



**OAK LODGE WATER SERVICES
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
JANUARY 11, 2023**

Board of Directors

Susan Keil	Chair
Kevin Williams	Vice Chair
Paul Gornick	Treasurer
Ginny Van Loo	Director
Heidi Bullock	Director

Oak Lodge Water Services Staff

Sarah Jo Chaplen	General Manager
Laural Casey	District Recorder

Consultants & Organizational Representatives

Tommy Brooks	Cable Huston
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1. Call to Order & Hybrid Meeting Facilitation Protocols

Chair Keil called the meeting to order at 2:02 p.m.

General Manager Chaplen overviewed the general protocols of a hybrid meeting.

2. Recess to Executive Session

Chair Keil recessed to executive session at 2:04 p.m. under ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Raymond Rendleman, news media representative for Pamplin Communications, attended the executive session. As part of the introduction for the executive session, a statement was read directing the media to not report or disclose matters discussed at the session.

The Board of Directors conducted a work session to review General Manager Chaplen's performance for the period of December 31, 2021 to December 31, 2022.

3. Adjourn Executive Session

Chair Keil adjourned the Executive Session at 3:01 p.m.

No decisions were made as a result of the Executive Session.

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Legal Counsel Brooks advised the Board on future executive session procedures.

4. Adjourn Meeting

Chair Keil adjourned the meeting at 3:03 p.m.

Respectfully submitted,

DocuSigned by:
Susan Keil
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Susan Keil
Chair, Board of Directors

Date: 2/22/2023

DocuSigned by:
Kevin Williams
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Kevin Williams
Vice Chair, Board of Directors

Date: 2/22/2023