



# OAK LODGE WATER DISTRICT

Oak Lodge Water District  
14496 SE River Road, Oak Grove, OR  
December 20, 2016

*Members of the public are welcome to testify for a maximum of three minutes on each agenda item.*

**5:30 p.m. Light Meal Served**

**6:00 p.m. Regular Meeting**

1. Call to Order/Pledge of Allegiance
2. Public Comment (For non-agenda items)
3. Approval of Minutes for the November 15, 2016 Board Meeting
4. Open Public Hearing/Close Public Hearing
5. Resolution 2016-10; Proposed Rate Increase for 2017
6. Resolution 2016-11; SDC Adjustment for 2017
7. Resolution 2016-5; Dissolving the Oak Lodge Water District
8. Resolution 2016-9; Authorizing Clackamas Federal Credit Union Signing Authority
9. Authorizing General Manager to Enter into a Contract with JW Fowler Company for Improvements at Valley View Reservoir
10. Consolidation Update
11. NCCWC Agenda
12. Action Item List Review
13. Correspondence
14. Business from the Manager
15. Approval of Check Run for November, 2016 and Review of Financials for November, 2016
16. Business from the Board
17. Adjourn

*For special assistance, due to disability, please call the Oak Lodge Water District 48 hours prior to the meeting date at 503-654-7765.*

Oak Lodge Water District  
Minutes of Regular Meeting  
November 15, 2016

Commissioners Present

Nancy Gibson, Chair  
Dick Jones, Treasurer  
Jim Martin, Secretary  
Dave Gray, Commissioner  
Leonard Waldemar, Commissioner

Staff Present

Dan Bradley, General Manager  
Kelly Stacey, Finance Director

Visitors

Lynn Fisher, Oak Lodge Sanitary District

**Regular Meeting**

**(1) Call to Order/Pledge of Allegiance**

Chair Gibson called the regular meeting to order at 6:00 p.m. and Leonard Waldemar led the pledge of allegiance.

**(2) Public Comment (For non-agenda items)**

None.

**(3) Approval of Oak Lodge Water District Minutes for the October 18, 2016 Regular Board Meeting**

Board Member Waldemar moved to approve the minutes as presented for the October 18, 2016 Oak Lodge Water Board Regular Meeting. Board Member Martin seconded the motion.

**Ayes: Gibson, Gray, Jones, Martin, Waldemar**

**Nays: None**

**The motion carried 5-0.**

**(4) Authorize General Manager to Enter a Contract with Accela for a New Billing System**

Board Member Martin moved to authorize the General Manager to enter into a contract with Accela for a new billing system at a cost not to exceed \$150,000. Board Member Jones seconded the motion.

**Ayes: Gibson, Gray, Jones, Martin, Waldemar**

**Nays: None**  
**The motion carried 5-0.**

**(5) Consolidation Update**

General Manager Dan Bradley presented the Board with an update from Transition Manager Greg Jones. Bradley further commented that Metro approved the boundaries needed to move forward with the consolidation. He anticipates several resolutions to discuss at the January meeting including individual policy changes and existing contracts, etc.

**(6) NCCWC Agenda**

Chair Gibson noted the next meeting was in January.

**(7) Action Item List Review**

General Manager Dan Bradley stated that the Administrative Law Judge should be making a decision soon regarding the permit extensions/Water Watch case. He added that the Reservoir project bids came in higher than expected with the lowest bid being over budget. He is comfortable with the bids that came in and will be evaluating the items and coming to the Board with a recommendation at the next meeting.

**(8) Correspondence**

Only correspondence regarded the recent Milwaukie Boil Water.

**(9) Business from the Manager**

General Manager Dan Bradley noted that Milwaukie did not enter information on the Consortium website so customers were not aware by inputting in their address if they were affected, causing a lot of confusion.

He also commented that there will be a January legislative meeting being held at the Oregon Convention Center and SDAO will be in February in Portland.

**(10) Approval of Check Run for October, 2016 and Review of Financials for October, 2016**

Finance Director Kelly Stacey stated that she transferred another \$4,000 to the LGIP.

**Board Member Jones moved to approve check numbers 38539-38599 and all electronic bank drafts totaling \$576,332.92 for the month of October 2016 with no voided checks. Board Member Waldemar seconded the motion.**

**Ayes: Gibson, Gray, Jones, Martin, Waldemar**

**Nays: None**

**The motion carried 5-0.**

**(11) Business from the Board**

Board Member Jones discussed his attendance at the C-4 meeting and Chair Gibson spoke about the Consortium.

**(12) Adjourn**

Chair Gibson adjourned the meeting of November 15, 2016 at 6:35 p.m.

Respectfully submitted,

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Dan Bradley, General Manager

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Jim Martin, Secretary

**For Board Meeting of: December 20, 2016**

**Agenda Item: Number 4**

To: Chair Gibson and OLWD Board Members

From: Dan Bradley, General Manager



**Issue**

The issue is to open a public hearing for the proposed rate increase for 2017.

Upon completion of any testimony the hearing may be closed and action taken under agenda item number 5.

**For Board Meeting of: December 20, 2016**

**Agenda Item: Number 5**

To: Chair Gibson and OLWD Board Members

From: Dan Bradley, General Manager



**Issue**

The issue is to adopt Resolution 2016-10, approving a 4% service charge increase effective January 1, 2017.

**Recommendation**

It is recommended the Board adopt Resolution 2016-10.

**Background**

The Board has set a goal to have the service charge cover all the costs of maintenance, operations and administration. This increase will move the District closer to that goal.

**Facts and Findings**

The 4% increase will increase the monthly service charge for a 5/8" meter by \$0.62. It will add approximately an additional \$83,000 annual increase to the District general fund.

Notice has been sent to all customers in their water bills during the October and November billing cycle.

**Suggested Motion**

I move to adopt Resolution 2016-10; increasing the service charge by 4% effective January 1, 2017.

**OAK LODGE WATER DISTRICT**  
**RESOLUTION 2016-10**

A RESOLUTION OF THE OAK LODGE WATER DISTRICT BOARD OF DIRECTORS ADOPTING AN INCREASE IN THE BASE SERVICE CHARGE RATES EFFECTIVE JANUARY 1, 2017

WHEREAS, Oregon Revised Statute 552.630(2) provides that the District may set a service charge to fund the operation, maintenance and administrative costs of the District; and

WHEREAS, the service charge increase imposed in January, 2016 was insufficient to fund the operations, maintenance and administration costs, and

WHEREAS, the District has a goal to fully fund operations, maintenance and administration through the service charge; and

WHEREAS, the service charge increase of 4% will be effective beginning on January 1, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Oak Lodge Water District approve the service charge rates beginning January 1, 2017.

Duly adopted this 20<sup>th</sup> day of December, 2016.

By \_\_\_\_\_  
Nancy Gibson, Chair

Attest this 20<sup>th</sup> day of December, 2016

By \_\_\_\_\_  
Dan Bradley, General Manager

**For Board Meeting of: December 20, 2016**  
**Agenda Item: Number 6**

To: Chair Gibson and OLWD Board Members

From: Dan Bradley, General Manager



**Issue**

The issue is to adopt resolution 2016-11; a Resolution Increasing the System Development Charges for 2017.

**Recommendation**

It is recommended the Board adopt Resolution 2016-11.

**Background**

Oak Lodge Water District established revised System Development Charges (SDC's) on November 18, 2008 under Resolution No. 2008-9.

Section 5 of Resolution 2008-9 establishes the process for increasing the SDC's based on the cost of construction from the Engineering News Record Construction Cost Index for the Seattle area.

**Facts and Findings**

The ENR Construction Cost Index to be applied for 2017 is 2.0%.

**Suggested Motion**

I move to approve Resolution 2016-11; a Resolution increasing the System Development Charges for 2017.



**OAK LODGE WATER DISTRICT  
RESOLUTION 2016-11**

A RESOLUTION OF THE OAK LODGE WATER DISTRICT BOARD OF DIRECTORS ESTABLISHING THE SYSTEM DEVELOPMENT CHARGE INDEX FOR 2017 AND APPROVING THE COST ADJUSTMENT FOR THE SYSTEM DEVELOPMENT CHARGES.

WHEREAS, the Oak Lodge Water District Board of Directors adopted Resolution No. 2008-9 which revised System Development Charges on November 18, 2008; and

WHEREAS, Section 5 of Resolution No. 2008-9 provides the mechanism for annually adjusting the System Development Charges based on changes in the cost of construction; and

WHEREAS, Section 5 of Resolution No. 2008-9 specifies that cost of construction will be based on the Engineering News Record Construction Cost Index for the Seattle area and shall become effective on January 1.

NOW, THEREFORE, BE IT RESOLVED by the Oak Lodge Water District Board of Directors the System Development Charges shall be increased by 2.0% with an effective date of January 1, 2017.

Duly adopted this 20th day of December, 2016.

By \_\_\_\_\_  
Nancy Gibson, Chair

Attest this 20th day of December, 2016.

By \_\_\_\_\_  
Dan Bradley, General Manager

**For Board Meeting of: December 20, 2016**

**Agenda Item: Number 7**

To: Chair Gibson and OLWD Board Members

From: Dan Bradley, General Manager



**Issue**

The issue is to adopt Resolution 2016-5; Dissolving the Oak Lodge Water District.

**Recommendation**

It is recommended the Board adopt Resolution 2016-5.

**Background**

In May, 2016 the ratepayers of Oak Lodge Water District overwhelmingly approved the consolidation of the Water and Sanitary Districts.

The consolidation requires the dissolution of the existing Districts to form the newly created Oak Lodge Water Services District.

**Facts and Findings**

There were several steps and approvals that needed to take place for Oak Lodge Water Services to be created. The final approval was to petition the Clackamas County Commissioners, acting as the Boundary Commission, to approve the petition. That was accomplished on November 3, 2016.

The County Commission then sent the petition to Metro and the Oregon Department of Revenue for their individual actions. Those actions will be completed prior to December 31, 2016 staff has been assured.

Resolution 2016-5 sites the dissolution on December 31, 2016 at 12:59 p.m.

**Suggested Motion**

I move to adopt Resolution 2016-5; dissolving the Oak Lodge Water District.

**RESOLUTION 2016-5**

**A RESOLUTION OF THE OAK LODGE WATER DISTRICT BOARD OF DIRECTORS TO DISSOLVE THE OAK LODGE WATER DISTRICT AND TO ASSIGN ALL PROPERTY AND HOLDINGS TO THE OAK LODGE WATER SERVICES DISTRICT**

**WHEREAS, on May 17, 2016 the electorate within the Oak Lodge Water District boundaries approved measure 3-474 to consolidate the Oak Lodge Water District and Oak Lodge Sanitary District into a new consolidated District; and**

**WHEREAS, the Oak Lodge Water Services District will be the entity into which the existing districts will merge into under the provisions of ORS 264 and 450; and**

**WHEREAS, Oregon Revised Statute 198.920 describes the required procedure to dissolve the Oak Lodge Water District when the electors determine a consolidated District is in the best interest of the ratepayers; and**

**NOW, THEREFORE, BE IT RESOLVED by the Oak Lodge Water District Board of Directors that the Oak Lodge Water District is formally dissolved effective on December 31, 2016 at 11:59 p.m.**

**Duly adopted this 20th day of December, 2016**

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Nancy Gibson, Chair

Attest this 20th day of December, 2016

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Dan Bradley, General Manager

For OLWD Board Meeting of: December 20, 2016

Agenda Item: Number 8.

**To:** Oak Lodge Water District Commissioners

**From:** Kelly Stacey, Finance Director *KAS*

**Issue**

The Clackamas Federal Credit Union account was set up many years ago, as the OLWD employees 125 medical reimbursement account and there are no longer any employees that can transfer or remove money from the account. Therefore, they need a list of signers approved by the Oak Lodge Water District Board.

**Recommendations**

Approve the list of signers for the Clackamas Federal Credit Union account.

**Background**

The District opened the Clackamas Federal Credit Union account to deposit money withheld from employees for medical reimbursement. As the money is reimbursed it should be transferred to the District's regular checking account. This account has not been accessed for many years and needs to be brought current by OLWD before changing the name to OLWSD.

**Facts and Findings**

The attached is a resolution need by the Clackamas Federal Credit Union to authorize Dan Bradley and Kelly Stacey as signers on the account.

**Motion**

I move to approve resolution 2016-9 naming Dan Bradley and Kelly Stacey as approved signers for the Clackamas Federal Credit Union account.

**OAK LODGE WATER DISTRICT**

RESOLUTION # 2016 – 9

A RESOLUTION OF THE OAK LOKGE WATER DISTRICT BOARD OF DIRECTORS DESIGNATING SIGNERS TO ACCESS THE CLACKAMAS FEDERAL CREDIT UNION ACCOUNT.

WHEREAS, the Oak Lodge Water District has funds in Clackamas Federal Credit Union which need to be accessed; and

WHEREAS, accessing the funds requires the District to designate a signatory list for the account; and

NOW, THEREFORE, BE IT RESOLVED that the designated signatories to the Clackamas Federal Credit Union be Dan Bradley, General Manager and Kelly Stacey, Finance Director.

DULY ADOPTED this 20th day of December 2016.

By \_\_\_\_\_  
Nancy Gibson, Chair

Attest this 20<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Dan Bradley, General Manager

**For Board Meeting of: December 20, 2016**

**Agenda Item: Number 9**

To: Chair Gibson and OLWD Board Members

From: Dan Bradley, General Manager



**Issue**

The issue is to authorize the General Manager to enter a contract with James W. Fowler Company for the repairs to the Valley View Reservoirs.

**Recommendation**

It is recommended the Board authorize the Manager to enter a contract with James W. Fowler Company.

**Background**

One of the Valley View reservoirs has a problem with the interior coating spalling and exposing the reinforcement bars which are beginning to corrode. There is also a pipe gallery on the site which has serious corrosion issues. In addition, a seismic valve will be added to isolate one of the reservoirs in the event of an earthquake.

**Facts and Findings**

Five bidders competed for the project and James Fowler Company was the lowest bidder and RH2 Engineering deemed the bid responsible and recommends awarding the bid to Fowler. The low bid is \$1,169,175.00. The engineers estimate was \$1,000,000.

Efforts will be made to perform value engineering and determine if the bid estimate may be lowered. There is \$1,000,000.00 budgeted for the project for FY 16/17.

**Suggested Motion**

I move to authorize the general manager to enter a contract with James W. Fowler Company for the Valley View repairs project for a cost not to exceed \$1,200,000.00



RH2 ENGINEERING, INC.  
www.rh2.com  
mailbox@rh2.com  
1.800.720.8052

WASHINGTON  
LOCATIONS

BOTHELL  
MAIN OFFICE  
22722 29th Drive SE, Suite 210  
Bothell, WA 98021

BELLINGHAM

EAST WENATCHEE

ISSAQUAH

RICHLAND

TACOMA

OREGON  
LOCATIONS

NORTHERN OREGON  
MAIN OFFICE  
6500 SW Macadam Ave. Suite 125  
Portland, OR 97239

SOUTHERN OREGON  
Medford

November 14, 2016

Mr. Dan Bradley  
General Manager  
Oak Lodge Water District  
14496 SE River Road  
Milwaukie, OR, 97267

*Sent via: US Mail and Email*

**Subject: Recommendation of Bid Award  
Valley View Reservoir Improvements**

Dear Mr. Bradley:

The bids for the Valley View Reservoir Improvements project were opened at the Oak Lodge Water District (District) office on November 10, 2016, at 2:00 p.m. Of the five (5) bids received, the James W. Fowler Co. (JWF) submitted the lowest bid.

