OAK LODGE WATER SERVICES
BUDGET COMMITTEE
MEETING MINUTES
APRIL 4, 2024

Budget Committee

Susan Keil	Director
Kevin Williams	Director
Paul Gornick	Director
Ginny Van Loo	Director
Heidi Bullock	Director
Robert Weber	Citizen Representative
Mark Elliott	Citizen Representative
Ron Weigel	Citizen Representative
Lewis Wardrip	Citizen Representative
Ron Nichelini	Citizen Representative

Oak Lodge Water Services Staff

Brad Albert	Interim General Manager
Gail Stevens	Finance Director
David Hawkins	Plant Superintendent
Lindsey Kangiser	HR and Payroll Manager
Aaron Janicke	Assistant District Engineer
Laural Casey	District Recorder

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1. Call to Order

Chair Weber called the meeting to order at 4:02 p.m.

2. Supplemental Presentation of CIP and Proposed Budget

Finance Director Stevens presented supplemental information on the Proposed Budget highlighting the proposed rate change and beginning vs. ending fund balance.

The Budget Committee made comments and asked clarifying questions about Stevens' presentation and regarding:

- The change in winter average calculation,
- The use and balance of contingency and reserve funds,
- Customer communication regarding the proposed change in rates and winter average calculation,
- Future rate stabilization funds, and
- Budgeting best practices and industry standards.

Finance Director Stevens provided answers to the Budget Committee's written questions.

3. Public Hearing

There were no written comments submitted.

Eugene Whitley, attending remotely, attempted to provide verbal public comment but had technical difficulties.

4. Committee Deliberations

The Budget Committee asked clarifying questions and deliberated the Proposed Budget discussing topics related to:

- Future rate increases,
- The capacity of staff to complete the projects outlined in the Capital Improvement Project,
- Budget line detail,
- Future debt service rates, and
- Use of the Financial Assistance Utility Rate Relief Program and cooperation with the County-funded program.

Budget Committee members spoke in support of the Proposed budget. There was concern regarding the low Reserve Fund balances. Members encouraged robust communication with customers including messaging about the community ownership of the infrastructure.

5. Consideration of the FY 2024-2025 Proposed Budget

Vice Chair Weigel moved to approve the FY 2024-2025 Proposed Budget as presented. Member Williams seconded. District Recorder Casey conducted a roll call vote. Voting Aye: Budget Committee Members Bullock, Elliott, Keil, Nichelini, Van Loo, Wardrip, Weber, Weigel, and Williams.

MOTION CARRIED

6. Adjourn Meeting

The Citizen Representatives were invited to attend Board of Directors meetings throughout the year.

Chair Weber thanked staff and the budget committee before adjourning the meeting at 5:54 p.m.