



**BUDGET COMMITTEE  
[REMOTE] MEETING MINUTES – 6:00 P.M.  
APRIL 29, 2021**

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Budget Committee – Members Present via Zoom:

Paul Gornick	Board of Directors
Ginny Van Loo	Board of Directors
Mark Knudson	Board of Directors
Susan Keil	Board of Directors
Kevin Williams	Board of Directors
Ann-Marie Cordova	Citizen Representative
Amanda Gresen	Citizen Representative
Robert Weber	Citizen Representative
Ron Weigel	Citizen Representative
Jim Martin	Citizen Representative

Budget Committee – Members Absent:

Oak Lodge Water Services Staff – Present via Zoom:

Sarah Jo Chaplen	General Manager
Gail Stevens	Finance Director
Jason Rice	District Engineer
Aleah Binkowski-Burk	Human Resources/Payroll Manager
David Mendenhall	Plant Operations Manager
Jeff Page	Utility Operations Director
Brad Lyon	Field Operations Supervisor
Laural Casey	District Recorder
Alexa Morris	Outreach & Communications Specialist

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**1. Call to Order and Meeting Facilitation Protocols**

Chair Gresen called the meeting to order at 6:01 p.m.

General Manager Chaplen welcomed everyone and asked District Recorder Casey to facilitate a roll call. District Recorder Casey facilitated the roll call of Budget Committee members, staff, and consultants.

General Manager Chaplen overviewed the general protocols of a virtual meeting due to the COVID-19 pandemic.

**2. Call for Public Comment**

Chair Gresen asked District Recorder Casey if any written comments had been submitted. District Recorder Casey stated there were none.

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Chair Gresen asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey stated there were none.

**3. Committee Deliberation**

Finance Director Stevens answered outstanding Committee questions and summarized the most recent changes to the Proposed Budget.

The Budget Committee asked clarifying questions related to the North Clackamas County Water Commission rates and the funding of proposed staff positions, as well as provided final editorial comments.

District Engineer Rice summarized the updates made to the Proposed Capital Improvement Plan (CIP).

The Budget Committee asked questions and provided comments regarding the naming of projects, increased readability of fleet data in fiscal year 2023's CIP, the natural gas generator project, grants, electricity costs, and eliminated projects.

Chair Gresen invited a motion. Director Gornick moved to approve the Proposed Budget for fiscal year 2021/2022 as presented in version three. Citizen Representative Cordova seconded. District Recorder Casey conducted a roll call vote. Voting Aye: Directors Gornick, Keil, Knudson, Van Loo, and Williams; Citizen Representatives Cordova, Gresen, Martin, Weber, and Weigel.

**MOTION CARRIED**

Directors Keil and Knudson thanked staff and the Committee's Citizen Representatives.

Citizen Representative Weber asked that a high-level budget roll-up be included in the next fiscal year budget to provide a summary of the District's financial health at a glance.

**4. Adjourn Meeting**

Chair Gresen adjourned the meeting at 7:09 p.m.

Respectfully submitted,

DocuSigned by:  
*Amanda Gresen*  
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Amanda Gresen

Chair, Budget Committee

Date: 4/13/2022

DocuSigned by:  
*Robert Weber*  
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Robert Weber

Secretary/Vice Chair, Budget Committee

Date: 4/20/2022