The bids for this project are as follows and a complete tabulation of the bids is enclosed for your records.

James W. Fowler Co.	\$1,169,175.00
McClure and Sons, Inc.	\$1,184,856.00
Emery and Sons	\$1,390,400.00
Ward-Henshaw Construction Co.	\$1,687,845.00
Clackamas Construction, Inc.	\$1,815,189.00
Engineers Estimate	\$1,000,000.00

RH2 Engineering, Inc., (RH2) has reviewed the bid proposals and confirmed that the documentation submitted by JWF is responsive and in accordance with the bid specifications. RH2 has also reviewed the Statement of Qualifications submitted by JWF and its qualifying subcontractor, Skaar Construction, Inc., and determined that JWF is qualified to complete this work. Based on this review, RH2 recommends that JWF be awarded the contract for this project.

Also, enclosed with this recommendation are the original bid proposals submitted by the bidders. RH2 has retained a copy of these for our records and is returning these to the District for review and processing.



Mr. Dan Bradley  
November 14, 2016  
Page 2

If you have any questions regarding this recommendation, please feel free to contact me at (503) 246-0881 ext. 5360 or [kpettibone@rh2.com](mailto:kpettibone@rh2.com).

Sincerely,

**RH2 ENGINEERING, INC.**

A handwritten signature in black ink that reads 'Kyle Pettibone'.

Kyle Pettibone, P.E.  
Project Manager

KMP/JB/djc/djc

Enclosure: Bid Tabulation  
Bid Proposals (five (5) originals)



Oak Lodge Water District  
Valley View Reservoir Improvements  
Bid Tabulation  
Date: 11/10/16 2:00 PM

Apparent Low

Other Bidders

Item	Description	Unit	Quantity	Engineer Estimate		James W. Fowler, Co.		McClure & Sons, Inc.		Emery & Sons		Ward-Henshaw Construction Co	
				Unit Price	Extended	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
1	Mobilization, Demobilization, Site Preparation, and Cleanup	LS	1	\$ 74,000.00	\$ 74,000.00	\$ 116,000.00	\$ 116,000.00	\$ 68,856.00	\$ 68,856.00	\$ 196,000.00	\$ 196,000.00	\$ 150,791.00	\$ 150,791.00
2	Reservoirs Improvements	LS	1	\$ 314,000.00	\$ 314,000.00	\$ 527,500.00	\$ 527,500.00	\$ 600,000.00	\$ 600,000.00	\$ 550,000.00	\$ 550,000.00	\$ 958,391.00	\$ 958,391.00
3	Valve Vault Improvements	LS	1	\$ 22,000.00	\$ 22,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 86,000.00	\$ 86,000.00	\$ 114,404.00	\$ 114,404.00
4	Electrical Improvements	LS	1	\$ 61,000.00	\$ 61,000.00	\$ 125,000.00	\$ 125,000.00	\$ 45,000.00	\$ 45,000.00	\$ 43,000.00	\$ 43,000.00	\$ 50,465.00	\$ 50,465.00
5	Rehabilitation of Reservoir Dome Roof	SF	12000	\$ 38.50	\$ 462,000.00	\$ 14.00	\$ 168,000.00	\$ 26.00	\$ 312,000.00	\$ 36.50	\$ 438,000.00	\$ 27.96	\$ 335,520.00
6	Concrete Surface Repair	SF	200	\$ 50.00	\$ 10,000.00	\$ 466.00	\$ 93,200.00	\$ 82.00	\$ 16,400.00	\$ 80.00	\$ 16,000.00	\$ 92.95	\$ 18,590.00
7	Concrete Crack Repair	SF	300	\$ 25.00	\$ 7,500.00	\$ 42.00	\$ 12,600.00	\$ 44.00	\$ 13,200.00	\$ 43.00	\$ 12,900.00	\$ 42.63	\$ 12,789.00
8	Treatment of Exposed Reinforcing	LF	1500	\$ 6.30	\$ 9,500.00	\$ 6.25	\$ 9,375.00	\$ 7.00	\$ 10,500.00	\$ 7.00	\$ 10,500.00	\$ 6.33	\$ 9,495.00
9	Reservoir 2 Roof Coating	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 37,500.00	\$ 37,500.00	\$ 39,000.00	\$ 39,000.00	\$ 38,000.00	\$ 38,000.00	\$ 37,400.00	\$ 37,400.00
<b>TOTAL (ITEMS 1 TO 9)</b>					\$ 1,000,000.00		\$ 1,169,175.00		\$ 1,184,956.00		\$ 1,390,400.00		\$ 1,687,845.00

Note:

**Oak Lodge Water District**

DATE: October 20, 2016

**INVITATION TO BID**

**Valley View Reservoir Improvements**

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**Deliver proposals to:**  
Dan Bradley, Manager  
Oak Lodge Water District  
14496 SE River Road  
Milwaukie, OR 97267

**Refer all questions in writing to:**  
Kyle Pettibone, P.E.  
RH2 Engineering, Inc.  
6500 SW Macadam Avenue, Suite 125  
Portland, OR 97239  
Phone: 503-246-0881 x5360  
**All questions must be received by 5:00 PM, November 4, 2016**

**Proposals due: By 2:00 PM, November 10, 2016.**

Envelopes must be sealed, plainly marked: "Valley View Reservoir Improvements" and delivered to the attention of Dan Bradley, Manager, and include the name and address of the Contractor. The OLWD reserves the right to reject any or all bids.

10/17/16

## INVITATION TO BID

### VALLEY VIEW RESERVOIR IMPROVEMENTS

Sealed proposals for the construction of **Valley View Reservoir Improvements** for Oak Lodge Water District, 14496 SE River Road, Milwaukie, Oregon 97267, will be received by Dan Bradley, Manager, until 2:00 p.m., local time, on the 10th day of November, 2016. No bids will be received after 2:00 p.m., local time, on the 10th day of November, 2016. Bidders must submit a first-tier subcontractors disclosure list within two hours of the date and time for receipt of bids. Failure to submit the required first-tier subcontractors list within the required two hours of the date and time for receipt of bids will disqualify the bidder from further consideration. Promptly at 2:00 p.m. on November 10, 2016, at Oak Lodge Water District, 14496 SE River Road, Milwaukie, Oregon 97267, bids will be publicly opened and read.

The Oak Lodge Water District owns two 5.0 million gallon pre-stressed concrete reservoirs located at their Valley View Reservoir site near Gladstone, Oregon. The Valley View Reservoirs Improvements project will include structural, mechanical and electrical and control modifications necessary to improve access at the reservoirs and the valve vault structures, improve reservoir roof drainage, provide seismic improvements to reservoir piping, repair cracked and failing concrete at reservoirs and valve vault structures, remove and replace existing electrical gear within valve vault necessary for safety and code compliance, and provide protecting coatings and finishes.

A pre-bid site walkthrough and meeting will be held at 11AM on October 27, 2016; meet at the project site located adjacent to the Valley View City Park (SE Valley View Rd, Portland, OR 97267).

Plans may be examined at Oak Lodge Water District office, 14496 SE River Road, Milwaukie, Oregon 97267. Solicitation documents are available at <http://www.rh2.com> under the Bidding tab. You may download the digital contract documents for \$10.00, non-refundable fee by inputting QuestCDN project #4708885 on the website. Please contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, downloading, and working with this digital project information. No paper plansets will be provided for bidding. Addenda will be issued via e-mail to bidders by QuestCDN.com.

Contractors must be qualified in accordance with the applicable parts of ORS 279 in order to enter into a contract with the OWNER for public work in Oregon. Bidders are required to complete Section 00420, "Statement of Bidder's Qualifications". The Owner will investigate and determine the qualifications of the apparent low bidder as part of its evaluation of the lowest responsive and responsible bid.

This project is a public works project subject to ORS 279C.800 – ORS 279C.870. No bid will be received or considered by the Owner unless the bid form contains, or is accompanied by, a statement by the bidder, as a part of the bid that the provisions required by ORS 279C.838 and 279C.840 pertaining to prevailing wages shall be included in this contract. Contractor licensing under ORS 468A.720 for asbestos abatement is not a requirement of this project. Each bid must contain a statement as to whether the bidder is a resident bidder as defined in ORS 279A.120.

Each bid must contain a statement as to whether the bidder is registered with the Oregon Construction Contractors Board in accordance with the provisions of ORS 279C.365. Bids must be submitted on the prescribed forms and must be accompanied by a certified check or bid bond executed in favor of the Oak Lodge Water District in an amount not less than ten (10) percent of the amount bid. The successful bidder will be required to furnish the necessary additional bond(s) for the faithful performance of the contract as prescribed in the Contract Documents.

The Oak Lodge Water District reserves the right to cancel this solicitation, reject any and all bids not in compliance with all prescribed public contracting procedures and requirements, including bidder responsibility under ORS 279C.375 (3) (b), and may reject for good cause any and all bids upon the District's finding that it is in the District's or the public's best interest to do so. The District reserves the right to waive informalities and to award a contract to the qualified lowest responsive and responsible bidder.

Dated at the Oak Lodge Water District Offices, Milwaukie, Oregon, this 20<sup>th</sup> of October, 2016.

For more information regarding this project contact Kyle Pettibone, P.E. with RH2 Engineering, Inc., at (503) 246-0881 ext. 5360.

Published October 20, 2016 and October 27, 2016

OAK LODGE WATER DISTRICT  
Dan Bradley, Manager

## **PROPOSAL INSTRUCTIONS**

Proposal Title: Valley View Reservoir Improvements

### **1.0 SCHEDULE OF EVENTS**

Release Invitation to Bid documents	October 20, 2016
Pre-bid Walkthrough Meeting	October 27, 2016 (11 AM)
Deadline to Ask Project Questions	November 4, 2016 (5 PM)
Deadline for Proposal Submission	November 10, 2016 (2 PM)
District Board Approval (tentative)	November 15, 2016
Notice of Intent to Award Distributed (tentative)	November 15, 2016
Notice of Award Distributed (tentative)	November 21, 2016
Commencement of Contract (tentative)	December 23, 2016
Commencement of Project	January 3, 2017
Substantial Completion of Project	120 working days from Notice to Proceed
Completion of Project	20 working days from Substantial Completion

**NEXT NCCWC MEETING JANUARY, 2017**

**Oak Lodge Water District Action Item Status List**

Priority	Action Item Description	Origin Date	Due Date	Status	Progress Notes
	Water right permit extension	April, 2003			Awaiting ALJ Decision
	Reservoir Seismic Upgrades	June, 2011	April, 2014		Award Tonight
	16" Fire Flow Transmission Line	May, 2014	June, 2015		contract signed, preliminary design work underway
	Consolidation Study	June, 2016	Jan. 2017		Petition to Revenue and Metro


Business from the Manager

Nothing at this time



MEMORANDUM

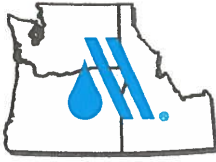
To: Chair Gibson and OLWD Board Members

From: Dan Bradley, General Manager 

Date: December 20, 2016

Subject: Manager Activity Report

- Tri-State Water Utility Council



**PNWS-AWWA**

**TRI-STATE PNWS Water Utilities Council Meeting**

Friday, November 18, 2016

8:00am to 2:00pm

**Embassy Suites PDX Hotel**

**7900 NE 82nd Ave**

1. Continental breakfast (8:00 - 9:00am)
2. Call to Order\Welcome\Introductions: Suzanne DeLorenzo, Chair - Oregon WUC (9:00)
3. Guest Speaker- Sean Garcia, AWWA Washington DC Office (~60 Minutes)
4. Break (10:30-10:45)
5. National Issues- Linda McCrea, WUC (10:45-11:45)
6. Lunch - Social time (11:45-12:30)
7. Legislative, Legal, and Local Issues (12:30-2:00)
  - a. **Idaho**
    1. Opening Remarks- Dennis Teller, Vice Chair IWUC, City of Meridian
    2. West Ada Area of Drilling Concern- Dennis Teller
    3. Water Resource Management- Robert Bohling, IWUC Member, City of Twin Falls
  - b. **Oregon**
    1. General legislative updates
    2. Water Rights/Legal Updates  
Legislative Fix for City of Cottage Grove Case  
City of Bend Case
    3. Other Oregon Updates- Suzanne DeLorenzo  
Willamette Reservoir Storage Project  
Ozone Coalition  
Oregon Drought- HB 4113 Drought Task Force  
Integrated Water Resource Strategy 5- year update
  - c. **Washington**
    1. General Legislative Updates- John Kounts  
Public Works Assistance Account and competing spending priorities  
Other infrastructure funding efforts  
Other anticipated legislation
    2. Water Rights/Legal Updates- Jim Miller  
Swinomish Decision and Skagit Study  
Foster v. Ecology, City of Yelm  
Whatcom County vs. Hirst, Futurewise  
Centralia and water system consolidations  
Other legal cases updates
    3. Other Washington WUC activities- Joan Kersnar  
Water System Planning  
State Drought Contingency Plan Update
8. Adjourn (2:00)

**Conference Call Info:**

**Phone Number: (866) 590-3642**

**Participant Code: \*4209811\* -Troubles? Call my cell @ 973-809-7729**

For OLWD Board Meeting of: Dec 20, 2016

Agenda Item: Number 15

To: Oak Lodge Water District Commissioners

From: Kelly Stacey, Finance Director *KAS*

**Issue**

The District needs formal authorization of the November 2016 checks numbered 38600 through 38664, which include accounts payable and payroll checks as well as all electronic withdrawals and bank drafts, totaling \$559,426.05. Included in this total is a \$150,000 transfer to the LGIP. There were no voided checks in November 2016. Attached you will find a report showing all checks and electronic withdrawals for November 2016.

**Recommendations**

It is recommended to the Board that checks numbered 38600 through 38664 and electronic withdrawals be formally approved by the Board.

**Background**

The District pays expenditures throughout the month.

**Facts and Findings**

The District auditors require the Board to formally approve monthly payments to conform to Generally Accepted Accounting Principles (GAAP).

**Suggested Motion**

I move to approve checks numbered 38600 through 38664, as well as all electronic withdrawals and bank drafts, totaling \$559,426.05 for the month of November 2016, noting there were no voided checks.



