meet demands. 5206 **Contracted Services** 136,000 Charges for services contracted for operations and management necessary for water production. 5208 General Office Expense 8.000 Supplies, postage, forms, stationery, office reproductions supplies, and other miscellaneous office supplies. Does not include subscriptions, books, and publications. Permits/Licensing Fees 5210 17,000 Cost of permits and licensing fees necessary or required for the production of drinking water. Includes fees paid to DEQ, OHA, and other regulatory entities. 5212 85.000 Insurance Cost of insurance premiums to include but not limited to property, liability, and auto coverage. 5215 15,000 Computers/Technology Costs associated with computer technology including hardware, software, licensing, associated peripherals and accessories. 5230 Professional Services 257,000 Covers legal counsel, auditing service, consulting engineering services, source water protection and conservation program. 5236 Water Treatment 190,000 Cost of water quality sample analysis including cost of chemicals, lab supplies, instrumentation supplies and equipment necessary for the testing process with a replacement value of less that \$5,000. 5238 10,000 Telemetrv Cost of collection and transmission of measurements and other data for monitoring. Includes costs of Supervisory and Data Acquisition (SCADA) system. 5240 Electricity 550,000 Electric utility costs associated with production operations and facilities. 5244 24,200 Education/Travel/Training/Dues Costs associated with employee continuing education and training to maintain certification requirements. Includes related travel expenditures and membership in related processional organizations.

Descriptions - Materials & Services

Account #	Description	Budget
5245	Telephone	8,500
	Cost associated with telephony, including phone, fax, and mobile devices.	
5246	Mileage	500
	Reimbursement for the cost of private mileage incurred by an employee when traveling for business purposes.	
5247	Books and Publications	1,000
	Cost of reference material used in the normal course of business, such as books, magazines, periodicals, leaflets, pamphlets, etc.	
5248	Public Notices	1,000
	Cost of published required public notifications in accordance with public law.	
5250	Other Utilities	3,000
	Cost of fuels and utilities for facilities, such as heat, gas, light, power, water, sewer, garbage, and steam. Excludes cost of electricity used for water production.	
5252	Miscellaneous	5,000
	Cost of incidental expenses arising during the year not classified in other accounts.	
5256	Commissioner Expense	1,200
	Reimburse of costs to Board Members for associated meeting costs.	.,
5300	Vehicle and Equipment Maintenance	32,500
	Costs of maintaining vehicle and equipment including fuel, repairs, tires, oil and other cost to maintain in good working condition.	
5305	Building and Grounds	132,000
	Cost of maintaining buildings and grounds, including landscaping services, janitorial, wiring, plumbing, carpentry, painting, etc.	
5310	Small Tools & Equipment	10,000
	Cost of small tools and equipment with a replacement value of less than \$5,000 per item necessary for the performance of work.	·
	Total	2,786,900

Descriptions - Materials & Services

North Clackamas County Water Commission

2023-2024 Budget - Line Item Detail Staff Travel, Training, and Dues 5244/5246

# Attending	Sponsor	Dates	Re	gistration Fees	Tı	ransport Costs	Lodging Expens			/leal pense	То	tal Cost
2	AWWA Annual Conference	June	\$	2,000	\$	3,000	\$	5,000	\$	300	\$	10,300
1	AWWA Water Quality Conf.	Nov	\$	1,000	\$	1,500	\$	2,500	\$	150	\$	5,150
1	Water Works School	June	\$	700	\$	-	\$	-	\$	50	\$	750
	Miscellaneous Seminars		\$	4,000	\$	-	\$	-	\$	400	\$	4,400
2	NWMOA	Misc.	\$	800	\$	1,500	\$	1,000	\$	300	\$	3,600
	Mileage				\$	500					\$	500
									To	tal	\$	24,700

Fund 13 Capital Outlay Account Number Listing

	Proposed
	Budget
7000 CAPITAL OUTLAY	3,340,000
-10 Computers/SCADA/Technology	230,000
-20 Equipment	260,000
-30 Sand	2,400,000
-40 Membranes	-
-50 Buildings	250,000
-60 Other	200,000