Oak Lodge Water District

# Bank Transaction Report

## Transaction Detail

Issued Date Range: 11/01/2016 - 11/30/2016

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
<b>Bank Account: 2908192046 - OAK LODGE WATER DISTRICT</b>							
11/01/2016	11/30/2016	38600	Ace Hardware #11075	Accounts Payable	Cleared	Check	-14.35
11/01/2016	11/30/2016	38601	ADT Security Services	Accounts Payable	Cleared	Check	-531.03
11/01/2016	11/30/2016	38602	Aflac	Accounts Payable	Cleared	Check	-399.84
11/01/2016	11/30/2016	38603	AnswerNet Portland	Accounts Payable	Cleared	Check	-122.27
11/01/2016	11/30/2016	38604	Bachman Paving Company	Accounts Payable	Cleared	Check	-9,779.00
11/01/2016	11/30/2016	38605	BTL NW	Accounts Payable	Cleared	Check	-197.12
11/01/2016	11/30/2016	38606	Cintas Corporation	Accounts Payable	Cleared	Check	-151.95
11/01/2016	11/30/2016	38607	Cintas Corporation - 463	Accounts Payable	Cleared	Check	-73.37
11/01/2016	11/30/2016	38608	Clackamas Comm. Federal CU	Accounts Payable	Cleared	Check	-178.00
11/01/2016	11/30/2016	38609	Coastal Farm & Home Supply	Accounts Payable	Cleared	Check	-274.95
11/01/2016	11/30/2016	38610	Comcast Cable	Accounts Payable	Cleared	Check	-212.51
11/01/2016	11/30/2016	38611	Consolidated Supply Co.	Accounts Payable	Cleared	Check	-3,702.16
11/01/2016	11/30/2016	38612	Elaine Murray	Accounts Payable	Cleared	Check	-80.00
11/01/2016	11/30/2016	38613	H.D. Fowler Company	Accounts Payable	Cleared	Check	-1,293.80
11/01/2016	11/30/2016	38614	J. Thayer Company	Accounts Payable	Cleared	Check	-606.49
11/01/2016	11/30/2016	38615	Kelly Stacey	Accounts Payable	Cleared	Check	-122.15
11/01/2016	11/30/2016	38616	Meterreaders, LLC	Accounts Payable	Cleared	Check	-2,245.90
11/01/2016	11/30/2016	38617	Nancy Gibson Comp	Accounts Payable	Cleared	Check	-280.00
11/01/2016	11/30/2016	38618	Napa Auto Parts - Store #07078	Accounts Payable	Cleared	Check	-22.32
11/01/2016	11/30/2016	38619	NCCWC	Accounts Payable	Cleared	Check	-101,432.54
11/01/2016	11/30/2016	38620	NW Natural	Accounts Payable	Cleared	Check	-294.76
11/01/2016	11/30/2016	38621	Oregon Dept of Revenue	Accounts Payable	Cleared	Check	-3,500.77
11/01/2016	11/30/2016	38622	Pape Machinery Exchange	Accounts Payable	Cleared	Check	-1,498.36
11/01/2016	11/30/2016	38623	Peterson IV, Inc.	Accounts Payable	Cleared	Check	-411.87
11/01/2016	11/30/2016	38624	Petty Cash Custodian Kelly Stacey	Accounts Payable	Cleared	Check	-286.68
11/01/2016	11/30/2016	38625	Pitney Purchase Power	Accounts Payable	Cleared	Check	-63.10
11/01/2016	11/30/2016	38626	Portland Engineering Inc	Accounts Payable	Cleared	Check	-5,831.49
11/01/2016	11/30/2016	38627	Portland General Electric	Accounts Payable	Cleared	Check	-2,449.25
11/01/2016	11/30/2016	38628	Sensus Metering Systems	Accounts Payable	Cleared	Check	-1,665.98
11/01/2016	11/30/2016	38629	The Oregonian	Accounts Payable	Cleared	Check	-260.00
11/01/2016	11/30/2016	38630	Traver's Cleaning Service Inc.	Accounts Payable	Cleared	Check	-35.00
11/01/2016	11/30/2016	38631	Tyler Technologies, Inc.	Accounts Payable	Cleared	Check	-260.00
11/15/2016	11/30/2016	38632	Sexton, Timothy J	Payroll	Cleared	Check	-907.23
11/15/2016	11/30/2016	38633	Yohn, Clay B	Payroll	Cleared	Check	-459.48
11/14/2016	11/30/2016	38634	Clackamas County Tax Collector	Accounts Payable	Cleared	Check	-5,197.54
11/18/2016	11/30/2016	38635	Ace Hardware #11075	Accounts Payable	Cleared	Check	-15.15

Bank Transaction Report

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
11/18/2016	11/30/2016	38636	Aflac	Accounts Payable	Cleared	Check	-399.84
11/18/2016	11/30/2016	38637	Alexin Analytical Laboratories	Accounts Payable	Cleared	Check	-545.00
11/18/2016	11/30/2016	38638	Assured Technology Solutions, LLC	Accounts Payable	Cleared	Check	-289.00
11/18/2016	11/30/2016	38639	Cintas Corporation - 463	Accounts Payable	Cleared	Check	-73.37
11/18/2016	11/30/2016	38640	Clackamas Comm. Federal CU	Accounts Payable	Cleared	Check	-178.00
11/18/2016	11/30/2016	38641	Comcast Cable	Accounts Payable	Cleared	Check	-212.51
11/18/2016	11/30/2016	38642	Consolidated Supply Co.	Accounts Payable	Cleared	Check	-6,969.29
11/18/2016	11/30/2016	38643	Costco Wholesale	Accounts Payable	Cleared	Check	-253.92
11/18/2016	11/30/2016	38644	Craig Blackman Trucking	Accounts Payable	Cleared	Check	-4,929.60
11/18/2016	11/30/2016	38645	CTX-Xerox	Accounts Payable	Cleared	Check	-99.45
11/18/2016	11/30/2016	38646	Global Pure Water	Accounts Payable	Cleared	Check	-11,852.00
11/18/2016	11/30/2016	38647	Law Office of Eileen Eakins, LLC	Accounts Payable	Cleared	Check	-1,496.00
11/18/2016	11/30/2016	38648	Napa Auto Parts - Store #07078	Accounts Payable	Cleared	Check	-12.78
11/18/2016	11/30/2016	38649	NCCWC	Accounts Payable	Cleared	Check	-69,163.76
11/18/2016	11/30/2016	38650	Oak Ledge Sanitary District	Accounts Payable	Cleared	Check	-128.76
11/18/2016	11/30/2016	38651	Olson Bros Service Inc	Accounts Payable	Cleared	Check	-916.57
11/18/2016	11/30/2016	38652	One Call Concepts	Accounts Payable	Cleared	Check	-300.96
11/18/2016	11/30/2016	38653	Oregoh Dept of Revenue	Accounts Payable	Cleared	Check	-3,420.25
11/18/2016	11/30/2016	38654	Portlahd Engineering Inc	Accounts Payable	Cleared	Check	-120.00
11/18/2016	11/30/2016	38655	RH2 Engineering, Inc.	Accounts Payable	Cleared	Check	-27,194.85
11/18/2016	11/30/2016	38656	Richard Jones comp	Accounts Payable	Cleared	Check	-150.00
11/18/2016	11/30/2016	38657	Special Districts Health Insurance Sv	Accounts Payable	Cleared	Check	-15,559.75
11/18/2016	11/30/2016	38658	Total Building Maintenance	Accounts Payable	Cleared	Check	-348.00
11/18/2016	11/30/2016	38659	US BANK EQUIPMENT FINANCE	Accounts Payable	Cleared	Check	-220.00
11/18/2016	11/30/2016	38660	Verizon Wireless	Accounts Payable	Cleared	Check	-533.43
11/18/2016	11/30/2016	38661	Waste Management	Accounts Payable	Cleared	Check	-132.87
11/18/2016	11/30/2016	38662	Wright Imaging	Accounts Payable	Cleared	Check	-2,781.07
11/30/2016	11/30/2016	38663	Sexton, Timothy J	Payroll	Cleared	Check	-847.09
11/30/2016	11/30/2016	38664	Yohn, Clay B	Payroll	Outstanding	Check	-832.01
11/15/2016	11/30/2016	0FT0000234	Payroll EFT	Payroll	Cleared	EFT	-28,196.25
11/30/2016	11/30/2016	0FT0000235	Payroll EFT	Payroll	Cleared	EFT	-25,447.16
11/30/2016	11/30/2016	0FT0000236	Wells Fargo Remittance Center	Accounts Payable	Outstanding	Bank Draft	-1,726.69
11/15/2016	11/30/2016	EFT0000841	11/15/16 PAYROLL TAXES	General Ledger	Cleared	EFT	-11,985.39
11/15/2016	11/30/2016	EFT0000842	11/15/16 VALIC DEF COMP	General Ledger	Cleared	EFT	-2,445.81
11/15/2016	11/30/2016	EFT0000843	11/15/16 NATIONWIDE DEF COMP	General Ledger	Cleared	EFT	-150.00
11/28/2016	11/30/2016	EFT0000844	11/28/16 PERS PAYMENT	General Ledger	Cleared	EFT	-31,161.53
11/30/2016	11/30/2016	EFT0000845	11/30/16 PAYROLL TAXES	General Ledger	Outstanding	EFT	-10,900.87
11/30/2016	11/30/2016	EFT0000846	11/30/16 PAYROLL TAXES	General Ledger	Outstanding	EFT	-2,445.81
11/30/2016	11/30/2016	EFT0000847	11/30/16 NATIONWIDE DEF COMP	General Ledger	Outstanding	EFT	-150.00
11/30/2016	11/30/2016	EFT0000848	Transfer fr ckg to LGIP	General Ledger	Cleared	EFT	-150,000.00
Bank Account 2908192046 Total: (76)							-559,426.05
Report Total: (76)							-559,426.05



## Oak Lodge Water District MONTHLY FINANCIAL REPORT

**To:** Oak Lodge Water District Commissioners  
Dan Bradley, General Manager

**From:** Kelly Stacey, Finance Director *KAS*

**Subject:** November 2016 Financial Report

### Reports:

- Monthly Overview
- Retail Water Sales Fiscal Year Comparison (Graph)
- Detailed Monthly Finance Report
- Bank Reconciliation/Statement - Wells Fargo Checking Account
- Bank Reconciliation – LGIP
- Cash and Investments Account Balances
- Field Crew Monthly Activity

**Oak Lodge Water District  
Monthly Overview  
November 2016**

Included in this report are the month-to-date for November 2016 and the year-to-date revenues and expenditures with comparison to the annual budget of FY 2016-2017. Also incorporated in this report are account balance reconciliations, including all cash and investment activity.

The District's total liquid cash and investment assets equal \$3,244,502.24 as of November 30, 2016; consisting of \$342,561.25 in checking, and \$2,901,970.99 in the Local Government State Investment Pool (LGIP).

The field crew's replacements, installations and service leaks fiscal year-to-date total 596 as of November 30, 2016.

Attached you will find the District's comparison for one month (Nov 2015 vs. Nov 2016) service charge and consumption on the graph (page 2A). The retail water sales graph monthly comparison (page 2B) is provided. Operating expenditures have been added (page 2B) as a general reference.

There were 5 SDCs in the month of November 2016 (compared to 6 for November 2015) for a total of 22 SDCs for the 2016/2017 FY. SDC revenue for fiscal year 2016/17 is 228% of budget as of November 30, 2016.

The monthly budgeted amount is calculated by taking the annual amount and dividing it by twelve (around 42% as of Nov 31).

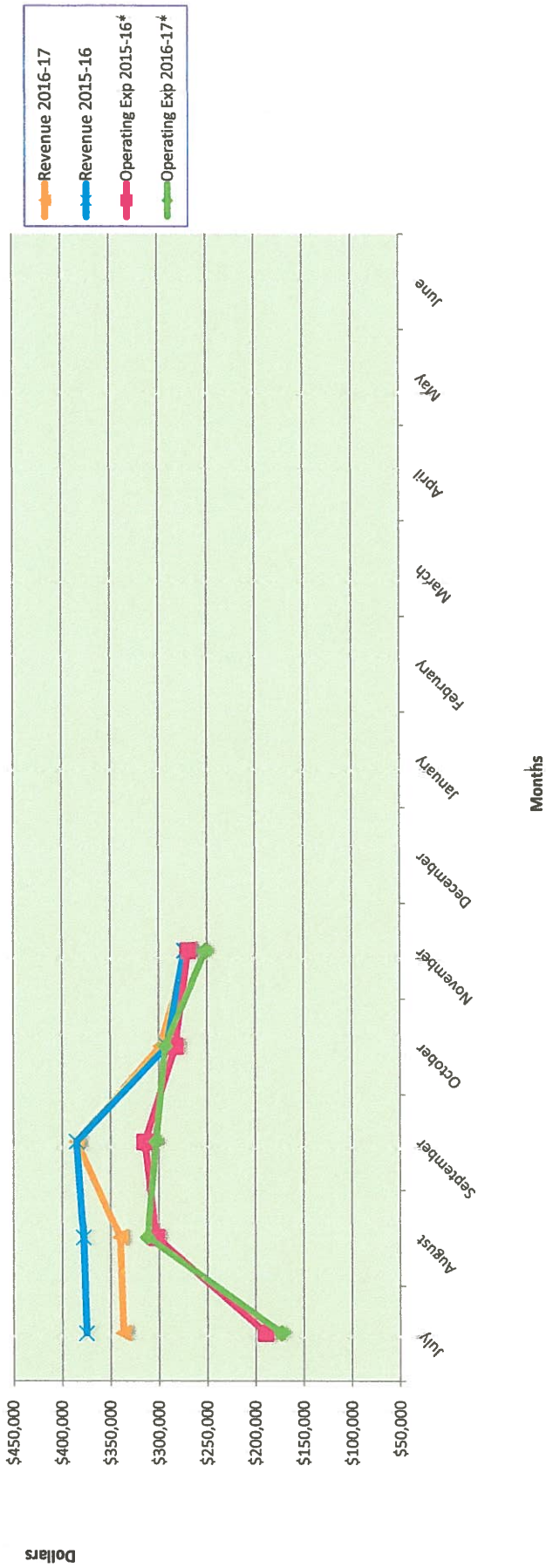
# Oak Lodge Water District

## Retail Water Sales Fiscal Year

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Revenue 2015-16	\$ 375,067	\$ 378,354	\$ 385,271	\$ 291,814	\$ 273,716								\$ 1,704,222
Revenue 2016-17	\$ 337,145	\$ 340,493	\$ 385,163	\$ 298,482	\$ 270,483								\$ 1,631,765
Operating Exp 2015-16*	\$ 189,922	\$ 303,029	\$ 314,480	\$ 282,916	\$ 269,527								\$ 1,359,274
Operating Exp 2016-17*	\$ 173,076	\$ 311,766	\$ 303,105	\$ 293,445	\$ 251,829								\$ 1,333,221

\*Does not include capital or debt service

### Retail Water Sales/Operating Expenses



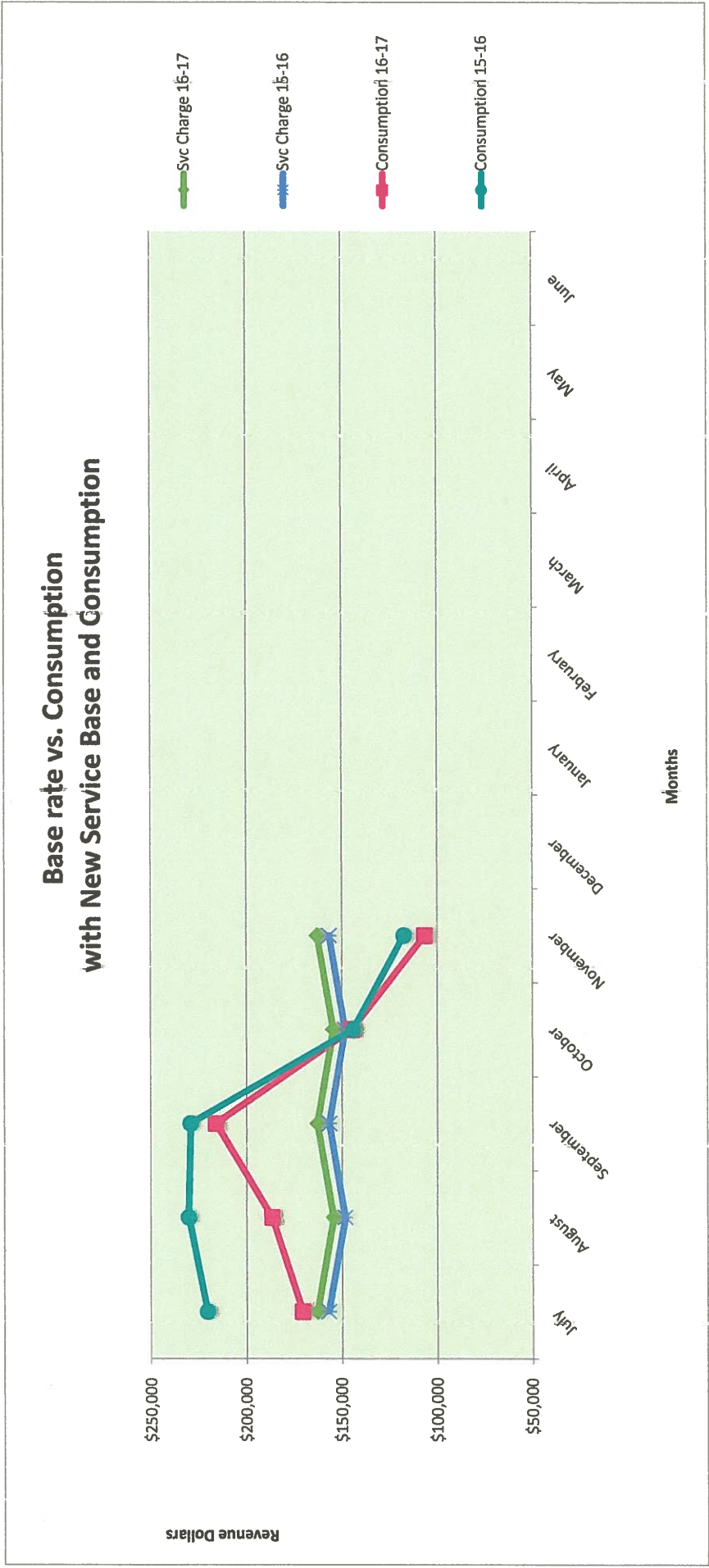


# Oak Lodge Water District

## Retail Water Sales Fiscal Year with Service Base and Consumption

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
<b>Svc Charge 15-16</b>	\$ 156,854	\$ 148,351	\$ 156,535	\$ 148,272	\$ 156,480	\$ 156,480							\$ 766,492
<b>Svc Charge 16-17</b>	\$ 162,724	\$ 154,362	\$ 162,714	\$ 154,449	\$ 162,807	\$ 162,807							\$ 797,056
<b>Consumption 15-16</b>	\$ 220,470	\$ 230,241	\$ 229,209	\$ 144,092	\$ 117,480	\$ 117,480							\$ 941,492
<b>Consumption 16-17</b>	\$ 170,420	\$ 186,670	\$ 216,040	\$ 144,702	\$ 106,560	\$ 106,560							\$ 824,391

GRAPH:





Oak Lodge Water District

# Budget Report

## Account Summary

For Fiscal: 2016-2017 Period Ending: 11/30/2016

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 10 - General</b>						
<b>Revenue</b>						
<b>Category: 000 - No Category</b>						
10.3999	Beginning Working Capital	1,257,282.00	1,257,282.00	0.00	0.00	-1,257,282.00 0.00 %
10.4000	Water Sales	3,000,000.00	3,000,000.00	270,482.92	1,618,239.01	-1,381,760.99 53.94 %
10.4001	CRW Water Sales	25,000.00	25,000.00	6,664.85	20,190.83	-4,809.17 80.76 %
10.4005	Penalty Charges	35,000.00	35,000.00	2,414.00	13,033.00	-21,967.00 37.24 %
10.4006	Service Installations	15,000.00	15,000.00	3,118.50	13,658.50	-1,341.50 91.06 %
10.4100	Interest	500.00	500.00	684.18	1,996.35	1,496.35 399.27 %
10.4110	Delinquent Taxes	0.00	0.00	85.36	131.80	131.80 0.00 %
10.4200	Rents and Leases	235,000.00	235,000.00	56,171.09	95,085.73	-139,914.27 40.46 %
10.4300	Contract Services	40,000.00	40,000.00	4,490.08	24,507.35	-15,492.65 61.27 %
10.4400	Miscellaneous Income	15,000.00	15,000.00	0.00	16,069.43	1,069.43 107.13 %
	<b>Category: 000 - No Category Total:</b>	<b>4,622,782.00</b>	<b>4,622,782.00</b>	<b>344,110.98</b>	<b>1,802,912.00</b>	<b>-2,819,870.00 39.00 %</b>
	<b>Revenue Total:</b>	<b>4,622,782.00</b>	<b>4,622,782.00</b>	<b>344,110.98</b>	<b>1,802,912.00</b>	<b>-2,819,870.00 39.00 %</b>
<b>Expense</b>						
<b>Category: 460 - Personnel</b>						
10.5600	Salary & Wages - Office	510,000.00	510,000.00	35,904.96	178,927.67	331,072.33 35.08 %
10.5621	Temporary / Summer	20,000.00	20,000.00	4,840.00	29,440.00	-9,440.00 147.20 %
10.5700	Salary & Wages - Field	612,000.00	612,000.00	45,717.28	223,884.47	388,115.53 36.58 %
10.5780	Overtime & Standby	35,000.00	35,000.00	2,383.28	11,336.84	23,663.16 32.39 %
	<b>Category: 460 - Personnel Total:</b>	<b>1,177,000.00</b>	<b>1,177,000.00</b>	<b>88,845.52</b>	<b>443,588.98</b>	<b>733,411.02 37.69 %</b>
<b>Category: 470 - Payroll Expenses</b>						
10.5800	Public Retirement (PERS)	225,000.00	225,000.00	16,944.78	83,603.97	141,396.03 37.16 %
10.5810	Social Security	65,000.00	65,000.00	4,703.40	26,000.58	38,999.42 40.00 %
10.5820	Medicare	18,000.00	18,000.00	1,288.27	6,432.05	11,567.95 35.73 %
10.5830	TriMet Tax	9,000.00	9,000.00	651.88	3,254.62	5,745.38 36.16 %
10.5840	Workers Compensation	40,000.00	40,000.00	27.69	10,343.22	29,656.78 25.86 %
10.5850	Unemployment	20,000.00	20,000.00	0.00	0.00	20,000.00 0.00 %
10.5860	Medical Insurance	225,000.00	225,000.00	13,889.52	69,447.60	155,552.40 30.87 %
10.5870	Dental Insurance	25,000.00	25,000.00	895.03	4,475.15	20,524.85 17.90 %
10.5880	Other Personal Services	30,000.00	30,000.00	1,988.74	9,943.70	20,056.30 33.15 %
	<b>Category: 470 - Payroll Expenses Total:</b>	<b>657,000.00</b>	<b>657,000.00</b>	<b>40,389.31</b>	<b>213,500.89</b>	<b>443,499.11 32.50 %</b>
<b>Category: 550 - Materials and Services</b>						
10.6000	Uniforms	4,000.00	4,000.00	0.00	295.88	3,704.12 7.40 %
10.6005	Training and Travel	33,000.00	33,000.00	904.01	6,379.40	26,620.60 19.33 %
10.6010	Safety Program	12,000.00	12,000.00	518.72	2,842.77	9,157.23 23.69 %
10.6015	Board Training & Travel	25,400.00	25,400.00	99.00	341.59	25,058.41 1.34 %
10.6020	Board Compensation	12,000.00	12,000.00	150.00	1,892.43	10,107.57 15.77 %
10.6025	Telephone	14,000.00	14,000.00	745.94	3,714.05	10,285.95 26.53 %
10.6030	Office Supplies	15,000.00	15,000.00	636.65	4,580.29	10,419.71 30.54 %
10.6035	Postage	2,000.00	2,000.00	0.00	600.00	1,400.00 30.00 %
10.6040	Dues & Subscriptions	36,700.00	36,700.00	596.10	23,676.25	13,023.75 64.51 %
10.6045	Audit	17,000.00	17,000.00	8,730.00	8,730.00	8,270.00 51.35 %
10.6050	Technical Services	10,000.00	10,000.00	0.00	1,800.00	8,200.00 18.00 %
10.6055	Legal	25,000.00	25,000.00	1,496.00	8,094.88	16,905.12 32.38 %
10.6065	Elections Expense	5,000.00	5,000.00	0.00	0.00	5,000.00 0.00 %
10.6075	Administrative Fees & Taxes	42,800.00	42,800.00	8,536.24	22,335.81	20,464.19 52.19 %
10.6080	Computer and Technology	25,000.00	25,000.00	443.98	15,994.70	9,005.30 63.98 %
10.6085	Service & Maintenance Contract	95,400.00	95,400.00	8,909.98	41,640.98	53,759.02 43.65 %
10.6090	Water Purchases	750,000.00	750,000.00	69,163.76	415,478.49	334,521.51 55.40 %

**Budget Report**

**For Fiscal: 2016-2017 Period Ending: 11/30/2016**

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>10.6095</u>	PGE	42,000.00	42,000.00	2,464.36	15,989.65	26,010.35	38.07 %
<u>10.6096</u>	NW Natural	4,000.00	4,000.00	0.00	226.93	3,773.07	5.67 %
<u>10.6097</u>	Other Utilities	10,000.00	10,000.00	750.11	2,821.16	7,178.84	28.21 %
<u>10.6100</u>	Fuel and Oils	20,000.00	20,000.00	916.57	4,363.00	15,637.00	21.82 %
<u>10.6101</u>	Vehicle Equipment Maintenance	24,000.00	24,000.00	93.14	4,082.22	19,917.78	17.01 %
<u>10.6111</u>	Distribution System Maint.	200,000.00	200,000.00	12,349.75	59,806.18	140,193.82	29.90 %
<u>10.6120</u>	Building and Grounds	10,000.00	10,000.00	16.65	1,345.57	8,654.43	13.46 %
<u>10.6130</u>	Water Quality Program	13,000.00	13,000.00	545.00	3,496.79	9,503.21	26.90 %
<u>10.6135</u>	Public Information	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<u>10.6145</u>	Contractual Services	10,000.00	10,000.00	587.40	1,518.00	8,482.00	15.18 %
<u>10.6146</u>	Contract Meter Reading	36,000.00	36,000.00	3,102.82	14,308.64	21,691.36	39.75 %
<u>10.6150</u>	Insurance	52,000.00	52,000.00	838.00	838.00	51,162.00	1.61 %
<u>10.6155</u>	Consolidation	40,000.00	40,000.00	0.00	8,601.19	31,398.81	21.50 %
<u>10.6900</u>	Miscellaneous	4,000.00	4,000.00	0.00	335.99	3,664.01	8.40 %
<b>Category: 550 - Materials and Services Total:</b>		<b>1,595,300.00</b>	<b>1,595,300.00</b>	<b>122,594.18</b>	<b>676,130.84</b>	<b>919,169.16</b>	<b>42.38 %</b>
<b>Category: 650 - Capital Outlay</b>							
<u>10.6500</u>	Water System Capital Outlay	200,000.00	200,000.00	0.00	127,928.58	72,071.42	63.96 %
<u>10.6505</u>	Operational Maint. & Equipment	17,000.00	17,000.00	11,852.00	20,046.45	-3,046.45	117.92 %
<u>10.6510</u>	Vehicle & Equipment	65,000.00	65,000.00	0.00	13,667.00	51,333.00	21.03 %
<u>10.6515</u>	Building & Sites	2,000.00	2,000.00	0.00	1,400.00	600.00	70.00 %
<u>10.6525</u>	Office Equipment/Furniture	165,000.00	165,000.00	0.00	0.00	165,000.00	0.00 %
<b>Category: 650 - Capital Outlay Total:</b>		<b>449,000.00</b>	<b>449,000.00</b>	<b>11,852.00</b>	<b>163,042.03</b>	<b>285,957.97</b>	<b>36.31 %</b>
<b>Category: 700 - Transfers</b>							
<u>10.7005</u>	Transfer Out	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00 %
<b>Category: 700 - Transfers Total:</b>		<b>500,000.00</b>	<b>500,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500,000.00</b>	<b>0.00 %</b>
<b>Category: 800 - Contingency</b>							
<u>10.8000</u>	Contingency	244,482.00	244,482.00	0.00	0.00	244,482.00	0.00 %
<b>Category: 800 - Contingency Total:</b>		<b>244,482.00</b>	<b>244,482.00</b>	<b>0.00</b>	<b>0.00</b>	<b>244,482.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>		<b>4,622,782.00</b>	<b>4,622,782.00</b>	<b>263,681.01</b>	<b>1,496,262.74</b>	<b>3,126,519.26</b>	<b>32.37 %</b>
<b>Fund: 10 - General Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>80,429.97</b>	<b>306,649.26</b>	<b>306,649.26</b>	<b>0.00 %</b>
<b>Fund: 40 - System Development</b>							
<b>Revenue</b>							
<b>Category: 000 - No Category</b>							
<u>40.3999</u>	Beginning Working Capital	129,354.00	129,354.00	0.00	0.00	-129,354.00	0.00 %
<u>40.4040</u>	SDC Reimbursement	50,000.00	50,000.00	41,150.00	114,005.00	64,005.00	228.01 %
<u>40.4100</u>	Interest	500.00	500.00	71.35	340.74	-159.26	68.15 %
<b>Category: 000 - No Category Total:</b>		<b>179,854.00</b>	<b>179,854.00</b>	<b>41,221.35</b>	<b>114,345.74</b>	<b>-65,508.26</b>	<b>63.58 %</b>
<b>Revenue Total:</b>		<b>179,854.00</b>	<b>179,854.00</b>	<b>41,221.35</b>	<b>114,345.74</b>	<b>-65,508.26</b>	<b>63.58 %</b>
<b>Expense</b>							
<b>Category: 700 - Transfers</b>							
<u>40.7006</u>	Transfer Out	170,000.00	170,000.00	0.00	0.00	170,000.00	0.00 %
<b>Category: 700 - Transfers Total:</b>		<b>170,000.00</b>	<b>170,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>170,000.00</b>	<b>0.00 %</b>
<b>Category: 800 - Contingency</b>							
<u>40.8000</u>	Contingency	9,854.00	9,854.00	0.00	0.00	9,854.00	0.00 %
<b>Category: 800 - Contingency Total:</b>		<b>9,854.00</b>	<b>9,854.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,854.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>		<b>179,854.00</b>	<b>179,854.00</b>	<b>0.00</b>	<b>0.00</b>	<b>179,854.00</b>	<b>0.00 %</b>
<b>Fund: 40 - System Development Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>41,221.35</b>	<b>114,345.74</b>	<b>114,345.74</b>	<b>0.00 %</b>
<b>Fund: 50 - CIP</b>							
<b>Revenue</b>							
<b>Category: 000 - No Category</b>							
<u>50.3999</u>	Beginning Working Capital	581,861.00	581,861.00	0.00	0.00	-581,861.00	0.00 %
<u>50.4100</u>	Interest	0.00	0.00	1,026.21	4,900.88	4,900.88	0.00 %