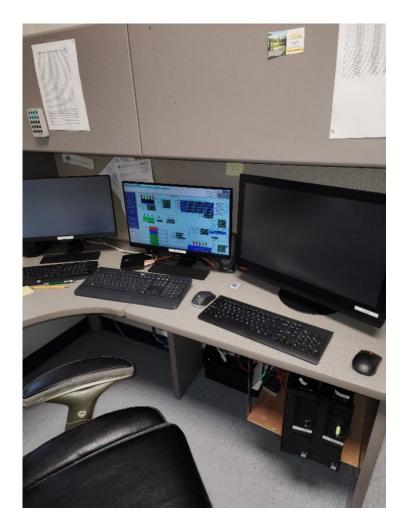
Account #	Account Description	Page#	Project Name	Budget
-10	Computers/SCADA/Technology		SCADA System Upgrade & Cybersecurity Improvements	200,000
-10	Computers/SCADA/Technology		Integrated Data Management System	30,000
-20	Equipment		Thwates (Front-end Dump Truck)	110,000
-20	Equipment		Plant Equipment Repair & Replacement	150,000
-30	Sand		Slow Sand Filtration - Re-sand Filters #1 and #3 (2nd Half)	700,000
-30	Sand		Slow Sand Filtration - Re-sand Filters #2 and #4	1,700,000
-40	Membranes			-
-50	Buildings		Exterior Door and Frame Replacement	50,000
-50	Buildings		Property Security System & Cameras Replacement	200,000
-60	Other		Restore Cathodic Protection Equipment on Emergency Pipeline	100,000
-60	Other		Water Management & Conservation Plan	100,000
Subtotal		•	•	3,340,000

Item: SCADA System Upgrade and Cybersecurity Improvements

Cost: \$ 200,000

GL Code: 13.7000-10

Justification: Improvements are needed to upgrade the remote control/access system for plant operations and replace the on-site computer system, including making related cybersecurity enhancements. The upgraded system would include new computers, updated SCADA software and new redundant remote communication systems.

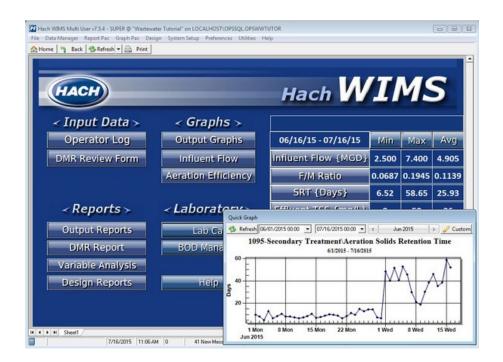


Item: Integrated Data Management Software

Cost: \$ 30,000

GL Code: 13.7000-10

Justification: Plant operations rely on a series of water quality monitoring procedures, including both manual and automated data collection. Currently, this data is being captured and stored by hand, which is both inefficient and subject to errors. Today, there are a number of integrated data management systems, one of which is fully compatible with the array of monitoring equipment in the plant. Staff is requesting funds to purchase a modern system for collecting and managing the plant's water quality data.



Item: Thwates Front-end Dump Truck

Cost: \$ 110,000

GL Code: 13.7000-20

Justification: Cleaning the slow sand plant is achieved by periodic removal of the upper layer of sand in each of the filter beds. This process requires specialized equipment for both removing the sand, as well as handling and disposing the spoils. Currently, the latter is done with a small (1.5 yd) dump trailer that is pulled behind a tractor (small loader). The process is inefficient and exposes staff to the elements, particularly cold, wet weather in the winter. The proper way to improve the process, both in terms of efficiency and safety, is to purchase the requested equipment that is designed for this purpose.



Item: Plant Equipment Repair and Replacements

Cost: \$ 150,000

GL Code: 13.7000-20

Justification: Each fiscal year funds are authorized for general plant equipment repair and replacement, including (but not limited to) raw and finished water pumps, monitoring equipment and other water treatment system components.

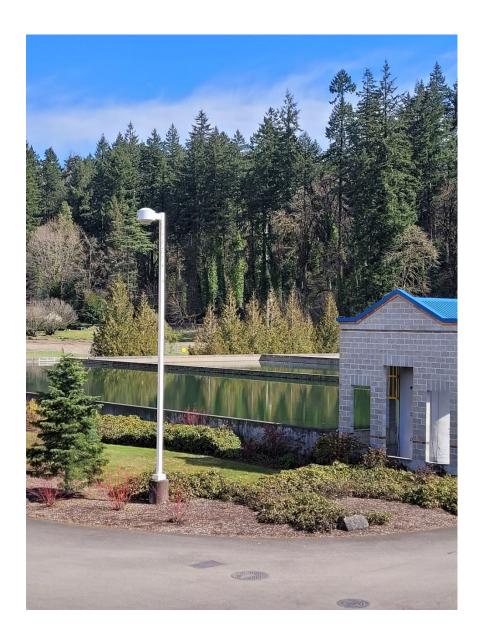


Item: Slow Sand Filtration- Re-sand Filters #1 & #3 (2nd Half) and Filters #2 & #4

Cost: \$ 2.40 million

GL Code: 13.7000-30

Justification: Work began in FY 2022-23 to replace 30-inches of sand in each of the four slow sand filter beds, which is required every ten-years. Filters #1 and #3 were to be replaced in FY 2022-23, however limited availability of sand led to only half of each filter to be replaced. Work will continue in FY 2023-24 to replace the remaining sand in filters #1 & #3 and replace all 30-inches of sand in filters #2 & #4.



Item: Exterior Door and Frame Replacement

Cost: \$ 50,000

GL Code: 13.7000-50

Justification: The existing two-paired steel doors and framing assemblies in the membrane building are rusted out. These are components from the original construction of the membrane plant and need replaced. The work will require reconstruction of the door frames, new doors, and related assemblies.

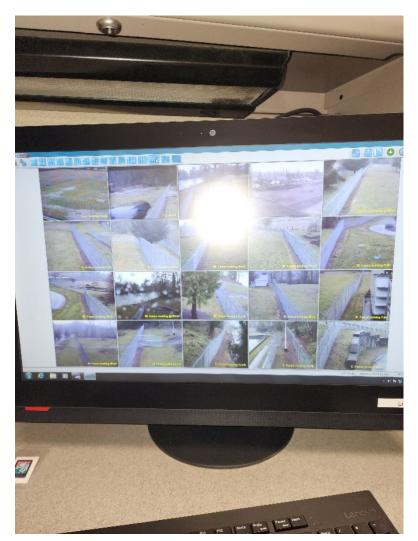


Item: Property Security System and Camera Replacement

Cost: \$ 200,000

GL Code: 13.7000-50

Justification: The existing cameras and key components of the security system are 17 years old and intermittently fail. This requested expenditure would modernize the system and upgrade its functionality, including new cameras and other key security elements. The new camera system would operate and maintain data in online cloud service formats.

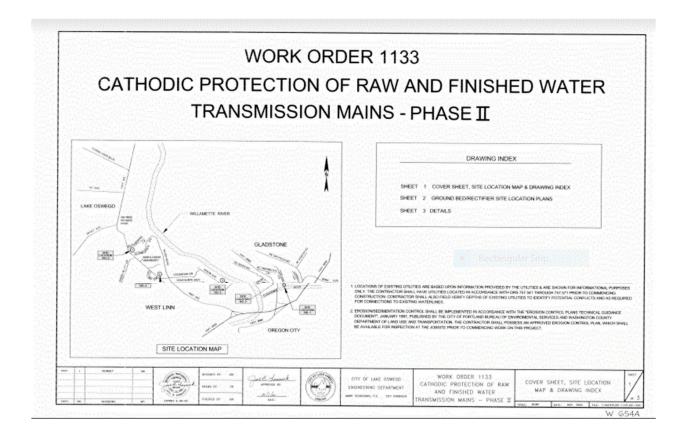


Item: Restore Cathodic Protection Equipment on Emergency Pipeline

Cost: \$ 100,000

GL Code: 13.7000-60

Justification: In 2017, NCCWC acquired the old raw water pipeline serving the Lake Oswego treatment plant from their intake on the Clackamas River. The pipeline is being repurposed to serve as an important non-potable delivery option across the Willamette River during an emergency (up to 6-8 MGD). Prior to its abandonment, the pipeline was protected by an active cathodic (corrosion) protection system. This project includes an investigation into the restoration of that system, along with related design and implementation. The design work was initiated in FY 2020-21 and continues into FY 2021-22 and FY 2022-23. The work effort now turns to replacing the cathodic protection equipment, as designed.