## Budget Report

For Fiscal: 2016-2017 Period Ending: 11/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>50.4900</u>	Fund Transfer	670,000.00	670,000.00	0.00	0.00	-670,000.00	0.00 %
	<b>Category: 000 - No Category Total:</b>	<b>1,251,861.00</b>	<b>1,251,861.00</b>	<b>1,026.21</b>	<b>4,900.88</b>	<b>-1,246,960.12</b>	<b>0.39 %</b>
	<b>Revenue Total:</b>	<b>1,251,861.00</b>	<b>1,251,861.00</b>	<b>1,026.21</b>	<b>4,900.88</b>	<b>-1,246,960.12</b>	<b>0.39 %</b>
	<b>Expense</b>						
	<b>Category: 650 - Capital Outlay</b>						
<u>50.5100</u>	Replacement & Renewal	1,000,000.00	1,000,000.00	27,194.85	27,882.94	972,117.06	2.79 %
	<b>Category: 650 - Capital Outlay Total:</b>	<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>27,194.85</b>	<b>27,882.94</b>	<b>972,117.06</b>	<b>2.79 %</b>
	<b>Category: 800 - Contingency</b>						
<u>50.8000</u>	Contingency	251,861.00	251,861.00	0.00	0.00	251,861.00	0.00 %
	<b>Category: 800 - Contingency Total:</b>	<b>251,861.00</b>	<b>251,861.00</b>	<b>0.00</b>	<b>0.00</b>	<b>251,861.00</b>	<b>0.00 %</b>
	<b>Expense Total:</b>	<b>1,251,861.00</b>	<b>1,251,861.00</b>	<b>27,194.85</b>	<b>27,882.94</b>	<b>1,223,978.06</b>	<b>2.23 %</b>
	<b>Fund: 50 - CIP Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-26,168.64</b>	<b>-22,982.06</b>	<b>-22,982.06</b>	<b>0.00 %</b>
	<b>Fund: 70--Reserve-</b>						
	<b>Revenue</b>						
	<b>Category: 000 - No Category</b>						
<u>70.3999</u>	Beginning Working Capital	629,783.00	629,783.00	0.00	0.00	-629,783.00	0.00 %
<u>70.4100</u>	Interest	4,000.00	4,000.00	532.18	2,541.56	-1,458.44	63.54 %
	<b>Category: 000 - No Category Total:</b>	<b>633,783.00</b>	<b>633,783.00</b>	<b>532.18</b>	<b>2,541.56</b>	<b>-631,241.44</b>	<b>0.40 %</b>
	<b>Revenue Total:</b>	<b>633,783.00</b>	<b>633,783.00</b>	<b>532.18</b>	<b>2,541.56</b>	<b>-631,241.44</b>	<b>0.40 %</b>
	<b>Expense</b>						
	<b>Category: 800 - Contingency</b>						
<u>70.8000</u>	Contingency	576,283.00	576,283.00	0.00	0.00	576,283.00	0.00 %
	<b>Category: 800 - Contingency Total:</b>	<b>576,283.00</b>	<b>576,283.00</b>	<b>0.00</b>	<b>0.00</b>	<b>576,283.00</b>	<b>0.00 %</b>
	<b>Expense Total:</b>	<b>576,283.00</b>	<b>576,283.00</b>	<b>0.00</b>	<b>0.00</b>	<b>576,283.00</b>	<b>0.00 %</b>
	<b>Fund: 70 - Reserve Surplus (Deficit):</b>	<b>57,500.00</b>	<b>57,500.00</b>	<b>532.18</b>	<b>2,541.56</b>	<b>-54,958.44</b>	<b>4.42 %</b>
	<b>Report Surplus (Deficit):</b>	<b>57,500.00</b>	<b>57,500.00</b>	<b>96,014.86</b>	<b>400,554.50</b>	<b>343,054.50</b>	<b>696.62 %</b>



Oak Lodge Water District

# Bank Statement Report

OAK LODGE WATER DISTRICT

Period 11/1/2016 - 11/30/2016

*KAS 12/21/16*  
*AG 12-13-16*

Bank Statement

General Ledger

Beginning Balance	413,854.44
Plus-Debits	403,898.98
Less Credits	565,659.05
Adjustments	0.00
Ending Balance	252,094.37

Account Balance	242,484.85
Less-Outstanding Debits	7,105.98
Plus Outstanding Credits	16,715.50
Adjustments	0.00
Adjusted Account Balance	252,094.37

Statement Ending Balance	252,094.37
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

99.1000 Wells Fargo

Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
10/31/2016	<u>DEP0022285</u>	Deposit	CLPKT06332 BG:OP	1,163.39
10/31/2016	<u>DEP0022305</u>	Deposit	CROWN CASTLE LEASE PAYMENT	1,815.00
10/31/2016	<u>DEP0022315</u>	Deposit	CLPKT06340 BG:ETS PAYMENTS	64.83
11/01/2016	<u>DEP0022297</u>	Deposit	CLPKT06336 BG:REG	9,769.52
11/01/2016	<u>DEP0022297</u>	Deposit	CLPKT06336 BG:ETS PAYMENTS	457.19
11/01/2016	<u>DEP0022297</u>	Deposit	CLPKT06336 BG:Wells	124.53
11/01/2016	<u>DEP0022300</u>	Deposit	CLPKT06337 BG:OP	1,161.97
11/01/2016	<u>DEP0022332</u>	Deposit	CLPKT06345 BG:Wells	254.49
11/01/2016	<u>DEP0022332</u>	Deposit	CLPKT06345 BG:ETS PAYMENTS	30.83
11/01/2016	<u>DEP0022332</u>	Deposit	CLPKT06345 BG:REG	143.08
11/01/2016	<u>DEP0022338</u>	Deposit	CLPKT06347 BG:CC	829.75
11/02/2016	<u>DEP0022335</u>	Deposit	CLPKT06346 BG:ETS PAYMENTS	591.50
11/02/2016	<u>DEP0022335</u>	Deposit	CLPKT06346 BG:REG	1,143.70
11/02/2016	<u>DEP0022335</u>	Deposit	CLPKT06346 BG:Wells	117.51
11/02/2016	<u>DEP0022344</u>	Deposit	CLPKT06349 BG:CC	38.39
11/02/2016	<u>DEP0022347</u>	Deposit	CLPKT06350 BG:REG	1,823.09
11/03/2016	<u>DEP0022320</u>	Deposit	CLPKT06341 BG:OP	1,568.74
11/03/2016	<u>DEP0022329</u>	Deposit	CLPKT06344 BG:REG	1,823.29
11/03/2016	<u>DEP0022341</u>	Deposit	CLPKT06348 BG:CC	832.10
11/03/2016	<u>DEP0022350</u>	Deposit	CLPKT06351 BG:CC	158.15
11/03/2016	<u>DEP0022353</u>	Deposit	CLPKT06352 BG:CC	55.00
11/03/2016	<u>DEP0022383</u>	Deposit	CLPKT06357 BG:Wells	4,836.72
11/03/2016	<u>DEP0022383</u>	Deposit	CLPKT06357 BG:ETS PAYMENTS	233.73
11/03/2016	<u>DEP0022383</u>	Deposit	CLPKT06357 BG:REG	459.53
11/04/2016	<u>DEP0022386</u>	Deposit	CLPKT06358 BG:Wells	742.84

## Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
11/04/2016	<u>DEP0022386</u>	Deposit	CLPKT06358 BG:REG	28,710.31
11/04/2016	<u>DEP0022386</u>	Deposit	CLPKT06358 BG:ETS PAYMENTS	1,624.36
11/04/2016	<u>DEP0022392</u>	Deposit	CLPKT06359 BG:REG	635.06
11/04/2016	<u>DEP0022395</u>	Deposit	CLPKT06360 BG:REG	1,726.23
11/04/2016	<u>DEP0022589</u>	Deposit	CLPKT06425 BG:CC	630.22
11/07/2016	<u>DEP0022398</u>	Deposit	CLPKT06361 BG:REG	1,914.55
11/07/2016	<u>DEP0022398</u>	Deposit	CLPKT06361 BG:ETS PAYMENTS	1,511.83
11/07/2016	<u>DEP0022398</u>	Deposit	CLPKT06361 BG:Wells	568.56
11/07/2016	<u>DEP0022407</u>	Deposit	CLPKT06364 BG:REG	16,520.01
11/07/2016	<u>DEP0022416</u>	Deposit	CLPKT06367 BG:CC	3,308.31
11/07/2016	<u>DEP0022419</u>	Deposit	CLPKT06368 BG:CC	36.23
11/08/2016	<u>DEP0022401</u>	Deposit	CLPKT06362 BG:ETS PAYMENTS	1,147.23
11/08/2016	<u>DEP0022401</u>	Deposit	CLPKT06362 BG:Wells	323.39
11/08/2016	<u>DEP0022401</u>	Deposit	CLPKT06362 BG:REG	877.02
11/08/2016	<u>DEP0022423</u>	Deposit	CLPKT06369 BG:CC	5,406.78
11/08/2016	<u>DEP0022426</u>	Deposit	CLPKT06370 BG:CC	102.11
11/08/2016	<u>DEP0022429</u>	Deposit	CLPKT06371 BG:CC	1,225.89
11/09/2016	<u>DEP0022404</u>	Deposit	CLPKT06363 BG:REG	840.93
11/09/2016	<u>DEP0022404</u>	Deposit	CLPKT06363 BG:ETS PAYMENTS	1,436.17
11/09/2016	<u>DEP0022404</u>	Deposit	CLPKT06363 BG:Wells	74.62
11/09/2016	<u>DEP0022432</u>	Deposit	CLPKT06372 BG:CC	3,432.03
11/09/2016	<u>DEP0022438</u>	Deposit	CLPKT06374 BG:CC	257.95
11/10/2016	<u>DEP0022410</u>	Deposit	CLPKT06365 BG:ETS PAYMENTS	570.75
11/10/2016	<u>DEP0022410</u>	Deposit	CLPKT06365 BG:REG	1,048.78
11/10/2016	<u>DEP0022410</u>	Deposit	CLPKT06365 BG:Wells	429.32
11/10/2016	<u>DEP0022444</u>	Deposit	CLPKT06376 BG:CC	2,137.44
11/10/2016	<u>DEP0022447</u>	Deposit	CLPKT06377 BG:CC	43.08
11/10/2016	<u>DEP0022477</u>	Deposit	CLPKT06387 BG:REG	6,727.76
11/14/2016	<u>DEP0022413</u>	Deposit	CLPKT06366 BG:ETS PAYMENTS	3,775.83
11/14/2016	<u>DEP0022413</u>	Deposit	CLPKT06366 BG:REG	5,875.19
11/14/2016	<u>DEP0022413</u>	Deposit	CLPKT06366 BG:Wells	197.00
11/14/2016	<u>DEP0022450</u>	Deposit	CLPKT06378 BG:CC	3,528.67
11/14/2016	<u>DEP0022453</u>	Deposit	CLPKT06379 BG:CC	28.64
11/14/2016	<u>DEP0022483</u>	Deposit	CLPKT06389 BG:REG	3,295.75
11/14/2016	<u>DEP0022486</u>	Deposit	CLPKT06390 BG:REG	5,341.41
11/14/2016	<u>DEP0022489</u>	Deposit	CLPKT06391 BG:REG	3,683.90
11/14/2016	<u>DEP0022492</u>	Deposit	CLPKT06392 BG:REG	5,152.26
11/14/2016	<u>DEP0022495</u>	Deposit	CLPKT06393 BG:REG	2,060.72
11/14/2016	<u>DEP0022498</u>	Deposit	CLPKT06394 BG:REG	3,356.53
11/14/2016	<u>DEP0022501</u>	Deposit	CLPKT06395 BG:REG	3,274.02
11/14/2016	<u>DEP0022519</u>	Deposit	CLPKT06401 BG:REG	15,399.94
11/14/2016	<u>DEP0022522</u>	Deposit	CLPKT06402 BG:REG	3,029.88
11/15/2016	<u>DEP0022377</u>	Deposit	ACH Draft Packet UBPKT02275	7,193.53
11/15/2016	<u>DEP0022380</u>	Deposit	ACH Draft Packet UBPKT02271	19,966.65
11/15/2016	<u>DEP0022456</u>	Deposit	CLPKT06380 BG:CC	6,013.72

## Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
11/15/2016	<u>DEP0022459</u>	Deposit	CLPKT06381 BG:CC	432.32
11/16/2016	<u>DEP0022372</u>	Deposit	Credit Card Draft Packet UBPKT02273	8,177.39
11/16/2016	<u>DEP0022375</u>	Deposit	Credit Card Draft Packet UBPKT02276	2,070.35
11/16/2016	<u>DEP0022462</u>	Deposit	CLPKT06382 BG:CC	2,732.80
11/16/2016	<u>DEP0022465</u>	Deposit	CLPKT06383 BG:CC	573.49
11/16/2016	<u>DEP0022504</u>	Deposit	CLPKT06396 BG:REG	1,855.82
11/16/2016	<u>DEP0022525</u>	Deposit	CLPKT06403 BG:REG	11,845.21
11/16/2016	<u>DEP0022644</u>	Deposit	CLPKT06438 BG:CC	26.93
11/17/2016	<u>DEP0022389</u>	Deposit	CLPKT06356 BG:OP	24,073.19
11/17/2016	<u>DEP0022435</u>	Deposit	CLPKT06373 BG:REG	1,865.21
11/17/2016	<u>DEP0022435</u>	Deposit	CLPKT06373 BG:Wells	166.05
11/17/2016	<u>DEP0022435</u>	Deposit	CLPKT06373 BG:ETS PAYMENTS	1,495.45
11/17/2016	<u>DEP0022441</u>	Deposit	CLPKT06375 BG:REG	629.99
11/17/2016	<u>DEP0022441</u>	Deposit	CLPKT06375 BG:Wells	139.58
11/17/2016	<u>DEP0022441</u>	Deposit	CLPKT06375 BG:ETS PAYMENTS	847.14
11/17/2016	<u>DEP0022468</u>	Deposit	CLPKT06384 BG:CC	1,023.55
11/17/2016	<u>DEP0022471</u>	Deposit	CLPKT06385 BG:CC	91.99
11/17/2016	<u>DEP0022480</u>	Deposit	CLPKT06388 BG:Wells	32.99
11/17/2016	<u>DEP0022480</u>	Deposit	CLPKT06388 BG:ETS PAYMENTS	829.56
11/17/2016	<u>DEP0022480</u>	Deposit	CLPKT06388 BG:REG	113.72
11/17/2016	<u>DEP0022528</u>	Deposit	CLPKT06404 BG:REG	10,176.95
11/18/2016	<u>DEP0022474</u>	Deposit	CLPKT06386 BG:OP	1,038.60
11/18/2016	<u>DEP0022507</u>	Deposit	CLPKT06397 BG:REG	13,321.05
11/18/2016	<u>DEP0022510</u>	Deposit	CLPKT06398 BG:CC	1,090.33
11/18/2016	<u>DEP0022513</u>	Deposit	CLPKT06399 BG:CC	74.27
11/18/2016	<u>DEP0022531</u>	Deposit	CLPKT06405 BG:ETS PAYMENTS	1,587.18
11/18/2016	<u>DEP0022531</u>	Deposit	CLPKT06405 BG:Wells	45.00
11/18/2016	<u>DEP0022531</u>	Deposit	CLPKT06405 BG:REG	1,832.05
11/18/2016	<u>DEP0022534</u>	Deposit	CLPKT06406 BG:REG	4,807.79
11/21/2016	<u>DEP0022595</u>	Deposit	CLPKT06427 BG:CC	459.15
11/22/2016	<u>DEP0022516</u>	Deposit	CLPKT06400 BG:OP	3,636.41
11/22/2016	<u>DEP0022537</u>	Deposit	CLPKT06407 BG:ETS PAYMENTS	630.68
11/22/2016	<u>DEP0022537</u>	Deposit	CLPKT06407 BG:REG	1,022.40
11/22/2016	<u>DEP0022537</u>	Deposit	CLPKT06407 BG:Wells	258.96
11/22/2016	<u>DEP0022540</u>	Deposit	CLPKT06409 BG:CC	830.06
11/22/2016	<u>DEP0022543</u>	Deposit	CLPKT06410 BG:CC	86.53
11/22/2016	<u>DEP0022552</u>	Deposit	CLPKT06412 BG:REG	885.80
11/22/2016	<u>DEP0022552</u>	Deposit	CLPKT06412 BG:ETS PAYMENTS	373.46
11/22/2016	<u>DEP0022555</u>	Deposit	CLPKT06413 BG:REG	14,567.89
11/22/2016	<u>DEP0022558</u>	Deposit	CLPKT06414 BG:REG	814.62
11/23/2016	<u>DEP0022546</u>	Deposit	Utility Reverse Payment Packet UBPKT022!	-61.28
11/23/2016	<u>DEP0022561</u>	Deposit	CLPKT06415 BG:Wells	79.68
11/23/2016	<u>DEP0022561</u>	Deposit	CLPKT06415 BG:REG	125.92
11/23/2016	<u>DEP0022561</u>	Deposit	CLPKT06415 BG:ETS PAYMENTS	380.35
11/23/2016	<u>DEP0022564</u>	Deposit	CLPKT06416 BG:REG	1,165.89

## Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
11/23/2016	<u>DEP0022592</u>	Deposit	CLPKT06426 BG:CC	424.85
11/25/2016	<u>DEP0022567</u>	Deposit	CLPKT06417 BG:CC	766.93
11/25/2016	<u>DEP0022570</u>	Deposit	CLPKT06418 BG:CC	45.00
11/28/2016	<u>DEP0022549</u>	Deposit	CLPKT06411 BG:OP	2,169.31
11/28/2016	<u>DEP0022573</u>	Deposit	CLPKT06419 BG:CC	261.48
11/28/2016	<u>DEP0022580</u>	Deposit	CLPKT06422 BG:Wells	87.61
11/28/2016	<u>DEP0022580</u>	Deposit	CLPKT06422 BG:REG	236.16
11/28/2016	<u>DEP0022586</u>	Deposit	CLPKT06424 BG:REG	4,466.75
11/29/2016	<u>DEP0022583</u>	Deposit	CLPKT06423 BG:Wells	247.29
11/29/2016	<u>DEP0022583</u>	Deposit	CLPKT06423 BG:REG	951.58
11/29/2016	<u>DEP0022598</u>	Deposit	CLPKT06428 BG:CC	523.60
11/29/2016	<u>DEP0022604</u>	Deposit	CLPKT06430 BG:CC	501.26
11/29/2016	<u>DEP0022627</u>	Deposit	CLPKT06421 BG:REG	7,013.67
11/30/2016	<u>DEP0022607</u>	Deposit	CLPKT06431 BG:CC	89.48
11/30/2016	<u>DEP0022628</u>	Deposit	11/30/16 OTHER INCOME DEPOSIT	63,120.83
11/30/2016	<u>DEP0022641</u>	Deposit	Utility Reverse Payment Packet UBPKT023I	-43.08
Total Cleared Deposits (131)				403,794.62

## Cleared Checks

Item Date	Reference	Item Type	Description	Amount
09/19/2016	<u>38511</u>	Check	Clackamas County Sheriff	-150.00
10/14/2016	<u>38589</u>	Check	Richard Jones-comp	-300.00
10/31/2016	<u>38598</u>	Check	Sexton, Timothy J	-1,299.12
11/01/2016	<u>38600</u>	Check	Ace Hardware #11075	-14.35
11/01/2016	<u>38601</u>	Check	ADT Security Services	-531.03
11/01/2016	<u>38602</u>	Check	Aflac	-399.84
11/01/2016	<u>38603</u>	Check	AnswerNet Portland	-122.27
11/01/2016	<u>38604</u>	Check	Bachman Paving Company	-9,779.00
11/01/2016	<u>38605</u>	Check	BTL NW	-197.12
11/01/2016	<u>38606</u>	Check	Cintas Corporation	-151.95
11/01/2016	<u>38607</u>	Check	Cintas Corporation - 463	-73.37
11/01/2016	<u>38608</u>	Check	Clackamas Comm. Federal CU	-178.00
11/01/2016	<u>38609</u>	Check	Coastal Farm & Home Supply	-274.95
11/01/2016	<u>38610</u>	Check	Comcast Cable	-212.51
11/01/2016	<u>38611</u>	Check	Consolidated Supply Co.	-3,702.16
11/01/2016	<u>38612</u>	Check	Elaine Murray	-80.00
11/01/2016	<u>38613</u>	Check	H.D. Fowler Company	-1,293.80
11/01/2016	<u>38614</u>	Check	J. Thayer Company	-606.49
11/01/2016	<u>38615</u>	Check	Kelly Stacey	-122.15
11/01/2016	<u>38616</u>	Check	Meter readers, LLC	-2,245.90
11/01/2016	<u>38617</u>	Check	Nancy Gibson Comp	-280.00
11/01/2016	<u>38618</u>	Check	Napa Auto Parts - Store #07078	-22.32
11/01/2016	<u>38619</u>	Check	NCCWC	-101,432.54



## Cleared Checks

Item Date	Reference	Item Type	Description	Amount
11/01/2016	<u>38620</u>	Check	NW Natural	-294.76
11/01/2016	<u>38621</u>	Check	Oregon Dept of Revenue	-3,500.77
11/01/2016	<u>38622</u>	Check	Pape' Machinery Exchange	-1,498.36
11/01/2016	<u>38623</u>	Check	Peterson IV, Inc.	-411.87
11/01/2016	<u>38624</u>	Check	Petty Cash Custodian Kelly Stacey	-286.68
11/01/2016	<u>38625</u>	Check	Pitney Purchase Power	-63.10
11/01/2016	<u>38626</u>	Check	Portland Engineering Inc	-5,831.49
11/01/2016	<u>38627</u>	Check	Portland General Electric	-2,449.25
11/01/2016	<u>38628</u>	Check	Sensus Metering Systems	-1,665.98
11/01/2016	<u>38629</u>	Check	The Oregonian	-260.00
11/01/2016	<u>38630</u>	Check	Traver's Cleaning Service Inc.	-35.00
11/01/2016	<u>38631</u>	Check	Tyler Technologies, Inc.	-260.00
11/14/2016	<u>38634</u>	Check	Clackamas County Tax Collector	-5,197.54
11/15/2016	<u>38632</u>	Check	Sexton, Timothy J	-907.23
11/15/2016	<u>38633</u>	Check	Yohn, Clay B	-459.48
11/18/2016	<u>38635</u>	Check	Ace Hardware #11075	-15.15
11/18/2016	<u>38636</u>	Check	Aflac	-399.84
11/18/2016	<u>38637</u>	Check	Alexin Analytical Laboratories	-545.00
11/18/2016	<u>38638</u>	Check	Assured Technology Solutions, LLC	-289.00
11/18/2016	<u>38639</u>	Check	Cintas Corporation - 463	-73.37
11/18/2016	<u>38640</u>	Check	Clackamas Comm. Federal CU	-178.00
11/18/2016	<u>38641</u>	Check	Comcast Cable	-212.51
11/18/2016	<u>38642</u>	Check	Consolidated Supply Co.	-6,969.29
11/18/2016	<u>38643</u>	Check	Costco Wholesale	-253.92
11/18/2016	<u>38644</u>	Check	Craig Blackman Trucking	-4,929.60
11/18/2016	<u>38645</u>	Check	CTX-Xerox	-99.45
11/18/2016	<u>38646</u>	Check	Global Pure Water	-11,852.00
11/18/2016	<u>38647</u>	Check	Law Office of Eileen Eakins, LLC	-1,496.00
11/18/2016	<u>38648</u>	Check	Napa Auto Parts - Store #07078	-12.78
11/18/2016	<u>38649</u>	Check	NCCWC	-69,163.76
11/18/2016	<u>38650</u>	Check	Oak Lodge Sanitary District	-128.76
11/18/2016	<u>38651</u>	Check	Olson Bros Service Inc	-916.57
11/18/2016	<u>38652</u>	Check	One Call Concepts	-300.96
11/18/2016	<u>38653</u>	Check	Oregon Dept of Revenue	-3,420.25
11/18/2016	<u>38654</u>	Check	Portland Engineering Inc	-120.00
11/18/2016	<u>38655</u>	Check	RH2 Engineering, Inc.	-27,194.85
11/18/2016	<u>38656</u>	Check	Richard Jones comp	-150.00
11/18/2016	<u>38657</u>	Check	Special Districts Health Insurance Sv	-15,559.75
11/18/2016	<u>38658</u>	Check	Total Building Maintenance	-348.00
11/18/2016	<u>38659</u>	Check	US BANK EQUIPMENT FINANCE	-220.00
11/18/2016	<u>38660</u>	Check	Verizon Wireless	-533.43
11/18/2016	<u>38661</u>	Check	Waste Management	-132.87
11/18/2016	<u>38662</u>	Check	Wright Imaging	-2,781.07

## Cleared Checks

Item Date	Reference	Item Type	Description	Amount
11/30/2016	<u>38663</u>	Check	Sexton, Timothy J	-847.09
Total Cleared Checks (67)				-295,733.65

## Cleared Miscellaneous

Item Date	Reference	Item Type	Description	Amount
10/31/2016	<u>DFT0000232</u>	Bank Draft	Wells Fargo Remittance Center	-2,648.21
10/31/2016	<u>EFT0000838</u>	EFT	10/31/16 PAYROLL TAXES	-12,252.18
10/31/2016	<u>EFT0000839</u>	EFT	10/31/16 VALIC 457 DEF COMP	-2,445.81
11/15/2016	<u>DFT0000234</u>	EFT	Payroll EFT	-28,196.25
11/15/2016	<u>EFT0000841</u>	EFT	11/15/16 PAYROLL TAXES	-11,985.39
11/15/2016	<u>EFT0000842</u>	EFT	11/15/16 VALIC DEF COMP	-2,445.81
11/15/2016	<u>EFT0000843</u>	EFT	11/15/16 NATIONWIDE DEF COMP	-150.00
11/28/2016	<u>EFT0000844</u>	EFT	11/28/16 PERS PAYMENT	-31,161.53
11/30/2016	<u>DFT0000235</u>	EFT	Payroll EFT	-25,447.16
11/30/2016	<u>EFT0000848</u>	EFT	Transfer fr ckg to LGIP	-150,000.00
11/30/2016	<u>SVC0000088</u>	Service Charge	Nove '16 Bank Fees	-3,088.70
Total Cleared Miscellaneous (11)				-269,821.04

## Outstanding Deposits

Item Date	Reference	Item Type	Description	Amount
11/28/2016	<u>DEP0022580</u>	Deposit	CLPKT06422 BG:ETS PAYMENTS	451.43
11/29/2016	<u>DEP0022583</u>	Deposit	CLPKT06423 BG:ETS PAYMENTS	2,449.36
11/30/2016	<u>DEP0022629</u>	Deposit	CROWN CASTLE LEASE PAYMENT	1,815.00
11/30/2016	<u>DEP0022636</u>	Deposit	SPRINT PROPERTY LEASE PAYMENT	2,390.19
Total Outstanding Deposits (4)				7,105.98

## Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
05/15/2013	<u>35423</u>	Check	Ref:30-00880-001 LORETTA MALAIN	-38.01
08/31/2015	<u>37608</u>	Check	Kathy Botel	-17.97
07/15/2016	<u>38356</u>	Check	Aflac	-204.30
07/29/2016	<u>38401</u>	Check	Aflac	-399.84
11/30/2016	<u>38664</u>	Check	Yohn, Clay B	-832.01
Total Outstanding Checks (5)				-1,492.13

## Outstanding Miscellaneous

Item Date	Reference	Item Type	Description	Amount
11/30/2016	<u>DFT0000236</u>	Bank Draft	Wells Fargo Remittance Center	-1,726.69
11/30/2016	<u>EFT0000845</u>	EFT	11/30/16 PAYROLL TAXES	-10,900.87

Outstanding Miscellaneous

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Item Date	Reference	Item Type	Description	Amount
11/30/2016	<u>EFT0000846</u>	EFT	11/30/16 PAYROLL TAXES	-2,445.81
11/30/2016	<u>EFT0000847</u>	EFT	11/30/16 NATIONWIDE DEF COMP	-150.00
			Total Outstanding Miscellaneous (4)	-15,223.37



Oak Lodge Water District

# Bank Statement Report

## Transaction Summary

Transaction Type	Count	Outstanding Miscellaneous	Cleared Miscellaneous	Total
Bank Draft	2	-1,726.69	-2,648.21	-4,374.90
Check	72	-1,492.13	-295,733.65	-297,225.78
Deposit	135	7,105.98	403,794.62	410,900.60
EFT	12	-13,496.68	-264,084.13	-277,580.81
Service Charge	1	0.00	-3,088.70	-3,088.70
		-9,609.52	-161,760.07	-171,369.59