Item: Water Management & Conservation Plan Update

Cost: \$ 100,000

GL Code: 13.7000-60

Justification: The water right(s) for the NCCWC are subject to the state's permit extension rules, requiring the preparation of a Water Management & Conservation Plan (as prescribed under OAR 690-086). While the rule requires these plans to be updated every 10 years, the NCCWC's permit has been the subject of a 17-year long legal dispute involving the state and other interested parties. With the resolution of that dispute now reasonably expected, a new WMCP must be prepared and approved by the State of Oregon.



North Clackamas County Water Commission

RESOLUTION 2023-2

A RESOLUTION OF THE NORTH CLACKAMAS COUNTY WATER COMMISSION ADOPTING THE FY 2023-24 BUDGET AND AUTHORIZING APPROPRIATIONS AS STATED

WHEREAS, pursuant to the requirements of ORS Chapter 294, the Board of Directors for the North Clackamas County Water Commission (NCCWC) are required to adopt a budget and make appropriations for the 2023-24 fiscal period; and

WHEREAS, on March 23, 2023, following public notice and meetings thereon, the duly appointed and authorized Budget Committee approved the annual budget proposed for the 2023-24 fiscal period, thereafter held on file at the Commission's office and made available to the public upon request; and

WHEREAS, on June 22, 2023, the Board of Directors held a Budget Hearing following public notice thereon as required by ORS 294.453, resulting in no changes to the approved FY 2023-24 Budget.

THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH CLACKAMAS COUNTY WATER COMMISSION THAT:

- 1. The Board of Directors hereby adopts the annual budget as approved by the Budget Committee for FY 2023-24 in the total sum of \$12,187,148, recorded on file at the NCCWC's office as required by ORS 294.556.
- 2. The amounts for the fiscal year beginning July 1, 2023 for the purposes shown below are hereby appropriated as follows:

GENERAL FUND		
Personnel	\$ 725,000	
Materials & Services	2,786,900	
Special Payments	150,000	
Transfers	1,500,000	
Fund Contingency	330,000	
Fund Total App	ropriation	\$ 5,491,900
Unappropriated Ending Fund Balance	\$206,249	
PLANT RESERVE FUND		
Capital Outlay	\$ 3,340,000	
Fund Contingency	700,000	
Fund Total App	ropriation	\$ 4,040,000
Unappropriated Fund Reserve Balance	\$ 2,448,999	

REVENUE BOND DEBT SERVICE R	ESERVE FU	ND		
Transfers	\$	0		
Fund Total Ap	propriation		\$	0
Bond Reserve for Future Expenditure	\$	0		
REVENUE BOND DEBT REDEMPTI	ON FUND			
Transfers	\$	0		
Fund Total Ap	propriation		\$	0
Reserve for Future Expenditures	\$	0		
2023-2024 TOTAL APPROPRIATI	ONS, All Fur	nds	\$ 9,53	1,900
Total Unappropriated and Reserve An	nounts, All Fu	nds	\$ 2,655	5,248
Total Adopted Budget	\$ 12,187,148			

This resolution and its statements are hereby approved and declared DULY ADOPTED this 22nd day of June 2023.

By <u>Luke Roberts</u> Luke Roberts, Chair

DocuSigned by: Wade Hathhom By Wade Hathhorn, General Manager

Attest this 22nd day of June 2023



Customer Service What We Do

Do About Us Your Community

Planning & Engineering

丸Q

(/contact-us)

THIS ITEM APPEARS ON

NCCWC (/NCCWC)



NCCWC Board & Budget Committee Meeting

Join Remote Meeting BUDGET COMMITTEE

The North Clackamas County Water Commission, Clackamas County, State of Oregon, will hold two public meetings of the Budget Committee to discuss the budget for the fiscal year July 1, 2023 to June 30, 2024. The first public meeting will be held on Thursday March 23, 2023 at 5:30 pm. The purpose of this meeting is to hear the budget message, receive the budget document, and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. The second meeting on Thursday April 6, 2023 at 5:30 pm will be held on an asneeded basis. The public may attend through Zoom video conference (https://us02web.zoom.us/j/82525564564) or in-person (14496 SE River Road). Individuals seeking meeting accommodations must contact General Manager Wade Hathhorn at least 48-hours in advance at WHathhorn@SunriseWater.Com or (503) 683-7293. A copy of the budget document may be inspected or obtained on or after March 16, 2023. Please visit the webpage below or contact Gail Stevens at Gail@OLWSD.Org to request a copy of the budget document. For other meeting materials, or to view this public notice electronically, please visit OakLodgeWaterServices.Org.

BOARD OF DIRECTORS

The North Clackamas County Water Commission Board of Directors will hold a regular meeting on Thursday, March 23, 2023 at approximately 6 pm, upon the conclusion of the NCCWC Budget Committee meeting. The public may attend through Zoom video conference (https://us02web.zoom.us/j/82525564564) or in-person (14496 SE River Road). Individuals seeking meeting accommodations must contact General Manager Wade Hathhorn at least 48-hours in advance at WHathhorn@SunriseWater.Com or (503) 683-7293. For meeting materials please visit OakLodgeWaterServices.Org

- Agenda (/files/2d40910e6/0_2023-03-23_Agenda_NCCWC_BC%26BOD_RegularMeeting.pdf)
- Packet (/files/d23209ea8/2023-03-23_Packet_NCCWC_Budget+and+Board.pdf)
- FY2023-24 NCCWC Proposed Budget.pdf (/files/070721af5/FY2023-24+NCCWC+Proposed+Budget.pdf)
- FY2021-2022 NCCWC Financial Audit.pdf (/files/8e45a55ff/FY2021-2022+NCCWC+Financial+Audit.pdf)
- FY2023-24 Proposed Budget Highlights.pdf (/files/cbb6f39ad/2023-03-23_SupplementalItem_FY2023-24+Proposed+Budget+Highlights.pdf)



6605 SE Lake Road, Portland, OR 97222 PO Box 22109 Portland, OR 97269-2169 Phone: 503-684-0360 Fax: 503-620-3433 E-mail: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION

State of Oregon, County of Clackamas, ss I, Charlotte Allsop, being first duly sworn, de-pose and say that I am the Accounting Manager of the Clackamas Review-Oregon City, Lake Oswego Review, Oregon City News, a newspaper of general circulation, published in Clackamas County, Oregon, as defined by ORS 193.010 and 193.020, that

N. Clack. Co. Water Commission NCCWC LB-1 FY23-24 Ad#: 292759

A copy of which is hereto annexed, was published in the entire issue of said newspaper(s) for 1 week(s) in the following issue(s): 06/14/2023

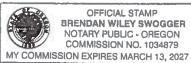
Charlott

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this 06/14/2023.

NOTARY PUBLIC FOR OREGON

Acct #: 116571 **Attn: Laural Casey** NORTH CLACKAMÁS CO. WATER COMMIS-SION 14496 SE RIVER RD MILWAUKIE, OR 97267



OFFICIAL STAMP BRENDAN WILEY SWOGGER NOTARY PUBLIC - OREGON COMMISSION NO. 1034879

Financial, summary - REQUIREMENTS BY OBJECT CLASSIFICATION Materials and Services 440,987 556,000 725, 2,746,450 Capital Cutiny 1,144,370 2,646,450 2,766, 2,766,	NOTICE OF BUDGET HEARING Public hearing of the North Cleckamise County Water Commission (NCCWC) will be hold on June 22, 2023 at 5:30 pm to discuss the 2023-24 fiscally public discusses the 2023-26 fiscally public discusses the 2023-26 fiscally public discusses the 2023-27 fiscally discusses the 2023-26 fiscally discusses the 2023-27 fiscally discusses	and the second se		RECEIVED *		
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Oak Lodge Water Services

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