# Analyzed Business Checking - PF

Account number: ■ November 1, 2016 - November 30, 2016 ■ Page 1 of 5



OAK LODGE WATER DISTRICT  
14496 SE RIVER RD  
MILWAUKIE OR 97267-1115

## Questions?

Available by phone 24 hours a day, 7 days a week:

**1-800-CALL-WELLS** (1-800-225-5935)

Online: [wellsfargo.com](http://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (115)  
P.O. Box 6995  
Portland, OR 97228-6995

## Account summary

### Analyzed Business Checking - PF

Account number	Beginning balance	Total credits	Total debits	Ending balance
	\$413,854.44	\$403,898.98	-\$565,659.05	\$252,094.37

## Credits

### Deposits

Effective date	Posted date	Amount	Transaction detail
	11/02	143.08	Deposit
	11/02	1,823.29	Deposit
	11/03	1,823.09	Deposit
	11/03	1,143.70	Deposit
	11/03	9,769.52	Deposit
	11/04	635.06	Deposit
	11/04	459.53	Deposit
	11/08	1,726.23	Deposit
	11/08	1,914.55	Deposit
	11/08	28,710.31	Deposit
	11/09	877.02	Deposit
	11/10	840.93	Deposit
	11/10	16,520.01	Deposit
	11/18	1,865.21	Deposit
	11/18	629.99	Deposit
	11/18	1,048.78	Deposit
	11/18	5,875.19	Deposit
	11/18	113.72	Deposit
	11/18	13,321.05	Deposit
	11/18	1,855.82	Deposit
	11/18	6,727.76	Deposit
	11/18	7,013.67	Deposit
	11/21	2,060.72	Deposit

**Deposits (continued)**

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	11/21	1,832.05	Deposit
	11/21	3,029.88	Deposit
	11/21	3,274.02	Deposit
	11/21	5,152.26	Deposit
	11/21	11,845.21	Deposit
	11/21	3,356.53	Deposit
	11/21	15,399.94	Deposit
	11/28	1,165.89	Deposit
	11/28	1,022.40	Deposit
	11/28	885.80	Deposit
	11/28	814.62	Deposit
	11/28	3,683.90	Deposit
	11/28	14,567.89	Deposit
	11/28	4,807.79	Deposit
	11/28	3,295.75	Deposit
	11/28	5,341.41	Deposit
	11/28	10,176.95	Deposit
	11/30	125.92	Deposit
	11/30	236.16	Deposit
	11/30	951.58	Deposit
	11/30	63,120.83	Deposit
	11/30	4,466.75	Deposit
		<b>\$265,451.76</b>	<b>Total deposits</b>

**Electronic deposits/bank credits**

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	11/01	829.75	Checkfree Oak Lodge 8888003306 Oak Lodge Water
	11/01	1,815.00	CC Tm PA LLC Cci AP 820 161028 01622405 0**\Ref*PO*00513731\Dtm*003*161101\SE*8*0001\GE*1
	11/01	124.53	11/01Bankcard Deposit -0227300568
	11/02	38.39	Metavante Corp Bill Paymt 161102 002542-000 Kate Debra
	11/02	832.10	Checkfree Oak Lodge 8888003306 Oak Lodge Water
	11/02	1,163.39	Ets CR CD Dep 161101 329394750521140 Oak Lodge Water Distri
	11/02	254.49	11/02Bankcard Deposit -0227300568
	11/03	55.00	Metavante Corp Bill Paymt 161103 008021-000 Makinster Toni
	11/03	158.15	Checkfree Oak Lodge 8888003306 Oak Lodge Water
	11/03	522.02	Ets CR CD Dep 161102 329394750521134 Oak Lodge Water Distri
	11/03	1,161.97	Ets CR CD Dep 161102 329394750521140 Oak Lodge Water Distri
	11/03	117.51	11/03Bankcard Deposit -0227300568
	11/04	30.83	Ets CR CD Dep 161103 329394750521134 Oak Lodge Water Distri
	11/04	630.22	Checkfree Oak Lodge 8888003306 Oak Lodge Water
	11/04	4,836.72	11/04Bankcard Deposit -0227300568
	11/07	742.84	11/07Bankcard Deposit -0227300568
	11/07	36.23	Metavante Corp Bill Paymt 161107 000785-000 Karstetter Arthur
	11/07	233.73	Ets CR CD Dep 161106 329394750521134 Oak Lodge Water Distri
	11/07	591.50	Ets CR CD Dep 161104 329394750521134 Oak Lodge Water Distri

**Electronic deposits/bank credits (continued)**

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
11/07		1,568.74	Ets CR CD Dep 161104 329394750521140 Oak Lodge Water Distri
11/07		1,624.36	Ets CR CD Dep 161106 329394750521134 Oak Lodge Water Distri
11/07		3,308.31	Checkfree Oak Lodge 8888003306 Oak Lodge Water
11/08		102.11	Metavante Corp Bill Paymt 161108 000789-000 Leonhardt Michael Shar
11/08		5,406.78	Checkfree Oak Lodge 8888003306 Oak Lodge Water
11/08		568.56	11/08Bankcard Deposit -0227300568
11/09		257.95	Metavante Corp Bill Paymt 161109 002470-000 Adams Annette
11/09		1,225.89	Weingarten Realt Payment 161108 Otr4382604/34 Oak Lodge Water Distri
11/09		3,432.03	Checkfree Oak Lodge 8888003306 Oak Lodge Water
11/09		323.39	11/09Bankcard Deposit -0227300568
11/10		43.08	Metavante Corp Bill Paymt 161110 005461-000 Wiseman Joan
11/10		1,511.83	Ets CR CD Dep 161109 329394750521134 Oak Lodge Water Distri
11/10		2,137.44	Checkfree Oak Lodge 8888003306 Oak Lodge Water
11/10		74.62	11/10Bankcard Deposit -0227300568
11/14		429.32	11/14Bankcard Deposit -0227300568
11/14		28.64	Metavante Corp Bill Paymt 161114 020726-000 Cuozzo Cassandra
11/14		570.75	Ets CR CD Dep 161113 329394750521134 Oak Lodge Water Distri
11/14		1,147.23	Ets CR CD Dep 161110 329394750521134 Oak Lodge Water Distri
11/14		1,436.17	Ets CR CD Dep 161111 329394750521134 Oak Lodge Water Distri
11/14		3,528.67	Checkfree Oak Lodge 8888003306 Oak Lodge Water
11/15		432.32	Metavante Corp Bill Paymt 161115 006628-000 Mitchell William
11/15		6,013.72	Checkfree Oak Lodge 8888003306 Oak Lodge Water
11/15		197.00	11/15Bankcard Deposit -0227300568
11/16		573.49	Metavante Corp Bill Paymt 161116 019657-000 Alford-Smith Kelly
11/16		2,732.80	Checkfree Oak Lodge 8888003306 Oak Lodge Water
11/16		7,193.53	ACH Origination - Oak Lodge Wtr Dt - File 7777788888 Coid 1936001701
11/16		19,993.58	ACH Origination - Oak Lodge Wtr Dt - File 7777788888 Coid 1936001701
11/16		166.05	11/16Bankcard Deposit -0227300568
11/17		91.99	Metavante Corp Bill Paymt 161117 002350-000 Huelskamp Paul
11/17		1,023.55	Checkfree Oak Lodge 8888003306 Oak Lodge Water
11/17		2,070.35	Ets CR CD Dep 161116 329394750521139 Oak Lodge Water Distri
11/17		3,775.83	Ets CR CD Dep 161116 329394750521134 Oak Lodge Water Distri
11/17		8,177.39	Ets CR CD Dep 161116 329394750521139 Oak Lodge Water Distri
11/17		139.58	11/17Bankcard Deposit -0227300568
11/18		74.27	Metavante Corp Bill Paymt 161118 013972-000 Bare James
11/18		1,090.33	Checkfree Oak Lodge 8888003306 Oak Lodge Water
11/18		1,495.45	Ets CR CD Dep 161117 329394750521134 Oak Lodge Water Distri
11/18		32.99	11/18Bankcard Deposit -0227300568
11/21		45.00	11/21Bankcard Deposit -0227300568
11/21		459.15	Checkfree Oak Lodge 8888003306 Oak Lodge Water
11/21		829.56	Ets CR CD Dep 161120 329394750521134 Oak Lodge Water Distri
11/21		847.14	Ets CR CD Dep 161118 329394750521134 Oak Lodge Water Distri
11/21		1,038.60	Ets CR CD Dep 161120 329394750521140 Oak Lodge Water Distri
11/21		1,587.18	Ets CR CD Dep 161120 329394750521134 Oak Lodge Water Distri
11/21		24,073.19	Ets CR CD Dep 161118 329394750521140 Oak Lodge Water Distri
11/22		86.53	Metavante Corp Bill Paymt 161122 005419-000 Myers Terry


**Electronic deposits/bank credits (continued)**

Effective date	Posted date	Amount	Transaction detail
	11/22	830.06	Checkfree Oak Lodge 8888003306 Oak Lodge Water
	11/22	258.96	11/22Bankcard Deposit -0227300568
	11/23	424.85	Checkfree Oak Lodge 8888003306 Oak Lodge Water
	11/25	79.68	11/25Bankcard Deposit -0227300568
	11/25	45.00	Metavante Corp Bill Paymt 161125 017977-000 Vollintine Trevor
	11/25	630.68	Ets CR CD Dep 161123 329394750521134 Oak Lodge Water Distri
	11/25	766.93	Checkfree Oak Lodge 8888003306 Oak Lodge Water
	11/25	3,636.41	Ets CR CD Dep 161123 329394750521140 Oak Lodge Water Distri
	11/28	261.48	Checkfree Oak Lodge 8888003306 Oak Lodge Water
	11/28	373.46	Ets CR CD Dep 161125 329394750521134 Oak Lodge Water Distri
	11/28	380.35	Ets CR CD Dep 161125 329394750521134 Oak Lodge Water Distri
	11/29	501.26	Checkfree Oak Lodge 8888003306 Oak Lodge Water
	11/29	87.61	11/29Bankcard Deposit -0227300568
	11/30	89.48	Metavante Corp Bill Paymt 161130 015201-000 Lee James
	11/30	523.60	Checkfree Oak Lodge 8888003306 Oak Lodge Water
	11/30	2,169.31	Ets CR CD Dep 161129 329394750521140 Oak Lodge Water Distri
	11/30	247.29	11/30Bankcard Deposit -0227300568
		<b>\$138,447.22</b>	<b>Total electronic deposits/bank credits</b>
		<b>\$403,898.98</b>	<b>Total credits</b>

**Debits**
**Electronic debits/bank debits**

Effective date	Posted date	Amount	Transaction detail
	11/01	2,445.81	Valic Eremit Prm 103116 67474 Qdcf
	11/01	12,252.18	IRS Usat taxpymt 110116 270670625648147 Oak Lodge Water Distri
	11/02	236.65	Ets Ccdiscout 161031 329394750521139 Oak Lodge Water Distri
	11/02	761.04	Ets Ccdiscout 161031 329394750521134 Oak Lodge Water Distri
	11/02	1,025.31	Ets Ccdiscout 161031 329394750521140 Oak Lodge Water Distri
	11/08	2,648.21	WF Bus Credit Auto Pay 161107 90754000626136 Accounts Payable
	11/10	30.65	Bankcard Fee - 0227300568
	11/10	94.69	Bankcard Interchange Fee - 0227300568
	11/10	153.38	Bankcard Discount Fee - 0227300568
	11/10	45.00	Fdgl Lease Pymt 161110 052-1216539-000 Oak Lodge Water Distri
	11/14	741.98	Client Analysis Srvc Chrg 161110 Svc Chge 1016 000002908192046
	11/15	28,196.25	ACH Origination - Oak Lodge Wtr Dt - File 7777788888 Coid 1936001701
	11/16	150.00	Nationwide Payments 161116 Dcd000120742 Oak Lodge Water Distri
	11/16	2,445.81	Valic Eremit Prm 111516 67474 Qdcf
	11/16	11,985.39	IRS Usat taxpymt 111616 270672113601506 Oak Lodge Water Distri
	11/17	40.55	ACH Returns - Oak Lodge Water - File 7777788888 Coid 1936001701
	11/18	20.73	ACH Returns - Oak Lodge Water - File 7777788888 Coid 1936001701
	11/28	623.53	Employer Contrb Pers Cntrb 112816 02504 Oak Lodge Water Distri
	11/28	7,412.06	Employer Contrb Pers Cntrb 112816 02504 Oak Lodge Water Distri
	11/28	23,125.94	Employer Contrb Pers Cntrb 112816 02504 Oak Lodge Water Distri
	11/30	43.08	Proof-Out of Balance No Tape Listing





**Electronic debits/bank debits (continued)**

Effective date	Posted date	Amount	Transaction detail
	11/30	25,447.16	ACH Origination - Oak Lodge Wtr Dt-- File 7777788888 Coid 1936001701
	11/30	150,000.00	Oregon St Treas Lgip ACH 72 Ad Ad Bank to Treas
		<b>\$269,925.40</b>	<b>Total electronic debits/bank debits</b>

**Checks paid**

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
38511	150.00	11/29	38620	294.76	11/07	38642	6,969.29	11/21
38589*	300.00	11/29	38621	3,500.77	11/08	38643	253.92	11/29
38598*	1,299.12	11/01	38622	1,498.36	11/07	38644	4,929.60	11/21
38600*	14.35	11/15	38623	411.87	11/09	38645	99.45	11/22
38601	531.03	11/17	38624	286.68	11/09	38646	11,852.00	11/23
38602	399.84	11/09	38625	63.10	11/17	38647	1,496.00	11/29
38603	122.27	11/09	38626	5,831.49	11/10	38648	12.78	11/22
38604	9,779.00	11/14	38627	2,449.25	11/07	38649	69,163.76	11/30
38605	197.12	11/07	38628	1,665.98	11/10	38650	128.76	11/22
38606	151.95	11/09	38629	260.00	11/14	38651	916.57	11/22
38607	73.37	11/14	38630	35.00	11/14	38652	300.96	11/23
38608	178.00	11/08	38631	260.00	11/08	38653	3,420.25	11/21
38609	274.95	11/07	38632	907.23	11/16	38654	120.00	11/22
38610	212.51	11/08	38633	459.48	11/15	38655	27,194.85	11/22
38611	3,702.16	11/07	38634	5,197.54	11/17	38656	150.00	11/21
38612	80.00	11/01	38635	15.15	11/23	38657	15,559.75	11/28
38613	1,293.80	11/10	38636	399.84	11/23	38658	348.00	11/23
38614	606.49	11/08	38637	545.00	11/28	38659	220.00	11/28
38615	122.15	11/01	38638	289.00	11/21	38660	533.43	11/22
38616	2,245.90	11/07	38639	73.37	11/23	38661	132.87	11/22
38617	280.00	11/02	38640	178.00	11/21	38662	2,781.07	11/23
38618	22.32	11/08	38641	212.51	11/21	38663	847.09	11/30
38619	101,432.54	11/30						
		<b>\$295,733.65</b>	<b>Total checks paid</b>					

\* Gap in check sequence.

**\$565,659.05 Total debits**

**Daily ledger balance summary**

Date	Balance	Date	Balance	Date	Balance
10/31	413,854.44	11/09	456,906.64	11/21	567,566.72
11/01	400,424.46	11/10	468,919.56	11/22	539,603.56
11/02	402,376.20	11/14	465,170.99	11/23	524,258.02
11/03	417,127.16	11/15	443,143.95	11/25	529,416.72
11/04	423,719.52	11/16	458,314.97	11/28	528,708.13
11/07	421,162.73	11/17	467,761.44	11/29	527,097.08
11/08	452,162.97	11/18	508,884.94	11/30	252,094.37
<b>Average daily ledger balance</b>		<b>\$470,329.30</b>			

**Oak Lodge Water District**  
**LGIP RECONCILIATION**  
**As of NOVEMBER 30, 2016** *KAS 12/5/16*

<b>Fund Type: 5289</b>	<b>General</b>	<b>SDC Improv</b>	<b>Capital</b>	<b>Reserve</b>	<b>Totals</b>
<b>Fund And G/L #:</b>	10.1005	40.1005	50.1005	70.1005	
As of OCTOBER 31, 2016	812,986.61	84,782.26	1,219,401.57	632,371.27	2,749,541.71
Deposits	85.36	-	-	-	85.36
Interest/Fees	684.18	71.35	1,026.21	532.18	2,313.92
Transfer of Funds	150,000.00	-	-	-	150,000.00
Transfer to WF Savings	-	-	-	-	-
Rounding Adjustment	-	-	-	-	-
As of NOVEMBER 30, 2016	963,756.15	84,853.61	1,220,427.78	632,903.45	2,901,940.99
<b>LGIP Statements</b>	<b>#5289</b>				
LGIP Stmt Beginning Balance					2,749,541.71
Deposits					85.36
Interest/Fees					2,313.92
Transfer from Checking	-				150,000.00
Transfer Funds - SDC's	-				-
Ending Statement Bal.	-				2,901,940.99
DIFF IN G/L & BANK BALANCE					-

**Oak Lodge Water District**

**Account Balances As of:**

**November 30, 2016**

**Interest Rate**

Account

Wells Fargo Bank Checking	0.00%	\$342,561.25
Local Government Investment Pool	1.03%	\$2,901,940.99

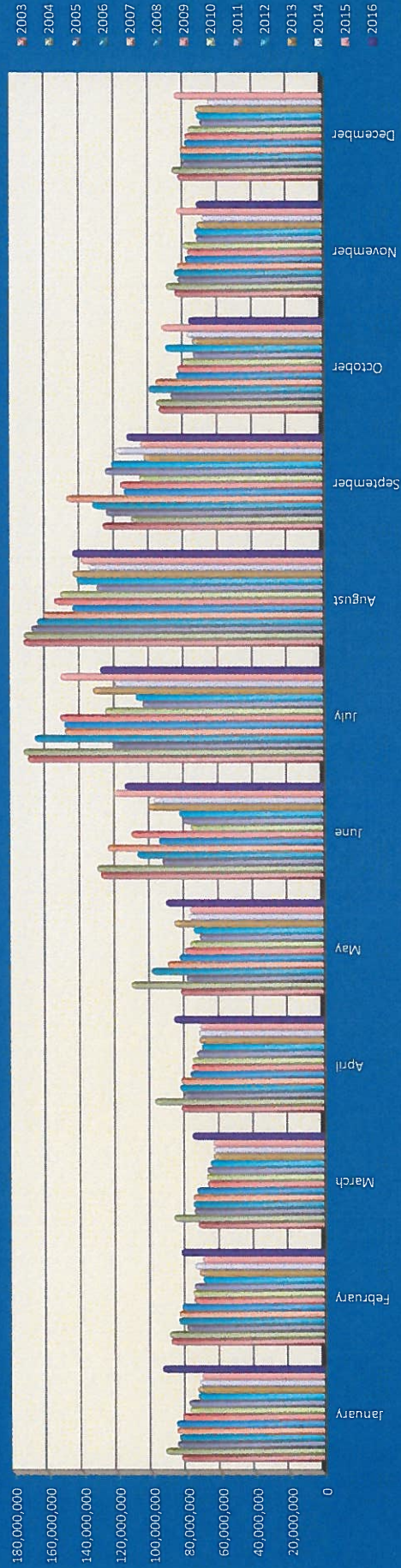
Total		<u>\$ 3,244,502.24</u>
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**Field Crew Monthly Activity**

For the month of	November 30, 2016	FY - YTD
New service & meter installation	8	18
Replacement meter installation	49	562
Service replacement old iron maintenance	0	0
Service replacement plastic maintenance	2	4
Service Leaks Repaired – day or night	1	10
Main Leaks Repaired – day or night	0	2
		<u>596</u>

Year	Month												Total Yearly Con	Average Daily Demand											
	January	February	March	April	May	June	July	August	September	October	November	December													
2003	82,674,600	88,370,400	72,820,000	82,357,000	82,416,000	128,520,000	170,652,000	172,726,000	127,198,000	94,416,000	85,037,000	83,285,000	1,270,472,000	3.48											
2004	91,933,000	89,441,000	86,755,000	97,665,000	111,392,000	130,863,000	172,883,000	172,499,000	110,696,000	95,973,000	90,079,000	86,823,000	1,337,002,000	3.66											
2005	84,976,000	79,415,000	74,996,000	80,616,000	79,088,000	92,885,000	120,871,000	168,248,000	125,172,000	87,512,000	83,230,500	80,773,500	1,157,783,000	3.17											
2006	83,697,000	84,098,667	75,580,333	83,028,000	99,436,000	107,501,000	166,449,000	164,957,000	132,989,000	100,180,000	85,350,000	81,587,000	1,264,853,000	3.47											
2007	85,179,000	83,766,000	75,622,455	82,508,545	90,129,000	124,696,000	149,207,000	161,512,000	147,980,000	96,159,000	83,445,000	81,921,000	1,262,125,000	3.46											
2008	85,466,000	82,200,000	73,405,000	77,221,722	83,162,278	94,885,000	149,422,000	144,592,000	114,830,000	84,307,000	79,094,000	79,319,000	1,147,904,000	3.14											
2009	82,042,000	75,196,000	67,364,000	76,238,000	79,968,000	111,127,286	151,804,000	155,069,000	117,099,000	83,457,000	77,782,000	79,107,000	1,156,253,286	3.17											
2010	77,735,000	75,975,000	67,986,000	75,943,000	76,903,000	76,720,000	125,996,000	151,590,000	105,880,000	81,052,000	80,389,000	77,515,000	1,073,684,000	2.94											
2011	78,266,000	74,983,000	67,462,000	73,285,000	71,613,000	81,189,000	104,328,000	130,684,000	125,733,000	74,646,000	72,657,000	70,555,000	1,025,401,000	2.81											
2012	73,041,000	70,104,000	65,501,000	70,380,000	75,148,000	83,256,000	108,236,000	142,023,000	121,981,000	90,545,000	73,672,000	72,454,000	1,046,341,000	2.87											
2013	73,277,000	72,051,000	63,866,000	71,906,000	86,085,000	101,278,000	132,837,000	144,354,000	103,403,000	75,217,000	72,624,000	73,180,000	1,070,078,000	2.93											
2014	72,052,000	74,566,000	63,886,000	72,171,000	77,869,000	97,978,000	120,411,000	135,271,000	120,008,000	78,257,000	69,594,000	66,200,143	1,048,223,143	2.87											
2015	70,840,857	70,318,000	63,972,000	71,515,000	77,173,000	121,185,000	151,728,000	139,696,000	105,238,000	92,781,000	83,966,000	85,368,000	1,133,780,857	3.11											
2016	93,522,000	82,637,000	76,044,000	86,443,000	90,989,000	114,745,667	128,722,333	144,599,000	113,212,000	77,196,000	<b>72,766,000</b>														
2017																									
2018																									
2019																									
2020																									
5 Year Average													76,546,571	73,935,200	66,653,800	74,483,000	81,456,800	103,688,533	128,386,867	141,188,600	112,768,400	82,799,200	73,775,200	5 Year Average	73,551,429

### OLWD'S Metered Monthly Consumption





**Tuesday, December 6, 2016**

*Church of the Nazarene, 4180 S.E. Jennings Ave.*

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- 7:00 p.m. *Call to Order*
- Approval of October meeting minutes
  - Treasurer's Report
- 7:05 p.m. **Facing Rapid Gentrification and Homelessness in Jennings Lodge**  
Clackamas County Commissioner Paul Savas & Vahid Brown, County Health and Human Services Department
- 7:40 p.m. **Boardman Wetlands Project Update**  
Jason Rice, Oak Lodge Sanitary District
- 7:55 p.m. **Working with other CPOs throughout the County on issues we have in common**
- 8:05 p.m. **McLoughlin Area Plan Implementation Team (MAP-IT) proposals to the County**
- 8:10 p.m. • **Changing the Jennings Lodge CPO By-Laws**  
• **Nomination & Election Process for Electing JLCPO Officers & Board of Directors** for the next 2-year term
- 8:20 p.m. **Land Use:**
- 2-Lot Partition at 4900 SE Meldrum Ave.
  - ERC Update
- 8:25 p.m. **Announcements:**
- Oak Lodge History Detectives
  - Oak Lodge library advocates December 14th community celebration
- 8:30 p.m. **Adjourn**
- 

The next Jennings Lodge CPO meeting will be January 24 2017.

**For more information, email [jenningslodgcpo@gmail.com](mailto:jenningslodgcpo@gmail.com)**

## Jennings Lodge CPO Regular Meeting Minutes

**MODERATOR:** Karen Bjorklund

**DATE:** October 25, 2016

**RECORDER:** Jane Morrison

**LOCATION:** Church of the Nazarene Church

Notice for the meeting was made in a press release to the Clackamas Review newspapers, and emailed to people on the JLCPO e-mail list of interested parties.

Call to Order at 7:00 pm – JLCPO Chair Karen Bjorklund

### Business:

- September Minutes – approved as written
- Treasurer's Report

### Land Use

- **Design Review Application:** Shell Gas Station (McLoughlin & Jennings): Much of the discussion on the application to replace the gas station/convenience store revolved around the sidewalks, and making sure there will be standard sidewalks along the entire Jennings Ave. side of the property. There is a sidewalk shown on the plan drawings, but no details are given. The outcome of the discussion was that the CPO would send Planning an email asking that they ensure that a standard-width sidewalk be constructed on the full south perimeter of the Shell Station property along Jennings Ave., primarily because of pedestrian safety concerns.
- **Evangelical Retreat Center (ERC) Update:** Carol Mastronade of the *Friends of Jennings Lodge* reported on the actions related to the 2015 and 2016 development applications for the ERC. The **2015 application** has been the subject of a decision from the Land Use Board of Appeals (LUBA), and appealed to the Court of Appeals. The *Friends* have submitted a notice of intent to further file a brief before the Oregon Supreme Court.  
On the **2016 R-10 application**, which was approved by the County's hearings officer: the *Friends* appealed the hearings officer's decision to LUBA, arguing that the application was "substantially similar" to the 2015 application. LUBA affirmed the hearing officer's decision. The *Friends* have until November 2 to file a "Notice of Intent" if they want to appeal the LUBA decision to the Oregon Court of Appeals. Considerations in continuing the appeals included that residents feel that the County Planning Department, the County Hearings Officer and LUBA are not listening to the citizens; even when over 100 people submit well researched and well-reasoned testimony and attend public hearings, this is ignored by every governing body. When asked, Carol affirmed that the *Friends* are still in need of funds to cover the cost of attorneys to date.

### 13:30 Reports, Updates and Announcements

- **"Homeless in Our Neighborhoods" Town Hall** (Oct. 19): Karen Bjorklund said that a summary of the meeting, hosted by District Attorney and Sheriff Department, would be sent via email once the JLCPO receives it; it should have the problems identified at the meeting, and requested County solutions/services.
- **Oak Lodge Library Advocates:** Grover Jeffrey Bornefeld reported the group is waiting for the outcome of the lawsuit between Clackamas County and City of Gladstone.
- **Oak Lodge History Detectives, Jennings Lodge Subcommittee:** Lisa Bentley said that the Brush and Palette building (at the corner of McLoughlin Blvd. & Jennings Ave) is historically very significant as the oldest commercial building in Jennings Lodge. Built by realtor William Shaw and owned by the art association since the 1960's who have done a good job of stewardship.

The cedar shingles siding are in need of repair. OLHD is seeking donations of labor and material to reduce the cost to the association to restore the building exterior as the association lacks funds to do so. Further, research indicates that the building may be threatened when the County widens Jennings Avenue, as per the County's adopted Transportation Plan. The building juts out into the Jennings right-of-way. She also asked all to let the OLHD, the County or the CPO know if they feel historic buildings are threatened. It was noted that if Federal funds are used for the road improvements, Section 106 of the Historic Preservation Act calls for consideration of the buildings listed on the National Register of Historic Places, as well as those eligible for listing.

The OLHD are also seeking new members. Next meeting is Saturday November 5.

- It was reported that mail has been stolen from mail boxes on River Road. All are warned to be vigilant.

**MAIN TOPIC: House District 40 Candidates Mark Meek and Evon Tekorius Answer Questions**

Karen Bjorklund thanked all who submitted questions for the candidates and explained the format for tonight's forum. Each candidate was given two minutes for introductions, and one minute at the end for final remarks. Pre-submitted questions were read by Carol Mastronarde and Linda Neumann, and each candidate had 90 seconds to respond to each question. Both candidates had been emailed the topics in advance.

Topics covered by the citizens' questions included:

- What actions the candidates would take if Measure 97 passed, and if it failed;
- How the candidates would restore funding for the mentally ill in this district;
- How the candidates intend to help our communities help the homeless;
- How the candidates propose to help Jennings Lodge residents get a community park;
- How the candidates would help our residents maintain our neighborhood character as part of planning for the future;
- How the candidates would change Oregon's banking rules to speed up the foreclosure process on houses left vacant and used by drug dealers and squatters;
- What the candidates would do to help our local economy diversify, so there are more types of business to serve the surrounding neighborhoods;
- What the candidate thinks the state needs to do to counter the negative effect of climate change;
- What legislative committees each candidate would like to serve on, and why;
- How the candidates intend to solve the PERS deficit without negatively impacting services, yet still protecting the guaranteed retirement of public retirees;
- What would the candidates do to gain further investment in northern Clackamas County for transportation projects through the Connect Oregon funded by the lottery;
- What each candidate think the state should be doing to prepare for a major earthquake; and
- The position of each candidate on the Governor's plan to limit gun rights.

After the Forum, all were invited to stay and ask follow-up questions one-on-one with the candidates.

The next meeting of the Jennings Lodge CPO will be Tuesday December 6, when County Commissioner Paul Savas will present his research on housing and homelessness issues.

Meeting Adjourned at 8:09 p.m. for informal one-on-one discussions with the candidates until 8:30 p.m.